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| **Position Title** | Wellbeing Adviser (Law School) |
| **Classification** | Level 6 |
| **School/Division** | Student Life |
| **Centre/Section** | Student Wellbeing and Engagement |
| **Supervisor Title** | Manager, Student Wellbeing |
| **Supervisor Position Number** | 315337 |
| **Position Number** | 321762 |

**Your work area**

The Directorate of Student Life sits within the Education Portfolio, overseen by the Deputy Vice Chancellor of Education. Student Life plays an integral role in the shared strategic goal of providing a world-class student experience.

The Directorate has five core divisions, Student Administration, Student Offices, International Student Experience and Global Learning, Student Equity and Success, and Student Wellbeing and Engagement. The scope of services centre on the student journey, from the provision of student programs and activities that support and promote access to UWA, to student enrolment, course planning, transition, and progression through the lifecycle of study to graduation. The Directorate is also responsible for the delivery of services that promote academic success and support wellbeing and engagement for an enhanced student experience. Student Life works closely with the Student Guild, affiliated residential colleges and the wider UWA Education portfolio.

The division of StudentWellbeing and Engagement facilitates a high-quality student experience through the provision of integrated and comprehensive services. The Wellbeing team is responsible for the delivery of the UWA Mental Health and Wellbeing Framework focusing on opportunities for early intervention and timely access to low barrier services. Student Wellbeing and Engagement has four broad areas of Counselling and Psychological services; early intervention services and cohort initiatives in Student Wellbeing; Student Engagement and the provision of a contemporary onboarding experience; and primary prevention initiatives and secondary response to gender-based violence through the Respectful and Safer Communities team.

**Reporting structure**

Reports to: Manager, Student Wellbeing

**Your role**

As the appointee, you will, under broad direction, work closely with the Law School and across Student Life to set an annual program to proactively support student mental health and wellbeing. You will also provide specialist support and intervention to enhance student wellbeing and maximise student engagement and success.

**Your key responsibilities**

Facilitate innovative early intervention and primary prevention student wellbeing initiatives.

Provide effective and consistent advice and support to Law School staff, students and student representatives, drawing upon best practice.

In collaboration with designated Law School staff, design and implement processes to support academic progress for students experiencing complex wellbeing needs.

Deliver and evaluate training relevant to the needs of the School community as directed.

Develop and maintain wellbeing networks within and external to the University community which facilitate the work of the Law School and Student Life.

Review student feedback and participation to drive continuous improvement and deliver best practice service, including risk mitigation.

Assist with the navigation of complex support for students within the School who have been impacted by sexual assault/harassment, have perceived risk of harm to self or others, display concerning behaviour or are experiencing mental health challenges.

Refer students, and assist School staff working with students, as appropriate, for medical, psychological and other forms of assessment and/or treatment within Student Life guidelines.

Liaise with University based services, student nominated emergency contacts, relevant university staff and community agencies as appropriate.

Participate in clinical supervision, care management review and other activities to ensure best practice.

Maintain appropriate records and prepare relevant reports as required by University policy, procedures and any relevant legislative frameworks.

Contribute to the development of Student Wellbeing and Engagement resources.

Other duties as directed.

**Your specific work capabilities (selection criteria)**

Relevant tertiary qualification or demonstrated equivalent competency.

Current registration with an associated professional organisation such as Australian Association of Social Workers (AASW), PACFA (Psychotherapy and Counselling Federation of Australia); or ACA (Australian Counselling Association).

Experience in the delivery and facilitation of primary prevention and educational programs, training and initiatives aimed at capacity building community members.

Ability to work independently, show initiative, problem solve and work productively as part of a team.

Demonstrated relevant experience working with and responding to disclosures of sexual assault/harassment, and family and domestic violence at an appropriate level.

Demonstrated experience in the provision of mental health support including suicide crisis and risk assessment and intervention.

Ability to work independently, show initiative, problem solve and work productively as part of a team.

Highly developed written and verbal communication skills, and interpersonal skills specific to consultation, liaison, negotiation, provision of workshops and clinical service delivery.

Highly developed organisational skills with the demonstrated ability to set priorities and to meet deadlines.

Proficiency in a range of computing skills including word processing, spreadsheets, databases, internet and email.

**Special requirements**

Current Working with Children Check

Current National Police Clearance Certificate

**Compliance**

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University’s Code of Conduct [hr.uwa.edu.au/policies/policies/conduct/code/conduct](https://www.hr.uwa.edu.au/policies/policies/conduct/code/conduct)

Inclusion and Diversity [web.uwa.edu.au/inclusion-diversity](https://www.web.uwa.edu.au/inclusion-diversity)

Safety, health and wellbeing [safety.uwa.edu.au/](https://www.safety.uwa.edu.au/)