

## General Manager – Integrated Marine Observing System

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| College/Division | Research Division                  |
| School/Section   | Integrated Marine Observing System |
| Location         | Hobart                             |
| Classification   | Senior Management Band             |
| Reporting line   | Reports to IMOS Director           |

### Position Summary

The University of Tasmania is building a vision of a place-based University with a mission to enhance the intellectual, economic, social and cultural future of Tasmania, and from Tasmania, contribute to the world in areas of distinctive advantage. The University recognises that achieving this vision is dependent on the people we employ as well as creating a people-centred University that is values-based, relational, diverse, and development-focused.

The Integrated Marine Observing System (IMOS) is a national collaborative research infrastructure, supported by the Australian Government. It is operated as an unincorporated joint venture (UJV), with the University of Tasmania as Lead Agent (<http://imos.org.au/>). IMOS provides a national, multi-institutional capability to undertake systematic and sustained observing of the marine environment, from the open ocean onto the continental shelf and into the coast, and across physical, chemical and biological variables. IMOS is implemented through a national portfolio of over 60 platform and technology-based Facilities. IMOS has four performance indicators i.e. 1. deployment and recovery of equipment, 2. availability of data, 3. uptake and use of data, and 4. relevance and impact of science outputs using IMOS observations and data.

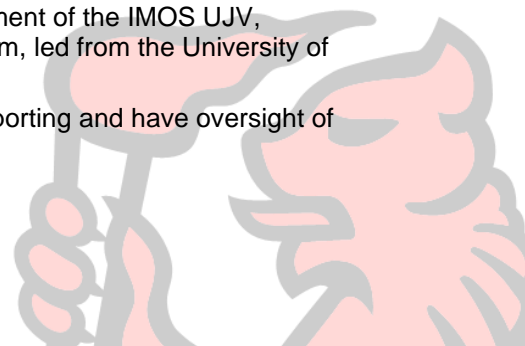
The IMOS General Manager is a member of the IMOS Executive Group and will work with the IMOS Director to manage the IMOS program as identified through long-term strategy and multi-year planning documents. The General Manager engages with research agencies, industry and government as required and acts as Secretary to the IMOS Board. The incumbent must have strong project management and communication skills to run day-to-day operations of IMOS, including governance and administrative arrangements with research partners, collaborators and funding agencies. The position coordinates with the host institution, UJV partners, funding organisations and Facility leaders and is responsible for management and oversight of the IMOS Office.

The General Manager is responsible for preparing and contributing to briefing papers for the Director and the IMOS Board. The General Manager will represent IMOS and the Director in appropriate forums as required. This position has supervisory responsibility for the Business Manager, Operations Manager, Program Officer and the Personal Assistant to the IMOS Director.

**We are an inclusive workplace committed to ‘working from the strength that diversity brings’ reflected in our Statement of Values. We are dedicated to attracting, retaining and developing our people and are committed to inclusive principles. We celebrate the range of diverse assets that gender identity, ethnicity, sexual orientation, disability, age and life course bring. Applications are encouraged from all sectors of the community. Tell us how we can make this job work for you.**

### What You'll Do

- Working with the Director, contribute to leadership, strategic direction and management of IMOS.
- Contribute to IMOS leadership as part of the Executive Group.
- Work closely with the Director and Board to ensure effective management of the IMOS UJV, governance, risk and operational aspects of the national IMOS program, led from the University of Tasmania.
- Maintain oversight of IMOS operational delivery, coordinate funder reporting and have oversight of Office functions.



- Maintain oversight of significant IMOS functions and activities (e.g. Forum for Operational Oceanography)
- Provide management support, assistance and advice to the Director on matters relating to governance and operations. Make recommendations to the IMOS Director and Board and take responsibility for implementing agreed actions as appropriate.
- Provide socio-economic and policy analysis advice that is responsive to national, regional and international priorities. Make recommendations to the IMOS Director and Board.
- Take lead responsibility for agreed sectors of the IMOS user and stakeholder portfolio and represent IMOS in appropriate forums as required

#### What We're Looking For (success criteria)

- Completion of a higher degree qualification in a relevant science, computing or administrative discipline with subsequent relevant experience; or an equivalent combination of relevant experience and/or education/training.
- Demonstrated experience with project management and corporate governance processes for large organisations.
- Excellent organisational skills including the ability to think laterally, use initiative, prioritise, propose creative solutions, develop and modify procedures, gather relevant information and refer to relevant staff where appropriate.
- Demonstrated ability to independently research, analyse and make recommendations on complex subjects or in areas relevant to IMOS's domains of interest.
- Highly-developed leadership, communication and negotiation skills, demonstrated ability to communicate with a diverse range of people, and work flexibly and proactively within a team environment.
- Ability to identify avenues to increase the impact of IMOS scientific data and research outputs through application to policy-related issues.
- A demonstrated capacity to act independently within delegated authority and make sound judgements.

#### Other position requirements

- A broad understanding of multidisciplinary marine science.
- A broad understanding of the Australian research funding environment and forums for delivery of research outcomes.

#### University of Tasmania

The University of Tasmania is an institution with an enduring commitment to our state and community, and a strong global outlook. We are committed to enhancing the intellectual, economic, social and cultural future of Tasmania. Our [Strategic Direction](#) strongly reflects the University community's voice that our University must be place based but globally connected as well as regionally networked and designed to deliver quality access to higher education for the whole State.

We believe that from our unique position here in Tasmania we can impact the world through the contributions of our staff, students and graduates. We recognise that achieving this vision is dependent on the people we employ, as well as creating a university that is values-based, relational, diverse, and development-focused.

Check out more here:

<https://www.utas.edu.au/jobs>

<https://www.utas.edu.au/careers/our-people-values-and-behaviours>

*The intention of this position description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties above may be altered in accordance with the changing requirements of the position.*

