

# YOUNG PARENT CONNECTOR POSITION DESCRIPTION YOUNG PARENT PROJECT NORTH METROPOLITAN REGION

**At Anglicare Victoria our focus is on transforming the futures of children, young people, families and adults.** Our work is based on three guiding pillars: Prevent, Protect and Empower.

We strive to create an environment where employees feel valued and rewarded.

By living the Anglicare Victoria values and actively fostering fairness, equality, diversity and inclusion, our people make Anglicare Victoria a truly great place to work.

**So come and join us at Anglicare Victoria where there is a rewarding career ready for you** in a dedicated, professional team where respecting each other; leading with purpose; working together; and creating a positive difference are valued, and learning and creativity are encouraged.



## Position details

<b>Position Title</b>	Young Parent Connector
<b>Program</b>	Young Parents Project
<b>Classification</b>	SCHADS Level 6.1
<b>Engagement</b>	Part Time
<b>Hours per week</b>	22.8
<b>Duration</b>	Ongoing
<b>Location</b>	32 Railway Crescent Broadmeadows
<b>Reporting Relationship</b>	This position reports directly to the Team Leader
<b>Effective date</b>	May 2022

## Overview of program

The suite of programs within Family Services at Anglicare Victoria aim to strengthen families' capacity to meet the needs of their children. Family & Community Services promote the safety and wellbeing of children by supporting and empowering families to enhance parenting capacity and family functioning and therefore improve child outcomes.

Many of the families the program works with have long histories of involvement with both Child Protection and community agencies. As a result, they require flexible and innovative interventions to address multiple and complex needs, and to promote the best social, emotional, educational and health outcomes for their children.

This position is in the Young Parents Project which sits within the Hume Moreland Family and Community Services teams. The project is funded by the Department of Social Services; Communities for Children Program. The Young Parents Project is delivered to parents under the age of 25, with children 0-12, living in Hume. The Project has three main components of mentoring young parents, linking them to community services & providing evidence based group work. These components are aimed at engaging and supporting young parents in their parenting role to address their unique needs, develop strong attachments with their children, and build strong community and peer connections. Each component interconnects to provide a flexible and holistic service model.

This is a new project that began in September 2021 and is funded until 2026. Two Young Parent Connectors work together with the Team Leader to coordinate & deliver this project and provide support to young parents in Hume.

## Position Objectives

1.	Improve outcomes for young parents and their children in Hume by providing direct support, mentoring, community linkages and group work, both face to face and on line.
2.	Promote positive parenting, and stable and nurturing home environments for the children of young parents.
3.	Work with key stakeholders to further develop and increase pathways for young parents to specialist and universal services.
4.	Consult with community & service representatives from CALD, Aboriginal and Torres Strait Islander and gender diverse groups about how to best meet the needs of & engage with the young parents in these communities.
5.	Deliver a high quality service to young parents and their children in Hume, as outlined in the agreed Communities for Children work plan

## Key responsibilities


The key responsibilities are as follows but are not limited to:

1.	In conjunction with the Team Leader and other Young Parent Connector, co-ordinate the Young Parents Project
2.	Undertake referral, screening, intake & assessment processes for the Young Parent Project
3.	Provide in home & online mentoring support using a range of therapeutic techniques and approaches to engage with young parents and their children
4.	Provide young parents practical support and linkages to relevant community services to reduce vulnerability, strengthen social inclusion and support pathways to education, training and employment
5.	Complete group facilitator training in the Parent Building Solutions groupwork module and Circle of Security; & then plan, deliver and evaluate evidence based group work for young parents
6.	Explore and develop collaborative relationships with relevant service providers and the broader community services sector in Hume with a view to strengthening the service response for young parents and their children
7.	Meet the agreed contractual obligations of the Communities for Children funding and service agreement with Anglicare Victoria in conjunction with the Team Leader. This includes monitoring and meeting agreed performance targets, data collection, service reporting and developing regular forward plans.

## Key Selection Criteria

### Role specific requirements

Applicants are required to provide a written response to the role specific requirements. Each of the role specific criteria are to be addressed individually (no more than 2 pages in total).

 <p>Role Specific</p>	1. A relevant tertiary qualification in Social Work, Psychology, Youth Work, Community Development or equivalent /or less formal qualifications with specialised skills sufficient to perform at this level, with a minimum two years' work experience.
	2. Demonstrated experience and training in group work facilitation
	3. Demonstrated experience working with young families who have multiple and complex needs, utilising a child-focused family-centred approach.
	4. Project management skills and experience
	5. Demonstrated ability to work collaboratively with a diverse range of stakeholders to reach the best outcomes for young families, including a demonstrated awareness of the Child Information Sharing Scheme, the Family Violence Information Sharing Scheme and the MARAM Framework.

## **Occupational health & safety (OHS)**

Anglicare Victoria is committed to ensuring the health and safety of its employees and any other individuals present in our workplaces.

In achieving and maintaining workplace health and safety, Anglicare Victoria will apply best practice in OHS in accordance with statutory obligations at all times.

All Anglicare Victoria employees, contractors and volunteers are required to:

- take reasonable care for their own health and safety and for that of others in the workplace by working in accordance with legislative requirements and the company's OHS policies and procedures
- take reasonable care their actions or omissions do not adversely affect the health and safety of themselves and others
- cooperate with any reasonable directions, policies and procedures relating to health and safety in the workplace
- report all injuries, illness or 'near misses' to their Supervisor or Manager
- participate in relevant health and safety training based on roles and responsibilities
- as required, participate in the development and implementation of specific OHS hazard and risk management strategies.

In addition to the above, positions with supervision or management responsibility are required to ensure a safe and healthy work environment for all employees, clients, contractors and visitors. This can be achieved by ensuring all people are aware of and have access to OHS policies, procedures, training and reporting systems.

## **Child Safety**

AV is committed to protecting children and young people from all forms of harm and abuse. As an employee you are required to report any concerns raised by, or on behalf of, children and young people in accordance with mandatory reporting, reportable conduct and incident management procedures. Everyone at AV has a role to play in keeping children and young people safe.

## **Cultural Safety in the Workplace**

Anglicare Victoria recognises the important and unique contribution Aboriginal and Torres Strait Islander employees make by bringing their unique skills, knowledge and experience to the workplace. They also contribute important insight into how Anglicare Victoria can provide for and engage with Indigenous clients and communities more effectively.

Our Reconciliation Action Plan (RAP) and Workforce Strategy outlines Anglicare Victoria's commitment to leading and facilitating sustainable employment, training, retention and career development opportunities for Aboriginal and Torres Strait Islanders people.

## Conditions of employment

- Salary and conditions are in accordance with the Social, Community, Home Care and Disability Services Industry Award (SCHADS) 2010. Salary packaging is offered with this position.
- All offers of employment at Anglicare Victoria are subject to a six month probationary period. The staff member will be asked to participate in an annual performance review linked to objectives set out for the position.
- All offers of employment are subject to a satisfactory Criminal History Check and an Employment Working with Children Check prior to commencement.
- A current Victorian Driver's license is essential.
- In line with Anglicare Victoria's Covid 19 Vaccination Policy all staff, students and volunteers are required to provide evidence of full vaccination against Covid-19 or provide a valid medical exemption. This requirement may be amended from time to time in line with Anglicare Victoria Policy or as directed by Chief Health Officer.

## Acceptance of Position Description requirements

To be signed upon appointment

### Employee

Name:

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Signature:

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Date:

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