# **Job Description Form**

### **HSS Registered**

# Registrar – Trainee/Service – Emergency Medicine

**Medical Practitioners Agreement: Year 1-7** 

**Position Number: 510367** 

Emergency Medicine Department / Acute and Community Medicine Division Rockingham Peel Group / South Metropolitan Health Service

## **Reporting Relationships**

Medical Co-Director
Acute and Community Medicine Division
Consultant: Year 1 – 9

4

Head of Department Consultant; Year 1 - 9 Position number: 111404

1

**This Position** 

1

Classification

Directly reporting to this position

Title

Nil

Also reporting to this Supervisor:

- Consultants, Year 1-9
- Senior Medical Practitioners, Year 1-3
- VRGP's, Year 1-5
- Supervised Medical Officers, Year 1-9
- Senior Registrars, Year 1-2
- Resident Medical Officers, Year 1-3
- Interns, Year 1

## **Key Responsibilities**

Provides a high quality, patient centred care to patients under the supervision of the Head of Department or duty Consultant in the Emergency Medicine department.

FTE

Works as part of a multidisciplinary team to review the medical needs of patients within Rockingham Peel Group (RkPG) and provides teaching and support, as appropriate to Doctors in Training (DiT's), Nursing, Allied Health and other multidisciplinary team members across the service.

Works with the hospital(s) and health service to achieve National, State, and South Metropolitan Health Service (SMHS) performance standards and targets and National Safety and Quality Healthcare Standards.



Excellent health care, every time

Care Integrity Respect Excellence Teamwork

# **SMHS Values**

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.

# Care

# Kaaradj

We provide compassionate care to the patient, their carer and family. Caring for patients starts with caring for our staff.

# Integrity

Ngwidam

We are accountable for our actions and always act with professionalism.

# Excellent health care, every time

# Teamwork

Yaka-dandjoo

We recognise the importance of teams and together work collaboratively and in partnership.

# Respect

Kaaratj

We welcome diversity and treat each other with dignity.

# **Excellence**

Beli-beli

We embrace opportunities to learn and continuously improve.

SMHS is committed to driving opportunities to reduce its environmental footprint and promote environmentally sustainable work practices. As a health care provider, we believe it is our responsibility to reduce our emissions for the health and wellbeing of our community. It is also our responsibility to use resources wisely for the health of the planet.



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## **Brief Summary of Duties** (in order of importance)

#### 1. General Duties

- 1.1 Treats emergency medicine patients, which includes clinical evaluation, formulating differential diagnosis, arranging appropriate investigations and referrals, and instituting a documented management plan under senior practitioner supervision.
- 1.2 Works with hospital nursing staff to facilitate patient management including completing pathology requests, booking radiology and other procedures, checks investigation results and follows-up abnormal results.
- 1.3 Communicates and liaises with General Practitioner's (GP's) and specialist(s) as appropriate.
- 1.4 Participates in unit and Hospital meetings and attends training and lectures.
- 1.5 Participates in the site Medical Emergency Response Team.

## 2. Education and Training

- 2.1 Participates in Continuing Professional Development (CPD), evidence based clinical research and audit and educational activities relevant to speciality.
- 2.2 Participates in the education and training of medical students, DiT's and other members of the interdisciplinary teams, through ward rounds, formal presentations, tutorials and other modalities.
- 2.3 Completes beginning-of-term planning and end-of-term Professional Development Reviews (PDR's) with the HoD or delegate as well as participating in required reviews with supervisors.

## 3. SMHS Governance, Safety and Quality Requirements

- 3.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- 3.2 Participates in the maintenance of a safe work environment.
- 3.3 Participates in an annual performance development review.
- 3.4 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.5 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Work Health and Safety Act, the Disability Services Act and the Equal Opportunity Act.

#### 4. Undertakes other duties as directed.

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## **Work Related Requirements**

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

#### **Essential Selection Criteria**

- 1. Eligible for registration with the Medical Board of Australia.
- 2. Registered with ACEM (Australasian College for Emergency Medicine) (Trainee Registrar Only)
- 3. Demonstrated recent, relevant clinical and procedural experience, skills and abilities in an equivalent emergency medicine setting.
- 4. Demonstrated effective communication (verbal and written), interpersonal and conflict resolution skills to effectively interact with patients, families, and personnel at all levels.
- 5. Demonstrated organisational and time management skills to provide safe, timely patient centred care.
- 6. Ability to work effectively, as a team member in a multidisciplinary team or independently without supervision.
- 7. Demonstrated experience, commitment and ability to provide education, teaching, supervision, training and support to a variety of personnel.
- 8. Demonstrated knowledge and understanding of continuous quality improvement principles.

#### **Desirable Selection Criteria**

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

## **Appointment Prerequisites**

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out childrelated work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.