POSITION DESCRIPTION

POST-DOCTORAL FELLOW

POSITION LEVEL	Level A
FACULTY/DIVISION	Medicine
POSITION NUMBER	00089304
ORIGINAL DOCUMENT CREATION	10/12/ 2020

POSITION SUMMARY

The Black Dog Institute is a Medical Research Institute affiliated with UNSW Sydney, and a global leader in translational mental health research. We harness the latest technology and other tools to quickly turn our world-class research findings into clinical services, education and e-health products that improve the lives of people with mental illness and the wider community.

As part of The Australian Government response to the COVID-19 pandemic, the Department of Health awarded the Black Dog Institute funding to develop and launch an e-health based solution to support the wellness and mental health of frontline workers. The Essential Network (TEN) launched in June 2020 and provides healthcare workers to an e-health hub with advice and resources for anxiety, depression and PTSD via automated and blended digital care. TEN offers an online clinical triage and initial mental health assessment, referral to face to face specialists, consultation and telehealth appointments, peer support, and discrete self-help pathways. The Prevention Hub will assist in solidifying collaborations with professional bodies and testing the applicability of blended services beyond COVID-19.

The Postdoctoral Fellow will assist with the development, implementation, and evaluation of blended digital and telehealth mental health support for frontline healthcare workers. This will form one part of a larger program of research and implementation into mental health care for this population. The Post-Doctoral Fellow will be responsible for leading the research-related activities relating to design and implementation of the evaluation study, identifying opportunities for collaboration and funding and assisting the broader team with other research related duties.

ACCOUNTABILITIES

Specific accountabilities for this role include:

- Contribute to developing and implementing an evaluation and implementation study of The Essential Network for health professionals, digital and face-to-face services designed to support frontline healthcare workers during COVID-19 and beyond.

- Prepare ethics submissions and annual reports, including budgets and consent forms.

- Assist in the preparation of manuscripts, abstracts, posters and grant/fellowship applications as appropriate.

- Liaise with the study coordinators and stakeholders including government agencies, researchers and collaborators of the various projects.

- Consult with staff on the preparation of grant applications and reports for publication, progress and annual reports for projects and grants and literature searches.

- Conduct data analysis for publications and oversee data management for key projects.

- Perform other duties as requested by your supervisor.

- Align with and actively demonstrate the UNSW Values in Action: Our Behaviours and the UNSW Code of Conduct.

- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

SKILLS AND EXPERIENCE

- PhD in psychology/psychiatry/public health or related field, and/or an equivalent level of knowledge gained through any other combination of education, training and/or and experience

- An excellent academic track record with demonstrated and proven experience in managing complex research projects, including strong organisation skills and demonstrated ability to prioritise workload and meet strict deadlines.

- Experience managing large data sets and running quantitative analyses on cross-sectional and longitudinal data.

- A track record in writing scientific manuscripts as well as a proven research and publication record in academic journals in relevant area or field, including the ability or potential to attract external research funding.

- Excellent oral and written communication skills and the ability to liaise effectively with all levels of staff, students, management, collaborators and general public.

- Experience with digital health technologies, implementation, and/or clinical trials, non-essential but preferred.

- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.

- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

PRE- EMPLOYMENT CHECKS REQUIRED FOR THIS POSITION

ABOUT THIS DOCUMENT

- Verification of qualifications

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.