

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Clinical Nurse Consultant - Infection Prevention & Control
Position Number:	521317
Classification:	Registered Nurse Grade 6
Award/Agreement:	Nurses and Midwives (Tasmanian State Service) Award
Group/Section:	Hospitals North/North West – Primary Health Services
Position Type:	Permanent, Part Time
Location:	North West
Reports to:	Nursing Director - Primary Health North West
Effective Date:	June 2018
Check Type:	Annulled
Check Frequency:	Pre-employment
Essential Requirements:	<p>Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse</p> <p>Working with Aged Care/Commonwealth Home Support Program Check</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>
Desirable Requirements:	Holds or is working towards relevant postgraduate qualifications
Position Features:	Travel to various sites within the North West as required

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

The role of the Clinical Nurse Consultant (CNC) - Infection Prevention & Control is to liaise, consult and support the North West Primary Health Services (District Hospitals, Aged Care and Community Health Services) in the development and implementation of infection control policies, practice, programs and education and training programs in conjunction with the Tasmanian Infection Prevention and Control Unit (TIPCU) to provide safe quality patient/resident/client care.

Identify the learning and support requirements of the Primary Health Services in the North West and, with the support of TIPCU, incorporate these into the National and Statewide initiatives/direction framework.

Work collaboratively with the Infection Prevention and Control CNC - Mersey Community Hospital and North West Regional Hospital in the delivery of infection control programs throughout the North West.

Provide the Nursing Director - Primary Health North West with high level quality and authoritative advice and support.

Duties:

1. Plan, develop, implement and evaluate education and training programs and activities for the various clinical settings consistent with state and national approaches.
2. Support programs of work being developed and implemented by the TIPCU.
3. Assist in the delivery of education and training for the Infection Prevention and Control link practitioner scheme led by the TIPCU.
4. Assist in the development, maintenance and evaluation of an Infection Prevention and Control Risk Management Framework for the North West.
5. Implement and maintain a surveillance program to understand the rates and patterns of infection, and measure the success of preventative programs in the District Hospitals.
6. Initiate the review, development and implementation of clinical policy and guidelines to support best practice, acting as a leader in practice and research that contributes to high clinical care standards and that will guide and inform evidence based practices of nurses, including community based nurses and allied health professional in urban and rural settings.
7. Provide a high level of advice on infection control issues, policies and practices to the various services, using recognised standards and service improvement.
8. Promote and participate in quality improvement activities, including clinical risk management, to support ongoing professional development within a learning and research culture.
9. Promote and encourage the use and application of National Infection Control Standards and State standards/policies within the various clinical settings.
10. Maintain professional development through reflective practice, participating in continuous learning opportunities including networking and engaging with local and national colleagues and by participating in annual performance development program.

11. Apply and promote current Work Health and Safety (WH&S) legislation, Codes of Practice, Anti-Discrimination legislation and principles of Workplace Diversity.
12. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
13. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

- Function autonomously and exercise considerable initiative, professional independence and judgement across the spectrum of responsibilities. Operate at a high level of professional independence and as part of a team in the delivery of consultancy and clinical services and is required to exercise initiative and professional judgment with guidance, supervision and support from the Nursing Director - Primary Health North West.
- Work with a significant degree of professional independent decision making to lead and manage the development of an effective, efficient and dynamic service delivery framework based on contemporary evidence and best practice that will enhance clinical outcomes.
- Is responsible and accountable for the provision of clinical education to nursing and as appropriate to other health professionals in collaboration with key service stakeholders and TIPCU.
- Champion a child safe culture that upholds the *National Principles for Child Safe Organisations*. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check

3. Disciplinary action in previous employment check.

*As required by the Commonwealth Home Support Program and/or the Aged Care Act, occupants of this role are required to undertake a conviction check assessment every three years.

Selection Criteria:

1. Demonstrated experience and high level of knowledge of the legal and ethical requirements, relevant policies and procedures and National Safety and Quality Standards in the area of infection control and prevention and communicable diseases, with a demonstrated awareness of professional issues which impact on service delivery.
2. Demonstrated leadership qualities with the ability to maximise productive working relationships, and effective change management skills with experience in a variety of clinical settings.
3. Demonstrated ability and experience in the development, provision, coordination and evaluation of education programs/activities.
4. Advanced communication and interpersonal skills with proven ability to work effectively within a multidisciplinary team environment, including local and Statewide networks.
5. Demonstrated ability to undertake quality improvement and research activities and initiate/implement/advocate change in the practice setting, with the ability to apply quality improvement and encourage the application of action research.
6. Understanding of risk assessment approaches and the ability to develop risk management strategies and frameworks.
7. Ability to work independently with minimal supervision and as a contributing member of a multidisciplinary team in an environment subject to pressure and change.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles | Tasmanian Department of Health](#).