

Position Description

Research Associate

Position Number: 00059553
Position Title: Research Associate
Date Written: September 2019

Faculty / Division: UNSW Law
School / Unit: Centre for Law, Markets and Regulation
Position Level: Level A

ORGANISATIONAL ENVIRONMENT

UNSW is currently implementing a ten year strategy to 2025 and our ambition for the next decade is nothing less than to establish UNSW as Australia's global university. We aspire to this in the belief that a great university, which is a global leader in discovery, innovation, impact, education and thought leadership, can make an enormous difference to the lives of people in Australia and around the world.

Following extensive consultation in 2015, we identified three strategic priority areas. Firstly, a drive for academic excellence in research and education. Universities are often classified as 'research intensive' or 'teaching intensive'. UNSW is proud to be an exemplar of both. We are amongst a limited group of universities worldwide capable of delivering research excellence alongside the highest quality education on a large scale. Secondly, a passion for social engagement, which improves lives through advancing equality, diversity, open debate and economic progress. Thirdly, a commitment to achieving global impact through sharing our capability in research and education in the highest quality partnerships with institutions in both developed and emerging societies. We regard the interplay of academic excellence, social engagement and global impact as the hallmarks of a great forward-looking 21st century university.

Values in Action: Our UNSW Behaviours

UNSW recognises the role of employees in driving a high performance culture. The behavioural expectations for UNSW are below.

Please refer to the UNSW Behavioural Indicators for the expectations of your career level (level A).



Values in Action
Our UNSW Behaviours



Builds
Collaboration



Embraces
Diversity



Displays
Respect



Demonstrates
Excellence



Drives
Innovation

OVERVIEW OF RELEVANT AREA AND POSITION SUMMARY

Ranked 14th in the world, UNSW Law is Australia's leader in progressive and rigorous legal education and research. Inspired by principles of justice, UNSW Law through its teaching, research and community outreach promotes a holistic understanding of law and its role in society. UNSW Law includes more than 90 academics, many of whom are leaders in their areas of research interest. The Faculty's research is organised around a range of centres and disciplinary clusters.

The Centre for Law, Markets and Regulation is the premier research centre for the study of the dynamics of market regulation. The Centre's work is distinctive in the range of market institutions it studies, and its focus on understanding the nature and effects of regulation. The work is also distinctive because the CLMR's research is closely attentive to the social justice dimensions of the issues researched.

The Research Associate will play a crucial role in supporting and co-ordinating the Centre's engagement in policy research and publication, including submissions to inquiries, public events and in the media. For example over 2018 and early 2019 the Associate was integrally involved with the Centre's work on issues raised by the *Royal Commission into Misconduct in the Banking, Superannuation and Financial Services Industry*. The Research Associate will also be integrally involved in the broader research programme of the Centre, including current and future research grants and in the dissemination of Centre research through media, website and other means.

The role of Research Associate reports to the Centre Director and has no direct reports.

RESPONSIBILITIES

Specific responsibilities for this role include:

- Participation in the Centre's engagement with reports and submissions for inquiries and policy making committees, including but not limited to:
 - Assisting in research for, and the drafting of, submissions and other external engagement by the Centre with inquiries, government and professional policy initiatives;
 - Creating and maintaining pages and other materials related to external engagement on the Centre's website: <https://clmr.unsw.edu.au/>
 - Organising events (workshops, conferences and the like) related to the Centre's work;
 - Maintenance of files and research materials related to the Centre's research work and external engagement;
 - Monitoring and analysing media and academic coverage of issues and initiatives with which the Centre is involved in its external engagement work.
- Extensive engagement with relevant Centre researchers in the drafting and compilation of research grant applications.
- The conduct of research under limited supervision either as a member of a team or, where appropriate, independently, leading to the production of high quality research outputs such as refereed journal articles.
- Engagement with the student interns attached to the Centre over the course of the academic year;
- Limited administrative functions primarily connected with the promotion of the Centre's academic promotion and the development of CLMR.
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

SELECTION CRITERIA

- An undergraduate degree or degrees containing exposure to (each of) law, economics and finance.
- A PhD or equivalent focused on law, regulation or public policy which was awarded no earlier than 1 January 2017.
- Excellent communication skills in English (oral and written).
- Strong interpersonal skills, including the ability to work with peers and superiors and to communicate effectively with members of the wider community.
- Proven ability to work effectively in project-oriented teams and with limited day-to-day supervision, meeting agreed deadlines.
- Highly developed research skills.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

The following criteria are also highly desirable:

- A proven track record in publication of research manuscripts.
- Experience with Microsoft Office Suite including Word, Powerpoint and Excel.
- Experience as a participant, legal practitioner, regulator or researcher in financial markets, insurance, superannuation and/or banking.
- Experience with website administration systems, document management systems (such as DropBox) and communications software (such as Skype and Zoom).

PRE-EMPLOYMENT CHECKS REQUIRED FOR THIS POSITION

- Verification of Qualifications

It is not the intention of the position description to limit the scope or accountabilities of the position but to highlight the most important aspects of the position. The aspects mentioned above may be altered in accordance with the changing requirements of the role.