

World class water services for a better life

Position Title	Water Treatment Coordinator		
Position Number(s)	005150/003748	Manager Title	Manager Water Treatment and Quality
Business Group	Asset, Operations & Delivery	MoR Title	Senior Manager Production and Treatment
Business Unit	Production and Treatment	Direct Report's Title(s)	<ul style="list-style-type: none"> Treatment Plant Operators Water Services Team Leader (Central) Water Treatment & Network Operator (Central)

What is the unique purpose of the role?

What is the reason for the role's existence and the key contribution to SA Water's success?

Leading a team, ensure the efficient and reliable day to day operation and maintenance of water treatment assets to deliver safe drinking water in line with customer expectations ensuring quality and regulatory requirements are met.

What does the role do?

The key accountabilities unique to this role are (3-6 required):

Key Accountabilities	Accountability Details (2-8 per accountability)
Leadership and people management	<ul style="list-style-type: none"> Build and maintain a strong, constructive working relationship with their staff, focussed on achieving business goals and enabling their staff to work safely to their full potential. Set effective baseline conditions for productive work by completing important people management processes of selection, induction, evaluation and recognition of performance. Hold quality conversations providing relevant and timely feedback and invest in the development of our people to build team capability. Ensure the team works collaboratively to leverage the collective capability, make better decisions and move forward with commitment. Manage resources to meet operational requirements ensuring leave, training and on-call rosters are implemented. Coordinate monthly team meetings disseminating corporate and team information recording minutes with actions identified and assigned with agreed timeframes.

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Key Accountabilities	Accountability Details (2-8 per accountability)
Safety and Compliance	<ul style="list-style-type: none"> Lead a strong team safety culture promoting corporate WHS initiatives eg. Matewatch Be aware of and apply roles and responsibilities in accordance with WHS Roles and Responsibilities Procedure. Take responsibility for the safety and wellbeing of yourself and others including your own fitness for work (e.g. under the influence of drugs, alcohol and/or fatigue). Ensure water treatment plant operations comply with all regulatory and internal Water quality and environmental requirements including EPA licencing where applicable. Ensure all Health and safety, Water Quality and environmental incidents and hazards are reported in line with corporate incident notification protocol Management of regulatory licencing such as Dangerous Goods and air receiver vessel licencing/registration ensuring currency.
Treatment Operations and Maintenance	<ul style="list-style-type: none"> Determination/Implementation of operational procedures/guidelines for Water Treatment Plants. Ensure reliable, efficient, and effective operation of treatment assets to improve operational productivity within assigned budget for controllable costs. Ensure all treatment plant operation duties are complete including operating logs and recorded into works management system within reporting timeframes. Assist with the development and improvement of corporate quality management systems relevant to plant operations. Assist in the review of water treatment plant asset maintenance strategies including RCM programs. Responsible for the programming and planning of asset maintenance of treatment facilities to ensure continued operation and water quality. Where necessary engage SAW business units and industry contractors to undertake maintenance of plant, equipment, and control.
Performance optimisation, innovation and capital investment	<ul style="list-style-type: none"> Delivery of minor works as agreed. Identify/Prioritise water treatment asset upgrades into Capital and Operating Requests. Liaise with designated project manager on capital projects providing technical and operational input to ensure delivery outcomes meet operational needs within agreed timeframes. Identify areas for improvement in plant performance and coordinate changes with Technical Support Officer. Working with the TSO in the implementation of emerging technology to enhance WQ and operational control and efficiency.

Knowledge, skills and experience the role requires

Criteria which will be used for recruitment and selection for this role (maximum of 6):

Foundation Knowledge, Skills, Experience and Qualifications	Essential or Desirable
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Foundation Knowledge, Skills, Experience and Qualifications	Essential or Desirable
Ability to communicate effectively both verbally and in writing	Essential
Effectively plan and coordinate operation and maintenance activities using SA Water personnel and service providers	Essential
Ability to analyse complex technical operational problems and determine appropriate solutions working under limited supervision	Essential
Certificate III in Water Operations and/or Certificate in Water Treatment	Desirable
Trade Qualifications (mechanical/electrical), Post trade qualifications relevant to the operation and maintenance of treatment plants	Desirable
Relevant technical or tertiary qualification in Science or Engineering	Desirable

Who you work with

Key Stakeholder Relationships critical to the success of this role (maximum of 6):

- SA Water Management
- SA Water staff within Asset Operations and Delivery, Business Services, Customer Delivery, Community Engagement, Governance and Regulation, People and Safety, Strategy, Performance and Innovation.
- External suppliers and service providers
- Regulatory stakeholders including Environmental Protection Agency, Department of Health and Ageing and other Government Departments both State and Local, Safework SA
- Internal and external auditors
- General public and local communities

Special conditions

Does the role have any unique requirements?

- Flexible hours and some after hours and on call as required, some intra and interstate travel requiring overnight stays
- Current Drivers licence

Your PD outlines what the requirements of your role are. The behaviours you demonstrate are equally as important and form part of your PD.

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