

ASSOCIATE PROFESSOR AND DEPUTY HEAD OF DEPARTMENT

DEPARTMENT/UNIT	Department of Psychiatry, Central Clinical School
FACULTY/DIVISION	Faculty of Medicine, Nursing and Health Sciences
CLASSIFICATION	Level D
DESIGNATED CAMPUS OR LOCATION	553 St Kilda Road, Melbourne

ORGANISATIONAL CONTEXT

At [Monash](#), work feels different. There's a sense of belonging, from contributing to something groundbreaking – a place where great things happen. You know you're part of something special and purposeful because, like Monash, your ambitions drive you to make change.

We have a clear purpose to deliver groundbreaking intensive research; a world-class education; a global ecosystem of enterprise – and we activate these to address some of the [challenges](#) of the age, Climate Change, Thriving Communities and Geopolitical Security.

We welcome and value difference and [diversity](#). When you come to work, you can be yourself, be a change-maker and develop your career in exciting ways with curious, energetic, inspiring and committed people and teams driven to make an impact – just like you.

Together with our [commitment to academic freedom](#), you will have access to quality research facilities, infrastructure, world class teaching spaces, and international collaboration opportunities.

We champion an [inclusive workplace culture](#) for our staff regardless of ethnicity or cultural background. We have also worked to improve [gender equality](#) for more than 30 years. Join the pursuit of our purpose to build a better future for ourselves and our communities – [#Changelt](#) with us.

The **Faculty of Medicine, Nursing and Health Sciences** is the largest faculty at Monash University, a global university with campuses across Victoria and international locations in Indonesia, Malaysia, China, India and Italy. Our Faculty offers the most comprehensive suite of professional health training in Victoria.

We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences. In 2022, our Nursing and Midwifery climbed to the rank of 14th in the world and 1st in Victoria in the QS World University Rankings.

We want to improve the human condition. That is our vision - it has no expiration date. By educating the current and future healthcare workforce, and undertaking medical research, both discovery and clinical, our students, staff and alumni all work to directly improve people's quality of life.

Contributing to the global health care agenda, the Faculty aspires to lead in all areas of its research and education activity, collaborating to influence local, national and international policy to improve health and social outcomes, and reduce health inequity.

We've made a major impact in the world of medical research and are globally recognised for our quality education of over 63,000 doctors, nurses, and allied health professionals and health researchers. The future health of our communities is underpinned by the sustained excellence of our education and research capabilities.

We are ambitious and committed to maintaining our position as a leading international medical research and teaching university. We're recognised for the quality of our graduates, the scale and depth of our research, our commitment to translational research, and as a thriving biotechnology hub.

To learn more about the Faculty, please visit www.monash.edu/medicine.

The **Monash University Central Clinical School (CCS)** is the FMNS's leading clinical school for biomedical research and education, offering undergraduate and postgraduate study programs. CCS is located at the Alfred Research Alliance (ARA), Peninsula Health, Cabrini and Epworth Campuses. CCS, along with the School of Public Health and Preventative Medicine (SPHPM) form the Sub-Faculty of Translational Medicine and Public Health led by Foundation Dean, Professor Stephen Jane.

Further details can be found at: www.monash.edu/medicine/ccs.

Department of Psychiatry, Central Clinical School, is based at Level 4, 607 St Kilda Rd and is headed by Professor Jayashri Kulkarni (AM). The Department comprises clinical research, teaching and education, and administration personnel, as well as HDR and Honours students. The Department is well known for its innovative and cutting-edge clinical research in Women's Mental Health, translating basic science into new treatments for serious mental illness. The Department also has satellite sites at Cabrini Hospital in Malvern and at Peninsula Clinical School. As well as producing high quality research and teaching into the MD medical student program, the Department runs a number of conferences and short courses in Women's Mental Health and Brain Stimulation.

POSITION PURPOSE

This position is for a Medical Clinical Academic to be appointed at Level D, preferably a Psychiatrist but other Medical Specialists with research interest in Psychiatry are welcome to apply. The successful applicant is expected to make major original contributions to all activities of the organisational unit and related interdisciplinary areas and to play a significant role within their profession or discipline. Academics at this level may be appointed in recognition of marked distinction in their area.

This position provides academic and research leadership within the department and the incumbent will be expected to lead their own research program which should generate competitive research grants and funding, publications in peer reviewed journals and presentation of outcomes at national and international conferences and meetings. The position will also supervise postgraduate and higher degree research students. In addition, the position will provide active support to the

Head of Department (HOD), including representation at committees and in other forums associated with the Departments strategic goals.

Reporting Line: The position reports to The Head of Department

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable

KEY RESPONSIBILITIES

Specific duties required of an Associate Professor and Deputy Head of Department may include:

1. The conduct of independent research in which the academic may work as part of a team and the production of conference and seminar papers and publications from that research
2. Supervision of research-support and administrative staff
3. A major role in all aspects of major research projects including management and/or leadership of large research projects or teams
4. Supervision of the research of less senior research-only Academic staff
5. Promotion of research links with outside bodies
6. Preparation of research proposal submissions to external bodies
7. Responsibility for the oversight of financial management of grants
8. Involvement in professional activities including, subject to availability of funds, attendance at conferences and seminars in the field of expertise
9. Occasional contributions to the teaching program within the field of the staff member's research
10. Supervision of major honours or postgraduate research projects
11. Higher level research-related administrative functions
12. Some involvement in the development of research policy
13. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or departmental, school and/or faculty meetings and a major role in planning and committee work
14. Significant contribution to the discipline in which the research efforts of the academic are undertaken
15. Other duties as directed from time to time

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - Current registration with the Australian Medical Board and be a Fellow of the Royal Australian and New Zealand College of Psychiatrist; and
 - a doctoral qualification and/or recognised significant experience in the relevant discipline area.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement. In addition, a position at this level will

normally require a record of demonstrable scholarly and professional achievement in the relevant discipline area.

Knowledge and Skills

2. A strong publication record in high-quality journals or equivalent and outstanding contribution to the discipline
3. Successful track record in obtaining external research grants
4. Record of successful supervision of postgraduate research students and the ability to make a significant contribution to postgraduate training programs
5. Demonstrated excellence in teaching in the relevant discipline area (i.e. through evaluations, innovation in presentation and through curriculum development)
6. Demonstrated ability to mentor staff and students
7. High level of interpersonal skills and a proven ability to establish good working relationships with colleagues, students and members of community and professional bodies
8. Demonstrated leadership in committees and other administrative work and portfolios
9. Proven ability to promote the discipline internally within the University as well as externally both nationally and internationally
10. A demonstrated capacity to work in a collegiate manner with other staff in the workplace

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- This position will require a successful National Police Record check

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.