



LECTURER

DEPARTMENT/UNIT	Department of Marketing
FACULTY/DIVISION	Faculty of Business and Economics
CLASSIFICATION	Level B
WORK LOCATION	Caulfield campus

ORGANISATIONAL CONTEXT

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit www.monash.edu.

The **Monash Business School** undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, the Master of Business Administration (MBA), masters by research, and the PhD. Student numbers exceed 14,000, making it one of the largest business education providers in Australia.

The Monash Business School operates across all four Australian campuses (Berwick, Caulfield, Clayton and Peninsula) and, together with business schools in South Africa and Malaysia, makes up Monash University's Faculty of Business and Economics.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, and retail studies.

To learn more about the Monash Business School, please visit our website: www.buseco.monash.edu.au.

The **Department of Marketing** is one of the largest providers of tertiary level marketing education in Australia. From a teaching perspective, we offer undergraduate and postgraduate programs in a range of marketing disciplines across all campuses and using various teaching modes. The Department also has a strong research profile and a vibrant research culture. We are a leader in marketing education and research in the southern hemisphere and are committed to maintaining this pre-eminent position in a rapidly changing educational environment by continuing to deliver teaching and research at the cutting edge of marketing technology and practice. For more information about our Department and the work we do, please visit our website: www.business.monash.edu/mkt.

POSITION PURPOSE

A Level B academic is expected to make contributions to the teaching effort of the university and to carry out activities to maintain and develop their scholarly, research and/or professional activities relevant to the profession or discipline.

Reporting Line: The position reports to the Head of Department for education and research program responsibilities and outcomes, through the relevant performance manager

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable

KEY RESPONSIBILITIES

Specific duties required of a Level B academic may include:

1. The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or studio sessions
2. Initiation and development of subject material
3. Acting as subject coordinators; the preparation and delivery of lectures and seminars
4. Supervision of the program of study of honours students or of postgraduate students engaged in course work
5. Supervision of major honours or postgraduate research projects
6. The conduct of research and dissemination of research findings through publications in highly reputable journals and other outlets
7. Development of course material with appropriate advice from and support of more senior staff
8. Engagement with industry as appropriate
9. Consultation with students
10. A range of administrative functions the majority of which are connected with the subjects in which the academic teaches
11. Attendance at departmental, school and/or faculty meetings and/or membership of a number of committees
12. Embrace and support the faculty's commitment to national and international accreditation (i.e. TEQSA, EQUIS, AACSB and AMBA)
13. Recognise and uphold the faculty's commitment to the principles and values promoted through PRME and GRI in all activities

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - A doctoral or masters qualification in the relevant discipline area or equivalent accreditation and standing

Knowledge and Skills

2. Possess a high level of interpersonal skills and demonstrated ability to work independently and as part of a team across both the education and service sectors

3. Demonstrated statistical analysis and manuscript preparation skills; including developing a solid track record of refereed research publications
4. Ability to work positively and cooperatively with students, internal and external teams and external organisations
5. Demonstrated strong record of teaching experience in a tertiary environment
6. Demonstrated ability to motivate, actively engage and educate a given audience
7. Demonstrated experience in curriculum and subject material development
8. Proven ability, commitment and passion for engaging in scholarly and research activities
9. A demonstrated capacity to work in a collegiate manner with other staff in the workplace

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

LEGAL COMPLIANCE

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.