



POSITION DESCRIPTION

Department of General Practice
Melbourne School of Medicine
Faculty of Medicine, Dentistry and Health Sciences

Lecturer – Safer Families Centre

POSITION NO	0051426
CLASSIFICATION	Lecturer, Level B
SALARY	\$105,232 - \$124,958 p.a (pro rata) Clinical loading \$19,605 per annum pro-rata
SUPERANNUATION	Employer contribution of 9.5%
WORKING HOURS	Part-time (0.2 FTE)
BASIS OF EMPLOYMENT	Fixed Term January 2021 until 31 st December 2024
OTHER BENEFITS	https://about.unimelb.edu.au/careers/staff-benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Opportunities' or 'Jobs available to current staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Simone Gleeson Tel +61 3 9035 4890 Email simone.gleeson@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Position Summary

This position is based within the Safer Families Centre in the Department of General Practice at The University of Melbourne located within the Melbourne Medical School. This is a rare opportunity for a general practitioner, experienced in training and mixed-methods research in intimate partner violence, family violence and sexual violence.

The role will involve contributing to The Readiness Program, funded by the Commonwealth Government, which aims to provide training to build capacity of primary health care workers to better support patients experiencing family and domestic violence. The appointee will assist in developing and delivering a training program to general practitioners, primary care nurses, Aboriginal Health Workers and Practitioners, and other primary health care workers.

The appointee may also work across other projects relating to abuse and violence within Safer Families Centre as opportunities arise. This may include qualitative or quantitative data collection and analysis, literature reviews and project management.

This position is an opportunity for a general practitioner educator and researcher, who would like to enhance their teaching and research experience in abuse and violence, and health systems change. You will report directly to Professor Kelsey Hegarty and work closely with Simone Gleeson, manager of Safer Families Centre.

1. Key Responsibilities

1.1 TEACHING AND LEARNING

- ▶ Participate in coordinating GP training independently and as a member of a team
- ▶ Produce quality curriculum on domestic violence for primary care staff in collaboration with the team
- ▶ Contribute to delivering online training in practices
- ▶ Co-ordinate the Community of Practice of primary care staff to enhance ongoing support for changing practice

1.2 RESEARCH AND RESEARCH TRAINING

- ▶ Participate in research independently and as a member of a research team
- ▶ Produce quality conference and seminar papers and publications
- ▶ Identify sources of funding to support individual or collaborative projects, relating to teaching, research and engagement practice in the discipline

1.3 SERVICE AND LEADERSHIP

- ▶ Actively participate in the academic life of the Department and the Safer Families Centre and contribute to administration and teaching activities associated with the Centre
- ▶ Participate in community and professional activities including attendance and presentations at conferences and seminars
- ▶ Positive engagement in learning and career development of self and others
- ▶ Effective demonstration and promotion of University values including diversity and inclusion and high standards of ethics and integrity

- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 4.

2. Selection Criteria

2.1 ESSENTIAL

- ▶ Registered as a general practitioner in Australia.
- ▶ PhD in a social science or health related discipline (e.g. medical, psychology, nursing, science) or with research experience in a relevant field.
- ▶ Experience in undertaking teaching in domestic violence to health practitioners and health students.
- ▶ Demonstrated project management skills.
- ▶ Knowledge of research design and experience applying analytical and problem-solving skills.
- ▶ Outstanding communication skills, both oral and written.
- ▶ A track record of contributions to grant applications, publications and conference presentations.
- ▶ Excellent time management skills including effective workload management with the ability to work independently with broad direction and to exercise initiative.
- ▶ Demonstrate excellent interpersonal skills as evidenced through the ability to work in a team and engagement of internal and external stakeholders.

2.2 DESIRABLE

- ▶ Demonstrated capacity to evaluate training programs

2.3 OTHER JOB RELATED INFORMATION

This position requires the incumbent to hold a current and valid Working with Children Check. Some out-of-hours work may be required to deliver teaching.

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<https://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 SAFER FAMILIES CENTRE

www.saferfamilies.org.au

The NHMRC Centre of Research Excellence to promote Safer Families (Safer Families Centre) leads research into the health effects of domestic and family violence and how to transform the health sector to effectively respond.

The Safer Families Centre sits across several universities with the Principal Investigator/Lead Co-Director of the Centre located at the University of Melbourne within the Department of General Practice. The Safer Families team brings together a diverse team of investigators, program scholars and numerous associates internationally with expertise in a range of health, clinical and social sciences. Please read more about our Centre at www.saferfamilies.org.au

5.2 DEPARTMENT OF GENERAL PRACTICE

www.gp.unimelb.edu.au

The Department of General Practice originated as a unit within the Department of Community Medicine in 1977. It was established as a separate department within the School of Medicine in 2001 and established the Primary Care Research Unit (PCRU) as a centre of excellence in primary care research, research training and knowledge exchange in 2006. The Department has 55 (full time equivalent) staff supported by an operating budget of \$7 million and research income of approximately \$7.1 million annually.

With an increased profile within the Melbourne Medical School, the Department has utilised its growing network of general practitioners (GPs) and primary health care providers in the community to ensure that University of Melbourne medical students are provided with quality community-based medical education. The Department delivers postgraduate training for primary care nurses, and research training for medical, honours,

masters (3) and PhD students (28). For more than 20 years, the Department has run a very successful General Practice academic registrar program.

The Department has a successful Primary Care Research Unit (PCRU), including a Clinical Trials Unit with a practice-based research and education network (VicREN), which comprises our community-based general practices and other primary care providers who contribute to and drive teaching and research. A proportion of our VicREN members are a part of our PATRON Community of Practice, where de-identified electronic practice data are stored to drive impactful research to advance primary care policy and practice. Our cross-cutting research themes include clinical data analytics, implementation science and health services research. Central to our work is understanding the patient and practitioner experience and through co-production methodologies involving them in identifying the challenges, and designing and testing solutions. Using clinical data analytics, we explore patient pathways through health care and describe the epidemiology of health and disease in primary care. With a focus on primary care innovation, we develop, test and implement simple and complex interventions including digital technologies, such as a range of risk stratification and point-of-care decision making tools. The Department also has successful research programs in specialised areas in Cancer; Children and Young People's Health; Diabetes and Cardio-Metabolic Conditions; Mental Health; and Abuse and Violence.

5.3 MELBOURNE MEDICAL SCHOOL

<http://medicine.unimelb.edu.au/>

The Melbourne Medical School (MMS) was established in 1862 and has a substantial international reputation for its leadership in teaching and training, health research, policy and practice. The MMS is committed to working with the communities we serve to improve health and advance health care. We will do this through our teaching, learning, research, clinical care and advocacy.

The MMS is composed of nine clinical departments (Clinical Pathology, General Practice, Medical Education, Medicine and Radiology, Obstetrics and Gynaecology, Paediatrics, Psychiatry, Rural Health and Surgery) which are embedded within clinical health services throughout metropolitan Melbourne and rural Victoria.

The MMS delivers a suite of health related graduate programs including the Doctor of Medicine (MD), the first professional entry Masters level medical program in Australia. The Melbourne MD delivers a fresh approach to medical training and creates a new benchmark in 21st century medical education.

The MMS is committed to improving the wellbeing of the community through the discovery and application of new knowledge. The research effort of the school is highly collaborative and spans basic to translational research and involves over 800 graduate researchers and 1000 academic staff.

The MMS also actively participates in the public debate and advocacy around key health issues and policy based on our values of commitment, integrity, compassion, respect and service.

5.4 FACULTY OF MEDICINE, DENTISTRY AND HEALTH SCIENCES

www.mdhs.unimelb.edu.au

The Faculty of Medicine, Dentistry and Health Sciences has an enviable research record and is the University of Melbourne's largest faculty in terms of management of financial

resources, employment of academic and professional staff, teaching of undergraduate and postgraduate (including research higher degree) students and the conduct of basic and applied research. The Faculty's annual revenue is \$630M with approximately 55% of this income related to research activities.

The Faculty has a student teaching load in excess of 8,500 equivalent full-time students including more than 1,300 research higher degree students. The Faculty has approximately 2,195 staff comprising 642 professional staff and 1,553 research and teaching staff.

The Faculty has appointed Australia's first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty's Reconciliation Action Plan (RAP), which will be aligned with the broader University – wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty's RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

5.5 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

5.6 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

5.7 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>