



The role of Referees

in the Dental Therapist selection process | Fact Sheet

All candidates are required to list the name and contact details of 3 relevant referees in their application.

It is imperative candidates approach any potential referees to **confirm their willingness** to be a referee before listing their details in applications and CV's.

Referees are contacted by the selection panel **via email** to obtain information on the attributes of candidates against the requirements of the advertised role (as per the role description).

Relevant referees:

Are those able to provide pertinent information on a range of questions relating to the clinical skills and attributes of the **Dental Therapist Scope of Practice**, rather than a character reference.

› For registered DT / BOH candidates –

A Dentist or Dental Therapist colleague who has worked with the candidate within the **past 2 years** and is able to provide comment firsthand to the clinical questions asked.

A Dental Hygienist, Dental Assistant or Receptionist at the clinic / practice can provide a character reference or general comments. As they are unable to provide comment relating to the clinical skill level for the scope of practice, the reference is not able to be used.

› For final year BOH students –

It is imperative referees are supervisors /tutors involved in the DT final year BOH clinical sessions and are in a position to answer questions relating to the student's skills and abilities in the Dental Therapist Scope of Practice.

Tutors involved with the Dental Hygiene component of the BOH course are not relevant referees to include in applications for a Dental Therapy role.

Referee reports:

› The selection panel approaches referees prior to the shortlisting stage to obtain information on the attributes of candidates against the requirements of the advertised role (as per the role description) to help determine each candidate's suitability for employment.

› For those who progress to interview the referee reports are scrutinised again as part of the selection process to determine each candidate's suitability for employment.

FOR MORE INFORMATION:

Attraction & Retention Unit

SA Dental

Level 5, Roma Mitchell House 136 North Terrace

Adelaide SA 5000

GPO Box 864 Adelaide SA 5001

Telephone: 7117 0119

Email: SADSAttraction&Retention@sa.gov.au