



Position Description

College/Division:	ANU College of Health and Medicine
Faculty/School/Centre:	John Curtin School of Medical Research
Department/Unit:	Clinical Hub for Interventional Research (CHOIR)
Position Title:	Research Fellow / Senior Research Fellow
Classification:	Academic Level B / Academic Level C
Position No:	TBA
Responsible to:	Head, Clinical Hub for Interventional Research
Number of positions that report to this role:	0
Delegation(s) Assigned:	NA

PURPOSE STATEMENT:

ANU has an international reputation for research and education relevant to the health and well-being of the population of Australia, as well as that of the developing world. This is achieved through discovery research, applied research in health service settings, research-led teaching in health and medical sciences, and the translation of research findings into practice and policy. The ANU College of Health and Medicine comprises the Research School of Psychology, the ANU Medical School, the John Curtin School of Medical Research and the Research School of Population Health. These schools work together to deliver world-class research and education across the spectrum of medicine and health-related fields, working in partnership with the health sector at local, national and international levels.

Strengthening translational research at ANU is a key component of the College of Health and Medicine's Strategic Plan (TRANSFORM) and critical for impact and future success in securing health and medical research funding. Development of expertise to facilitate conduct of early phase clinical trials and related clinical studies is a prerequisite for this growth.

This role is a new position, created as a result of the creation of the Clinical Hub for Interventional Research (CHOIR). CHOIR will provide a central hub at the College of Health and Medicine point for the specialised functions involved in conducting early phase clinical research to the required international standards (ICH-GCP). The intent of this hub is to reduce the barriers for individual investigators to develop high quality clinical trials and to ensure clinical studies across the College are conducted to uniform, high standards. A key component of this mission is the development of academic strengths in clinical research along with translational collaborations with fundamental scientists across the College.

CHOIR has a strong focus on inter-disciplinary research using the underlying methodologies of clinical trials and patient oriented research. Key focus areas of CHOIR are studies of developmental therapeutics in cancer (including haematological cancers), immunology, and infectious diseases, including immunotherapies and other host-directed therapies. The Research Fellow/Senior Research Fellow will have a background in these or related fields, or else a methodological background in clinical trials and patient-oriented research and desire to adapt that methodology to these focus areas.

The Research Fellow/Senior Research Fellow will, under broad direction of the Head, Clinical Hub for Interventional Research, independently lead the development, design and implementation of clinical trials and cohort studies from conception and to dissemination of results, within the broad areas of scientific focus of CHOIR and JCSMR. They will also contribute to the development of translational and correlative science projects with key collaborators within JCSMR and across ANU, providing leadership in the development of clinical links for fundamental and discovery science and identifying areas for collaboration in fundamental and translational studies.

The Research Fellow/Senior Research Fellow is expected to undertake work in all three areas of academic activity –research, education and service (including outreach). The allocation of time to each area will be discussed with the position supervisor annually and be reflective of the appointees research agenda, school and interdisciplinary teaching requirements and leadership opportunities within the School environment. The Research Fellow/Senior Research Fellow may also be required to supervise or mentor less senior staff, and undertake leadership roles as applicable. The staff member will contribute cooperatively to the overall intellectual life of the School, College and University.

KEY ACCOUNTABILITY AREAS:**Position Dimension & Relationships:**

The Research Fellow/ Senior Research Fellow will be a member of the John Curtin School of Medical Research, accountable to the Head, Clinical Hub for Interventional Research and Director of the School. The Research Fellow / Senior Research Fellow will be expected to work collegially, leading by example to develop and maintain effective, productive and beneficial workplace relationships within the all academic and professional School and College staff, students and honorary appointees, as well as with clinicians, clinical sites, and collaborators in industry. This position will also have a mentoring role for students and will engage in collegial and productive collaborations with local, national and where possible, international colleagues..

Role Statement:

In their role as an Academic Level B/C the Research Fellow / Senior Research Fellow is expected to:

- Undertake independent research within the scientific focus areas of CHOIR with a view to publishing original and innovative results in refereed journals, present research at academic seminars and at national and international conferences, and collaborate with other researchers at a national and/or international level.
- Independently lead the development, design and implementation of clinical trials and cohort studies from conception and to dissemination of results, within the broad areas of scientific focus of CHOIR and JCSMR
- Prepare and/or oversee the preparation of academic elements of documents required for the conduct of clinical research, including concept sheets, regulatory and ethics submissions, clinical trial and cohort protocols, case report forms, patient information sheets and other relevant documents.
- Actively seek and secure external funding including the preparation and submission of research proposals to external funding bodies.
- Contribute to the teaching activities of the School at the undergraduate and graduate levels. This includes, but is not limited to, the preparation and delivery of lectures and tutorials, the preparation of online material, marking and assessment, consultations with students, acting as subject coordinators and the initiation and development of course/subject material.
- Supervise students working on individual or group projects at undergraduate, honours, graduate-coursework levels. Supervision of research students.
- Supervise Postdoctoral Fellow's and research support staff in your research area.
- Actively contribute to all aspects of the operation of the School. This may include representation through committee memberships.
- Assist in outreach activities including to prospective students, research institutes, industry, government, the media, clinicians, patient organisations, and the general public.
- Maintain high academic standards in all education, research and administration endeavours.
- Take responsibility for their own workplace health and safety and not willfully place at risk the health and safety of another person in the workplace.
- A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.
- Other duties as required that are consistent with the classification of the position.

Skill Base**Level B (Research Fellow)**

A Level B academic will undertake independent teaching and research in their discipline or related area. In research and/or scholarship and/or teaching a Level B academic will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate to the discipline.

A Level B academic will normally contribute to teaching at undergraduate, honours and postgraduate level, engage in independent scholarship and/or research and/or professional activities appropriate to their profession or discipline. The academic will normally undertake administration primarily relating to their activities at the institution and may be required to perform the full academic responsibilities of and related administration for the coordination of an award program of the institution.

Level C (Senior Research Fellow)

A Level C academic will make a significant contribution to the discipline at the national level. In research and/or scholarship and/or teaching they will make original contributions, which expand knowledge or practice in their discipline.

A Level C academic will normally make a significant contribution to research and/or scholarship and/or teaching and administration activities of an organisational unit or an interdisciplinary area at undergraduate, honours

and postgraduate level. The academic will normally play a major role or provide a significant degree of leadership in scholarly, research and/or professional activities relevant to the profession, discipline and/or community and may be required to perform the full academic responsibilities of and related administration for the coordination of a large award program or a number of smaller award programs of the institution.

SELECTION CRITERIA:

1. A PhD in cancer, immunology, infectious diseases, therapeutic development or a related area, with a track record of independent research in the field as evidenced by publications in peer-reviewed journals and conferences, a record of developing and maintaining collaborations and by other measures such as awards, and invitations to present at conferences.
2. Evidence of independent involvement in clinical research including clinical trials and cohort studies is highly desirable, as is involvement in disease-oriented or patient-oriented translational research
3. Evidence of the ability to articulate and prosecute innovative research in clinical sciences and a vision for the activities they will undertake at the ANU.
4. A demonstrated ability and commitment to apply for competitive external funding to support individual and collaborative research activities. For level C, a record of winning bids for competitive external funding to support individual and collaborative research activities
5. Evidence of an ability and willingness to teach at all levels.
6. An ability to supervise and graduate high quality PhD/Masters research students. For level C, a track record of successfully supervising and graduating high quality PhD/Masters research students.
7. The demonstrated ability to work as part of a team, contributing to team management and a demonstrated ability to meet deadlines.
8. Excellent oral and written English language skills and a demonstrated ability to communicate and interact effectively with a variety of staff and students in a cross-disciplinary academic environment and to foster respectful and productive working relationships with staff, students and colleagues at all levels.
9. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.

Supervisor/Delegate Signature:		Date:	
Printed Name:	Mark Polizzotto	Uni ID:	

References:

[General Staff Classification Descriptors](#)

[Academic Minimum Standards](#)



Pre-Employment Work Environment Report

Position Details

College/Div/Centre	CHM	Dept/School/Section	JCSMR
Position Title	CHOIR Program Manager	Classification	SM1
Position No.	TBA	Reference No.	

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance <https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook>
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp

Potential Hazards

<ul style="list-style-type: none"> • Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties. 					
TASK	regular	occasional	TASK	regular	occasional
key boarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
Organizing events	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input checked="" type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input checked="" type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
OTHER POTENTIAL HAZARDS (please specify):					
Supervisor/Delegate Name:		<i>Mark Polizotto</i>		Date:	