



THE UNIVERSITY OF
MELBOURNE

Appointment of

Director of Medicine, Dentistry and Health Sciences Education Programs

Faculty of Medicine, Dentistry and Health Sciences



Faculty of Medicine, Dentistry and Health Sciences

The Faculty of Medicine, Dentistry and Health Sciences (MDHS) is Australia's pre-eminent medical, health sciences and biomedical faculty and is recognised for its research, teaching, training and policy leadership across all of these fields.

The Faculty employs more than 1 900 members of staff, attracts more than 8 000 students each year and comprises six schools; 33 departments, centres and institutes; and 128 courses. It contributes almost 50 per cent of all research conducted across the University.

The Faculty is Australia's overall leader in clinical, pre-clinical and health sciences and was ranked 9th globally in 2018 by the Times Higher Education World University Rankings. In the field of clinical medicine and pharmacology, the Jiao Tong ranks the University of Melbourne as the first in Australia and number 29 in the world in 2019. The University educates more health professionals, graduates, research and higher degree students and attracts more national competitive funding than any other Australian university.



Co-authorship with more than 140 countries in the last five years. Top five countries are the United States, England, Canada, Germany and the Netherlands.



Annual research income of more than A\$225million: 50 per cent of the University of Melbourne total.



More than 4 000 peer reviewed publications every year: 44 per cent of publications include an international co-author.



Approximately 1 500 graduate research students conduct research supervised by over 1500 staff and honoraries across the Faculty's six schools and in affiliated health services and research institutes.



University departments are embedded in a range of health services including the Austin Hospital, Northern Hospital, Royal Melbourne Hospital, St Vincent's Hospital, The Royal Women's Hospital and rural partners such as Goulburn Valley Health.



The Faculty employs over 1 300 academic research staff. Hospital departments employ 39 per cent of MDHS academic staff. The University has over 2 000 hospital-based honorary staff and more than 500 honorary staff in partner institutes.



The Faculty offers a suite of professional entry Masters level graduate programs, including the Doctor of Medicine (MD), the Doctor of Dental Science (DDS) and the Doctor of Physiotherapy (DPhysio). There are also a number of other successful graduate programs such as the Master of Biomedical Science, Master of Public Health, Master of Primary Health Care, Master of Social Work, Master of Clinical Audiology, Master of Speech Pathology, Master of Clinical Optometry and many more in nursing, social work, health sciences and psychology. These programs which are unparalleled in the Australian higher education system provide new approaches to educating health care professionals and are specifically designed to better align student attributes to the sector's needs.

The Faculty has strong collaborative links within the Melbourne Biomedical Precinct, as well as with many leading national and global research institutes, clinical centres and health-related industries. These collaborations provide students, researchers, educators and clinical academics with excellent resources and infrastructure. They have led to significant medical breakthroughs and fostered new world-class facilities such as the Victorian Comprehensive Cancer Centre, Melbourne Brain Centre, Doherty Institute and Royal Children's Hospital campus.

Melbourne Biomedical Precinct

The Faculty is a key collaborator within the Melbourne Biomedical Precinct – a leading global research and teaching hub and one of the top five biomedical precincts in the world. Precinct partners share an impressive history of ground-breaking medical discoveries and developments, as well as a future-focused outlook on innovative and transformative health care. The 25 precinct partners, located within easy reach of each other, are engaged in breakthrough research, education and the delivery of clinical care and health services. This dense concentration of hospitals, research facilities and academic campuses provides the opportunity, which is unparalleled in Australia, for talented individuals from a range of disciplines to engage in world-class collaborations.



The University of Melbourne

Established in 1853, the University of Melbourne is a public-spirited institution with an outstanding reputation for excellence in research, learning and teaching, and engagement.

With a history of more than 160 years, the University occupies a special place in the heart of Melbourne's intellectual and cultural scene. It offers a vibrant and stimulating environment for more than 7 000 staff members and 50 000 students, including 12 000 international students from more than 120 countries. It has an annual budget exceeding A\$2 billion.

Ranked as the leading university in Australia, and situated at 38 on the Academic Ranking of World Universities (ARWU), it is consistently situated among the fastest-rising research universities. The University is counted among the best in the world – 32 by the Times Higher Education and 26 by the US News & World Report Rankings.

The Melbourne Model

Building on long-standing traditions of leadership and innovation in teaching and embracing international developments in curriculum design, the University introduced the Melbourne Model in 2008. The distinctive educational model offers degrees in three broad cycles. At Bachelor level, students select from one of six broad degrees (offering a total of 87 major fields of study) and a limited number of specialist offerings. These programs lay the intellectual foundations for future employment or further study. Most professional qualifications are subsequently offered at Masters level, where students can choose from a variety of professional or specialist graduate programs offering intensive graduate-level experiences that promote deep professional learning. At Doctoral level, students work alongside and are nurtured by international research leaders in a broad range of fields.

The Melbourne Model's curriculum combines academic breadth with disciplinary depth to strategically reposition the University in an increasingly globalised higher education framework. The University prepares its students to enter a world marked by rapid change where graduates must possess the applicable knowledge, and flexible and adaptable skills, to succeed.

Position Summary and Selection Criteria

Salary	An attractive salary package will be negotiated
Superannuation	Employer contribution of 17%
Working Hours	Full time 1.0 EFT
Basis of Employment	Fixed term: 5 years

The Director, MDHS Education Programs will provide leadership within the education portfolio of the Faculty of Medicine, Dentistry and Health Sciences (MDHS). This role will ensure the successful delivery of the MDHS Education Programs strategy, which includes the following programs of work: award course optimisation; development of new post-professional education, international student markets; and interprofessional education and practice. You will provide leadership, vision and high-level strategic advice and direction with respect to current and future education for the Faculty. You will work closely with program leads to successfully implement relevant programs, ensure appropriate resources and governance are in place, and provide oversight and monitoring of resources. Effective development and management of key internal and external relationships is an integral part of this position.

The Director will report to the MDHS Associate Dean, Learning and Teaching and will work closely with the MDHS Education Program Leads. In addition, you will work collaboratively with Faculty Directorate colleagues in the Marketing, Recruitment and Communications Unit; Learning and Teaching Unit, Finance Unit, the six schools of MDHS and colleagues in the Melbourne School of Professional and Custom Education (MSPACE). The Director will manage relevant MDHS Education Programs professional staff who are involved in the implementation of the MDHS Education Programs portfolio.

We foster a values-based culture of innovation and creativity to enhance the research performance of the University and to achieve excellence in teaching and research outcomes.

We invest in developing the careers and wellbeing of our students and staff and expect all our leaders to live our values of:

- Collaboration and teamwork
- Compassion
- Respect
- Integrity
- Accountability.

1. Key Responsibilities

1.1 STRATEGY AND PLANNING

- Work collaboratively with the Associate Dean, Learning and Teaching to provide strategic leadership and advice that enables the successful delivery of the MDHS Education Programs strategy.
- Productively engage with the Faculty Education Program Leads in the following areas of work: award course optimisation; development of new post-professional education, international student markets; and interprofessional education and practice.
- Collaborate with Faculty and University staff to develop strategies that further the Faculty's Education Programs agenda.
- Consult and communicate effectively with a broad range of stakeholders including Faculty Directorate colleagues in the Marketing, Recruitment and Communications Unit; Learning and Teaching Unit, Finance Unit, the six schools of MDHS and colleagues in the Melbourne School of Professional and Custom Education (MSPACE).
- Establish applicable monitoring and benchmarking of MDHS Education programs for executive review and evidence-based decision-making.

1.2 GOVERNANCE

- Manage the interface with Faculty, Schools, MSPACE and other stakeholders to ensure the successful delivery of the MDHS Education Programs strategy.
- Manage relevant MDHS Education Programs professional staff who are involved in the implementation of the MDHS Education Programs portfolio.
- Engage with key staff to ensure programs of work are appropriately resourced for strategic development and implementation.

1.3 LEADERSHIP

- Provide leadership and oversight of operations in the MDHS Education Programs agenda.
- Provide appropriate information, advice and counsel to key stakeholders to enable a change agenda for successful implementation of MDHS Education Programs.
- Develop strong, consultative and supportive relationships with staff across the Faculty, University and external partners.
- Effective modelling and promotion of University and Faculty values, including diversity and inclusion and high standards of ethics and integrity.
- Occupational Health and Safety (OH&S) responsibilities as outlined in section 5.



2. Selection Criteria

2.1 ESSENTIAL

- Postgraduate qualifications or progress towards postgraduate qualifications and extensive relevant experience; or an equivalent combination of extensive relevant experience and/or education/training.
- Strong knowledge and experience in business development, delivery and evaluation of tertiary level education programs, postgraduate and/or executive education programs.
- Demonstrated versatility, flexibility and a high level of self-motivation and initiative to recommend, develop and implement innovative solutions. Capacity to work effectively as a team member and individually as required.
- Experience in leading, influencing, and coordinating others in a complex operating environment.
- Experience in providing applicable metrics and measures to enable evidence-based decisions about tertiary level education programs.
- High-level interpersonal and verbal communication skills with the ability to liaise and influence a range of people across all levels of the organisation.
- Excellent written communication skills.
- Proven ability to exercise sound judgement and act autonomously, including the ability to formulate, develop and implement new ideas.
- Demonstrated ability to be flexible and adaptable in a changing environment.

2.2 DESIRABLE

- Knowledge and experience in the health sector, particularly in large, complex organisations.



Melbourne School of Professional and Continuing Education (MSPACE)

<https://mspace.unimelb.edu.au/>

The Melbourne School of Professional and Continuing Education (MSPACE) works to broaden the University's educational offerings in an increasingly competitive global environment for talent and skills. MSPACE provides an institutional focal point for the development, delivery and promotion of professional, continuing and executive education programs and services for all Academic Divisions of the University. MSPACE supports Academic Divisions to develop and deliver award, non-award and non-accredited

education through a range of teaching and learning delivery modes and seeks to broaden opportunities for engagement in a variety of professional sectors. In order to contribute towards these objectives, MSPACE supports and expands the University's professional, continuing and executive education initiatives through the provision of a coherent, whole-of-University framework.



Living and Working in Melbourne

Geography

Melbourne is the capital city of Victoria - and is the second largest city in Australia with a population of more than 4.5 million people and a metropolitan area of 9990.5 km². The Economist Intelligence Unit has rated Melbourne one of the world's most liveable city for six consecutive years, based on its education, entertainment, health care, research and development, tourism and sport.

The City of Melbourne municipality, in which the University's main Parkville campus is based, covers 37.7 km² and has a population of more than 143 000 people. It includes the city centre and a number of attractive inner suburbs with thriving communities and businesses.

The City of Melbourne is home to residents from 180 countries who speak more than 233 languages and dialects and follow 116 religious faiths. The Wurundjeri, Boonwurrung, Taungurong, Dja Dja Wurrung and the Wathaurung people of the Kulin Nation are the Traditional Owners of the land now known by its European name of Melbourne.

The City of Melbourne is recognised as Australia's cultural capital with a number of world-class galleries and museums, internationally renowned food and wine regions, and an impressive year-round calendar of events catering for all tastes.

Parkville Campus

The Parkville campus provides easy access to cafes, shops and services; libraries with extensive collections; as well as cultural and sporting facilities. Nearby Lygon Street is home to a huge variety of cafes and shops while the northern end of the University is adjacent to the popular Princes Park, hosting a range of outdoor activities.

Parkville is recognised as the hub of Australia's premier knowledge precinct, comprising eight hospitals as well as numerous leading research institutes and knowledge-based industries. Although a sizable portion of the Faculty of Medicine, Dentistry and Health Sciences is located in Parkville, the Faculty also has academic departments co-located at a range of health services throughout the Melbourne metropolitan area and rural and regional Victoria. These include St Vincent's Hospital, The Royal Victorian Eye and Ear Hospital, Austin Hospital, Western Health, Northern Health as well as the Department of Rural Health based at Shepparton in the Goulburn Valley with health services affiliations to almost 40 smaller towns in rural Victoria.



People and Benefits

The University is committed to providing an intellectually stimulating and personally rewarding workplace that attracts people who are the best in their professional, academic and teaching fields.

Outstanding academic staff are at the heart of the University's teaching, research and engagement endeavours. The University is proud of its many staff who have been recognised through prestigious national and international awards and membership of Australia's learned Academies. Among the many scholars of international renown at the University is the winner of the Nobel Prize – Professor Peter Doherty (Physiology and Medicine) and many other public intellectuals and scientific leaders.

The Benefits

The University offers staff more than just a job – it offers them an opportunity to be part of a dynamic world-class organisation which provides its staff with exceptional benefits and support at every stage of their life and career:

- Working in a culturally inclusive environment
- Engaging in an active and vibrant campus life
- A focus on health and wellbeing
- Outstanding staff benefits in addition to competitive salary packages

Staff benefits on offer at the University include the opportunity to salary package everything from childcare and additional superannuation to subscriptions to the Melbourne Theatre Company. Benefits can be tailored to best suit individual needs and circumstances, including generous relocation support. University course fees can also be salary packaged and come at a 25 per cent discount for staff and their immediate families.

The University also offers a family friendly environment for individuals that need increased flexibility, providing generous leave and working conditions. The University has been recognised as an employer of choice for women and is one of 40 organisations to participate in the Science in Australia Gender Equity (SAGE) pilot program of Athena SWAN in Australia.



Further Information and Website Addresses

General information about the University of Melbourne is available through its website at www.unimelb.edu.au

About the University of Melbourne
about.unimelb.edu.au

The University of Melbourne's Strategic Plan 2015-2020:
Growing Esteem
growingesteem.unimelb.edu.au

2018 Annual Report
about.unimelb.edu.au/strategy/annual-reports

Faculty of Medicine, Dentistry and Health Sciences
mdhs.unimelb.edu.au

Melbourne Medical School
medicine.unimelb.edu.au

For queries, please email
MDHTalent-Acquisition@unimelb.edu.au

Please do not send your application to this email address.

To Apply

For other career opportunities and to apply via our careers page please visit **about.unimelb.edu.au/careers**. Alternatively you can apply from the job site you visited.

Applications close:

November 24th, 2019



THE UNIVERSITY OF
MELBOURNE