

Position Description

ABOUT US

Peter MacCallum Cancer Centre aims to lead the way in a new era of cancer care, research, education and control. Our unique laboratory bench-to-bedside approach; highly talented and committed people; new facilities and local and international partnerships all combine in pursuit of our goal to improve and save lives.

Ground-breaking scientific discoveries and life-changing treatments are creating new hope for people with cancer. Advances in molecular and genomic medicine are transforming the way we think about how cancer develops and how we detect and treat cancer

The Faculty of Medicine, Dentistry and Health Sciences (MDHS) at the University Melbourne is Australia's pre-eminent medical, health sciences and biomedical faculty and is recognised for its research, teaching and training and policy leadership across all of these fields.

The Faculty employs more than 1,900 members of staff, attracts more than 8,000 students each year and comprises six schools; 33 departments, centres and institutes. It contributes almost 50 per cent of all research conducted across the University.

1. POSITION DETAILS

Title	Head, Clinical & Translational Immunotherapy	Division	Research
Department		Location	Melbourne
Enterprise Agreement (or its successor)	Allied Health Professionals		
Classification	1PV1 – 1PE5 (Assoc Prof – Prof)		
Immunisation Risk Category	Category B: Position unlikely to have contact with blood or other body fluid		

Position Summary	<p>The Head of Clinical and Translational Immunotherapy ('The Head') will be both a qualified cancer clinician and an internationally credentialed leader in laboratory research in cancer immunology or immunotherapy. They will have a track record of leadership of a significant research program in immunology and cancer at the national and/or international level.</p> <p>The Head's own research group will be located in the VCCC Centre for Cancer Immunotherapy on Level 13 of the VCCC building, which can house a total of 60 wet-laboratory researchers and up to 50 additional dry-laboratory researchers. This provides ample accommodation for the Head's own research group, which will be co-located with the research groups of senior colleagues (Group Leaders) from Peter Mac, the University of Melbourne and other members of the VCCC alliance.</p> <p>The Head will lead a laboratory-based research program in a clinically relevant area of immunology with relevance to immuno-oncology and provide strong links to clinical trial activities at all the VCCC member organisations.</p> <p>The Head will work closely with the Director of the Centre for Cancer Immunotherapy (Centre Director) to develop additional laboratory -based research programs, but the primary and essential role will be to facilitate and support the rapid translation and clinical application of</p>
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	<p>new discoveries for the benefit of cancer patients. The scope of this key role extends across all members of the VCCC alliance, their affiliated health services and to clinical and translational research across a broad variety of tumour streams including children's and adolescent cancers.</p> <p>With the Centre Director, the Head will also closely coordinate the activities of the VCCC Centre for Immunotherapy with those of Peter Mac's extensive Cancer Immunology and Immunotherapy Program, the University of Melbourne Centre for Cancer Research and School of Biomedical Sciences and with other laboratory-based cancer immunology research activities across the VCCC alliance.</p> <p>The Head will further provide transformational leadership in fundamental and clinical immunology and immuno-oncology across University of Melbourne as well as dedicated service for the University and the broader community beyond their leadership within their academic fields and disciplines.</p>	
Position Reports to	Direct	<ul style="list-style-type: none"> • Associate Director of Laboratory Research Peter Mac, • Head of the School of Biomedical Sciences University of Melbourne • Director Centre for Cancer Immunotherapy
	Indirect	-
Number of Reports	Direct	TBD
	Indirect	Nil
Decision Making Authority	Per organisational delegations of authority	
Key Relationships	Internal	<ul style="list-style-type: none"> • Peter Mac Research Faculty and staff • University of Melbourne Research Faculty and staff • Platform Technology staff • Office of Cancer Research staff
	External	<ul style="list-style-type: none"> • VCCC Member Research Faculty • Industry Partners

2. SELECTION CRITERIA

Essential Requirements	<ul style="list-style-type: none"> • Specialist qualification and significant clinical expertise and experience as a cancer clinician in any discipline, but preferably as a medical oncologist specialising in adult solid cancer/s, and ideally with experience in cancer research translation and clinical trials in immune-oncology. • A research degree (PhD or equivalent) and/or extensive experience in leading a laboratory-based cancer immunology research Program, including international research experience. • An international research track record and reputation in cancer immunology and/or cancer immunotherapy research. • A capacity to build, lead, sustain and grow an innovative laboratory research program. • A track record of successful leadership in research capacity building and in linking biomedical and clinical research. • Demonstrated ability to obtain and lead significant collaborative national and /or international competitive research grants. • An excellent and sustained track record of research publications in peer-reviewed highly ranked international journals. • Demonstrated skills and experience in developing and leading research collaborations. • Demonstrated leadership in facilitating effective and collaborative multidisciplinary research across several organisations.
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	<ul style="list-style-type: none"> • A track record of successful supervision of graduate and postgraduate students. • Excellent oral and written communication skills suitable for a variety of audiences including academic peers and collaborators, clinicians and the cancer community. • Commitment to the highest standards of scientific and ethical integrity. • Outstanding interpersonal skills, with excellence in building and maintaining relationships with key stakeholders (internal and external) at all times, with the capacity to nurture a collegial organisational culture based on shared values and priorities. • A demonstrated capacity to manage a research budget commensurate with research output and funding income.
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3. KEY ACCOUNTABILITIES

Key Accountabilities	Demonstrated by / Key Performance Indicators
Leadership and Service	<ul style="list-style-type: none"> • Provide leadership and foster excellence in research, teaching and community engagement for improved capability across Peter Mac and the University overall. • Set the direction, lead and win funding for an original, innovative, and distinguished research program in cancer immunotherapy that has demonstrable impact that is of benefit to society. • Provide strong links to cancer clinical trial activities at all the VCCC member organisations. • Foster and nurture links between biomedical scientists studying tumour immunology and cancer clinicians. • With the Centre Director and other senior colleagues, develop an environment within the Centre for Immunotherapy that advances the field of cancer immunotherapy and maximises publication of research outcomes in high-impact, peer reviewed journals. • With the Centre Director, develop an environment within the VCCC Centre for Cancer Immunotherapy that attracts and provides strong mentoring for research higher degree students. • With the Centre Director, build and develop an internationally recognised collaborative research program relevant to cancer immunotherapy within Peter Mac, The University of Melbourne and the VCCC alliance. • Provide vision and academic leadership for clinical research relevant to immunotherapy in cancer, across the VCCC alliance. • Manage research funding obtained from research grants within the determined budgets. • Provide leadership in the maintenance of academic standards. • Demonstrate and promote diversity and inclusion and high standards of ethics and integrity. • Where appropriate, contribute to the committees of the VCCC, Peter Mac and the University of Melbourne.
Staff Supervision	<ul style="list-style-type: none"> • Undertake probationary and performance management processes, ensuring you have regular conversations with your staff and are providing positive and constructive feedback to enhance staff and team performance. • Provide coaching, guidance and support for career planning, ensuring staff have access to appropriate professional development activities. • Understand your responsibilities associated with approving staff leave and ensuring leave is approved in line with operational requirements.

	<ul style="list-style-type: none"> • Allocate and monitor workload and address associated issues in a timely manner. • Ensure new staff participate in the Centre's (Peter Mac's) induction programs.
Research and Research Training	<ul style="list-style-type: none"> • Build a multidisciplinary team of researchers with expertise in immunology and cancer biology. • Provide leadership in postgraduate education and training in cancer immunotherapy. • Produce novel, high quality research that links to clinical trials of immunotherapies to provide evidence for benefit to cancer patients. • Develop strong research collaborations within the Immunotherapy Centre and particularly involving affiliated hospitals, with the aim of increasing participation in cancer clinical trials and associated translational research. • Promote collaboration across institutions, nationally and internationally, as required to further research in immunotherapy. • Obtain external funding for research from research funding bodies at local, national and international levels. • Present research activities at local, national and international meetings. • Contribute to the overall research strategy for the Peter Mac Immunology Program by participating in Faculty meetings, student committees and other committees as required. • Successfully mentor junior researchers and students conducting research within the Centre. • Supervise students (Honours, Masters, PhD) to completion.
Knowledge Transfer	<ul style="list-style-type: none"> • Contribute to professional development and training activities and resources for cancer clinicians in the clinical use of immunotherapies. • Provide input into engagement with the community regarding immunotherapy in the treatment of cancer to elevate public awareness of educational and scientific developments, and promote critical enquiry and public debate. • Influence the agenda and evidence-base for the use of immunotherapy in clinical practice.

4. ACCEPTANCE AND AGREEMENT

All Peter MacCallum team members must:

- Demonstrate and role model Peter Mac values.
- Comply with all Peter Mac Policies and Procedures.
- Comply with the Requirements of the National Safety & Quality Health Service Standards.
- Work in accordance with the Data Accountability Framework to maintain data integrity.
- Complete and maintain all mandatory training relevant to area of practice.
- Participate in Peter MacCallum Cancer Centre's performance development process as required.
- Contribute to a safe and healthy working environment.
- Report unsafe work practices in the incident reporting system.
- Promote a no blame culture of safety and wellbeing.
- Maintain working knowledge of emergency procedures and location of emergency equipment.

- Take all reasonable steps to prevent bullying, discrimination and harassment in the workplace.
- Observe child safe principles and expectations for appropriate behaviour toward and in the company of children.
- Be able to travel between campuses as necessary for their role.

Peter Mac strongly supports patients in expressing their wishes and values. Clinical staff are encouraged to engage in Advance Care Planning (ACP) discussions with patients.

Peter Mac has a zero tolerance of child abuse, and all allegations and safety concerns will be treated very seriously. For more information refer to Peter Mac's Child Safe Policy.

Peter MacCallum Cancer Centre is an equal opportunity employer and is committed to providing for its employees a work environment which is free from harassment or discrimination.

Peter MacCallum Cancer Centre is a smoke-free environment.

ACCEPTANCE

I have read, understood and agree that this position description represents the duties, responsibilities and accountabilities expected of me in my employment in this position. I understand Peter MacCallum Cancer Centre reserves the right to modify position descriptions as required, and I will be consulted when this occurs.

Your acceptance is recorded via e-Recruit.

Privacy Statement: Information may be collected and stored for the purpose of recruitment and selection. The information will only be used and disclosed for the primary purpose of its collection. Some exceptions exist. These may be obtained from the People and Culture department.