**JOB DESCRIPTION**

# Enterprise Security Solution Architect

# **ABOUT UNITING**

**Our purpose:** To inspire people, enliven communities and confront injustice.

**Our values:** As an organisation we are **Imaginative, Respectful, Compassionate** and **Bold**.

At Uniting, we believe in taking real steps to make the world a better place. We work to inspire people, enliven communities and confront injustice. Our focus is always on the people we serve, no matter where they are at in their life.

Our services are in the areas of aged care, disability, child and family, community services, and chaplaincy and we get involved in social justice and advocacy issues that impact the people we serve. As an organisation we celebrate diversity and welcome all people regardless of disability, lifestyle choices, ethnicity, faith, sexual orientation or gender identity.

Uniting is the services and advocacy arm of the Uniting Church NSW & ACT and as such Uniting leaders understand, support and can express the mission and purpose of the Uniting Church.

# **ABOUT THE ROLE**

**Role Purpose**

This role is responsible for designing, describing, and managing technology solutions in the security and infrastructure space. The objective of this role will be to provide subject matter expertise to protect Uniting’s cyber assets, data, intellectual property and its operations. This role is enterprise-wide and is responsible for securing public cloud, private cloud and on premises workloads. Role will lead the methodologies, drive better practices and develop capability required to design, introduce, champion and develop artefacts required across the enterprise. As an expert communicator, you will work with stakeholders to synthesise concepts, requirements and technology into documented solutions.

# ROLE KEY ACCOUNTABILITIES

You will be an integral member of the IT team in the Customer, People and Systems team through the following:

* Providing analysis of relevant research and operational information and assisting managers to evaluate and integrate the information they receive.
* Coordinating and maintaining team management systems and ensuring relevant information is input on a consistent and regular basis.
* Providing a collection of relevant data to assist with budgeting, the operation of the team and production of regular reports.
* Conducting specialised studies as required, providing insights into the operation of the team and the organisation.
* Actively promoting safe work practices in the workplace during all activities consistent with Uniting’s policies and comply with all WH&S legislation, policies and procedures.
* Actively contributes to a safe and supportive working environment that is inclusive of all staff through celebrating their nationality, cultural background, LGBTI status, abilities, gender and age.

As the Enterprise Security Solution Architect, your role specifically will:

* **Develop and maintain** a security architecture process that enables Uniting to develop and implement security solutions and capabilities that are clearly aligned with business, technology and threat drivers
* **Develop security strategy implementation plans** and roadmaps based on sound enterprise architecture practices
* Develop and maintain security architecture artefacts (e.g., models, templates, standards and procedures) that can be used to leverage security capabilities in projects and operations
* Track developments and changes in the digital business and threat environments to ensure that they're adequately addressed in security strategy plans and architecture artefacts
* **Drive necessary technical design** initiatives for the development of infrastructure technologies and system requirements
* **Design the technical solution** - describing the structure, characteristics, behaviour, and other aspects of the technical solution (e.g. network, software, hardware, processes) to stakeholders both top down and bottom up.
* **Support and enhancement of Uniting's Cyber Security Framework**, involvement in solutions architecture and leading activities to achieve and maintain desired level of cyber security maturity.
* **Identify current and emerging threats, vulnerabilities, and exploits** impacting Uniting’s assets and propose appropriate strategies to mitigate them
* **Matching solutions with the organisational environment** – help ensure that a new system will fit the existing enterprise environment focused on application and integrations
* **Meeting the requirements of all stakeholders** - aim is to ensure that all their requirements are considered including concepts, requirements and technology
* **Accounting for project constraints** – including; technology, risks, scope, cost, quality, time, resources.
* **Support the testing and validation** of internal security controls, as directed by the CISO or the internal audit team
* **Selecting the project technology stack** - Review security technologies, tools and services, and make recommendations based on security, financial and operational metrics
* **Compliance with non-functional requirements** - analyse all non-functional requirements and ensure that solutions will meet them
* **Partner with key roles** - e.g. project managers, business analysts, etc. to create solutions that are aligned to the architecture standards and principles, leverage common solutions and services, and meet the financial targets (cost and benefits)
* Review security technologies, tools and services, and make recommendations to the broader security team for their use, based on security, financial and operational metrics
* **Support** - development efforts and project governance processes
* **Consult** - during the detailed design, build, test and deploy phases, and reengaged to perform benefits realization.

# ABOUT YOU IN THE ROLE

As a staff member of Uniting you will celebrate diversity and welcome all people regardless of lifestyle choices, ethnicity, faith, sexual orientation or gender identity.

**Your directorate:**  Customer People and Systems

**You’ll report to:** IT Strategy and Architecture Lead

# YOUR KEY CAPABILITIES

**Individual leadership**

* **Improving performance -** Works with others and offers suggestions to find ways of doing the job more effectively.
* **Owning the job -** Takes ownership for all responsibilities and honours commitments within their own role and strives to achieve goals with a "can-do" attitude to levels of excellence.
* **Perseverance** - Remains committed to completing the job in the face of obstacles and barriers.
* **Timeliness of work -** Sets achievable timeframes and works to complete projects, tasks and duties on time.

**Business Acumen**

* **Organisational Operation -** Displays awareness of Uniting’s business objectives and understands how personal objectives relate to those objectives.
* **Organisational Objectives -** Has broad awareness of Uniting’s vision and values and how they apply to issues in the team.
* **Develops and Grows the Business –** Understands team and organisational goals and works collaboratively with Team Members to achieve organisational goals**.**
* **Makes Sound Decisions –** Analyses problems, seeks input from relevant people and then takes appropriate action to implement the most effective solution in a timely manner.

# QUALIFICATIONS & EXPERIENCE

**Qualifications:**

Bachelor qualification in a relevant field or equivalent experience.

**Experience:**

Typically this role will require 8 or more years’ experience in your field of expertise. You will have excellent written and verbal communication skills, be organized, systematic, thorough, accurate and disciplined. You will be continuing to develop in your area of expertise and be expected to provide innovative ideas to solve problems in your discipline. It is expected that you will be developing good skills at navigating a complex organisation, forging relationships, and managing through influence rather than direct authority as required.

* Demonstrated knowledge of industry standard EA frameworks and experience in modelling information architectures using a variety of automation tools and techniques and framework
* Strong understanding of technical components of IT security, including network security, cloud hosting, access control and software security.
* Detailed understanding in development of Information, Applications, Technology Architecture and database systems
* Employ proficiency in ITIL strategy, Network and platform components, Active Directory and security protocols
* Knowledge of emerging technology trends, IT functions, and relevant business solutions applications
* Experience in delivering project in Agile project management methodologies
* TOGAF Architecture certification (preferred)
* Certified Certification (Foundation) in ITIL
* Experience in technology solution engineering, assessment and creation of design artefacts such as solution business context, solution vision and requirements, solution options (e.g. through RFIs, RFPs or prototype development) and an agreed optimal solution with build and implementation plans
* Experience in the development of technology options, assessments and comparisons, including aspects of technology alignment to existing systems and standards, hosting, security and usability considerations.

**Even better:**

* Experience is Cloud architecture – Microsoft Azure platforms
* Experience in technology consulting desirable

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| **Employee Name:** |  | **Manager’s Name:****Title** | Ramesh Raghavan IT Strategy & Architecture Lead |
| **Date:** |  | **Date:** |  |
| **Signature:** |  | **Signature:** |  |