

## POSITION DESCRIPTION – ACADEMIC

### POSITION INFORMATION

Position Title	Lecturer in Occupational Therapy		
Faculty	Faculty of Health Sciences		
School	School of Allied Health		
Nominated Supervisor	Campus Deputy Head	Campus/Location	Brisbane
Academic Level	Level B	Academic Career Pathway	Teaching & Research
CDF Achievement Level	1 All Staff	Work Area Position Code	
Employment Type	Part-time 0.5FTE, Continuing	Date reviewed	Nov 2019

### ABOUT AUSTRALIAN CATHOLIC UNIVERSITY

Mission Statement: *Within the Catholic intellectual tradition and acting in Truth and Love, Australian Catholic University is committed to the pursuit of knowledge, the dignity of the human person and the common good.*

At ACU we pride ourselves on offering a welcoming environment for everyone. At the same time, we are a university committed to standing for something clear. We stand up for people in need and causes that matter. ACU's Mission is central to the University, and informs every area – integrating the dignity of the human person, the common good, and ethical and social justice considerations into our core activities of student learning and teaching, research and service.

We are a publicly-funded university which has grown rapidly over the past few years. We're young, but we are making our mark: ranking among the top universities worldwide. We have seven campuses around Australia, more than 200 partner universities on six continents, and a campus in Rome, Italy.

We know that our people make us a university like no other. It's your values, action and passion that makes the difference. Whatever role you may play in our organisation: it's what you do that defines who we are.

We value staff, offering excellent leave and employment conditions, and foster work environments where they have the ability grow and develop. We continue to invest in our facilities and workplaces, and actively involve staff in shaping the future direction of the organisation.

In order to be agents of change in the world, we all need to see life through the eyes of others. We believe that our role as a university is to inspire and equip people to make a difference – and that means cultivating their ability to act and think empathetically.

We hope that you might champion these values, and work with us to create a place of learning that is not only the envy of the world, but the making of it.

The structure to support this complex and national University consists of:

- Provost
- Chief Operating Officer & Deputy Vice-Chancellor
- Deputy Vice-Chancellor, Research
- Deputy Vice-Chancellor, Students, Learning and Teaching
- Vice President
- Pro Vice-Chancellor Assisting the Vice-Chancellor and President

Each portfolio consists of a number of Faculties, Research Institutes or Directorates. The Vice President drives both the Identity and the [Mission](#) of the University. In addition, five Associate Vice-Chancellors and Campus Deans focus on the University's local presence and development of the University at the local 'campus' level.

## ABOUT THE FACULTY OF HEALTH SCIENCES

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The Faculty of Health Sciences offers courses in biomedical science, clinical education, clinical exercise physiology, exercise and cancer, exercise science, health administration, healthcare simulation education, high performance sport, mental health, midwifery, nursing, nutrition science, occupational therapy, paramedicine, physiotherapy, psychology, public health, rehabilitation, social work and speech pathology.

Our vision is to provide caring and prepared graduates who promote health and prevent illness for Australia's health and sports industries, and provide quality healthcare for vulnerable communities such as the Indigenous, elderly and disabled.

The Schools are:

School of Nursing, Midwifery and Paramedicine (National)

School of Allied Health (National)

School of Behavioural and Health Sciences (National)

The Faculty's courses are developed within the Catholic intellectual tradition with the goal of preparing graduates in health with an emphasis on social justice and equity, and sustainability.

Further information about the Faculty can be found at:

[http://www.acu.edu.au/about\\_acu/faculties\\_institutes\\_and\\_centres](http://www.acu.edu.au/about_acu/faculties_institutes_and_centres)

## ABOUT THE SCHOOL OF ALLIED HEALTH

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The National School of Allied Health is responsible for delivery of programs in four disciplines, on six of the University's campuses: Ballarat, Brisbane, Canberra, Melbourne, North Sydney and Strathfield:

- Occupational Therapy
- Physiotherapy / Rehabilitation
- Social Work / Human Services
- Speech Pathology

## POSITION PURPOSE

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A Lecturer in Occupational Therapy (Level B) is expected to make significant contributions to the development and implementation of the Bachelor of Occupational Therapy at Australian Catholic University by providing technical, clinical, teaching and research. The Lecturer in Occupational Therapy will consult with the Deputy Head of School, Head of Discipline and Course Coordinators of Occupational Therapy and other staff as required ensuring that the implementation of the Occupational Therapy course is comprehensively managed. Expertise and experience in neurological conditions, and/or research methods will be an advantage.

## POSITION RESPONSIBILITIES

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### Introduction

A number of frameworks and standards express the University's expectations of the conduct, capability, participation and contribution of staff. These are listed below:

- ACU Strategic Plan 2020-2023
- Catholic Identity and Mission

- ACU Teaching Criteria and Standards Framework
- Research Quality Standards
- Academic Performance Matrices and Evidence Framework
- ACU Capability Development Framework
- Minimum Standards for Academic Levels (MSALs)
- Higher Education Standards Framework
- ACU Service Principles
- ACU Staff Enterprise Agreement including provisions in relation to Performance Excellence and Academic Career Pathways.

The following two frameworks in particular are important in understanding the expectations of an academic position and the required qualifications and capability of a position holder:

- The [Academic Performance Matrices and Evidence Framework](#) which describes the performance standards in areas of academic activity.
- The [Capability Development Framework](#) which describes the core competencies needed in all ACU staff to achieve the University's strategy and supports its mission.

All academic staff are allocated workload comprising a range of academic duties/activities that fall within the following three broad areas of academic activity in line with the relevant Academic Career Pathway and Academic Level.

- Teaching, Curriculum Development and Scholarship of Teaching
- Research
- Academic leadership/service.

## Key responsibilities

Broad area of academic activity		Relevant Core Competencies ( <a href="#">Capability Development Framework</a> )
<b>Teaching, curriculum development and scholarship of teaching</b>	<ul style="list-style-type: none"> <li>• Teach at undergraduate level as appropriate;</li> <li>• Assess students enrolled in the undergraduate occupational therapy course;</li> <li>• As part of a team, contribute to the coordination of professional practice education at the local level;</li> <li>• Participate in School, Faculty and University committees and related activities as appropriate;</li> <li>• Be actively involved in professional proceedings within the Faculty and the University;</li> <li>• Commit to professional activities outside the University and build effective partnerships with external organisations and communities;</li> <li>• Maintain professional competency and National registration.</li> </ul>	<ul style="list-style-type: none"> <li>• Live ACU's Mission, Vision and Values</li> <li>• Collaborate Effectively</li> <li>• Communicate with Impact</li> <li>• Know ACU's work processes and systems</li> </ul>
<b>Research</b>	<ul style="list-style-type: none"> <li>• Work towards a coherent program of quality research demonstrated by high-quality research outputs aligned with National and/or ACU priorities;</li> <li>• Actively participate in research collaborations, networks/partnerships to support the development of a field of expertise;</li> <li>• Participate in training to enhance research and/or supervisory capability.</li> </ul>	<ul style="list-style-type: none"> <li>• Coach and develop</li> <li>• Collaborate effectively</li> </ul>
<b>Academic Leadership and Service</b>	<ul style="list-style-type: none"> <li>• Provide leadership within a national teaching team to ensure high quality delivery of units as appropriate;</li> <li>• Sustained contribution to academic administration, quality improvement, risk management and/or governance which benefit the University;</li> <li>• Effective coordination of one or more units of study within the Bachelor of Occupational Therapy program.</li> </ul>	<ul style="list-style-type: none"> <li>• Be responsible and accountable for Achieving Excellence</li> <li>• Coach and Develop</li> </ul>

## SELECTION CRITERIA

Qualifications and Capability		Selection Criteria?
<b>Qualifications and other credentials</b>		
1.	A higher degree (e.g. Masters or PhD, or equivalent) in occupational therapy or related discipline and eligibility for, and commitment to maintain, professional registration with the Australian Health Practitioner Regulation Agency and Occupational Therapy Australia Ltd.	Yes
2.	Advanced knowledge and/or practice demonstrated in significant clinical experience, teaching experience and/or a higher degree (e.g. Masters or PhD or equivalent).	Yes
<b>Teaching, curriculum development and scholarship of teaching</b>		
3.	Demonstrated ability to implement effective teaching, assessment and learning experiences at the higher education level.	Yes
4.	Demonstrated understanding of the nexus between teaching and research in approaches to teaching and learning, and to research and scholarship.	Yes
<b>Research</b>		
5.	Demonstrated capacity to implement high quality research, including collaborative research and to supervise research students.	Yes
<b>Academic leadership/service</b>		
6.	Demonstrated capacity to contribute to academic and research administration at the School, University, and/or professional levels in areas of teaching, research and quality improvement.	Yes
7.	Demonstrated excellence in interpersonal skills to contribute to positive relationships in an academic team and within the School, University and professional community.	Yes
<b>Core Competencies</b>		
8.	Demonstrated confidence and courage to achieve ACU's Mission, Vision and Values by connecting the purpose of one's work to ACU's Mission, Vision and Values.	Yes
9.	Demonstrated ability to effectively plan work activity, prioritise time and resources using established processes and technologies to achieve optimum efficiency and effectiveness.	Yes
10.	An ability to take personal accountability for achieving the high quality outcomes through an understanding of organisational context, self-reflection, and aspiring to and striving for excellence.	Yes
<b>Other attributes</b>		
11.	Demonstrated commitment to cultural diversity and ethical practice principles and demonstrated knowledge of equal employment opportunity and workplace health and safety, appropriate to the level of the appointment	Yes