

FAMILY VIOLENCE MINIMUM MANDATORY QUALIFICATIONS

Rec 209 Candidate Questionnaire



Thank you for applying for a family violence related role with Anglicare Victoria.

To help us set you up for success, please fill out the questionnaire below. This information will be used to support a successful candidates within their new role and ensure Anglicare Victoria adheres to Mandatory Minimum Qualifications for Family Violence, also referred to as [Recommendation 209](#) (or Rec 209). Further details may be requested from you as required.

Anglicare Victoria (AV) is committed to supporting staff to grow and develop their careers. If you are required to undertake further study as part of Recommendation 209, you will be supported over a 5- or 10-year period to engage with study options that will suit your needs.

Hiring managers will be assessing candidates based of their skills, knowledge, and suitability for the role. Information provided on this questionnaire will not hold weight in the recruitment process except in circumstances where applicants indicate they are unable to engage with Rec 209 requirements at all. Further information regarding study options can be found on [The Orange Door](#) section of the AV careers page.

Once you have completed this questionnaire, please upload this as a 'supporting document' along with your CV, and Cover Letter via our online application process.

Your Details	
Name: Are you committed to undertaking further study to meet Rec 209 requirements in the next 5 to 10 years if required?	
Yes	No
Your Previous Employment History	
Q1. Have you worked in a paid family violence role between July 2017 and July 2021? A family violence role refers to a job that predominantly provides family violence specialist services to victim survivors and/or people using violence including: <ul style="list-style-type: none">• Family violence safety planning• Family violence assessment and intake• Family violence case management and service navigation	
Yes Please provide the following detail relating to the most relevant role below.	
No If you carried out these activities on occasion but it was not the primary focus of your role, please select 'No'. Please proceed to the Your Qualifications section.	
Title:	
Agency / Program:	
Dates:	

Key Responsibilities:	
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If you answered **Yes** to **Q1** you are likely to be exempt from any Rec 209 requirements. If you have provided details of your most relevant role above, you have now completed this form. Please upload this questionnaire as a supporting document along with your online application.

Your Qualifications

Q2. Do you hold a qualification (or are currently enrolled) in:

- Bachelor or Master of Social Work
- Graduate Certificate or Graduate Diploma in Family Violence (or Social & Community Services)

Yes	Year completed / due to be completed:	
	You are likely to meet Rec 209 requirements. You have now completed this form, please upload this questionnaire as a supporting document along with your online application.	
No	Please proceed to the questions below.	

Q3. Do you hold (or are currently enrolled in) a Bachelor, Graduate Certificate, Graduate Diploma or Masters in:

- Criminology, Psychology, Human Services, Counselling, Youth Work, Sociology, Community Development, International Development, Education or Health Science, Mental Health and Alcohol and Other Drugs.

Yes	Please complete the Rec 209 Self-Assessment tool in addition to this questionnaire and upload both as supporting documents to your online application If you meet all the principles, you may not need to do any further study. If you don't meet all the principles, you may need to complete further study in the next 5 to 10 years (see Rec 209 further study options doc)
No	Please proceed to the questions below.

Q4. Do you hold a completed Certificate IV, Diploma, Associate Diploma in: Community Services or a similar field such as Youth, Family Services, Disability, Mental Health, Alcohol and Other Drugs.

Yes	Please be aware that you will be required to complete further study in the next 5 to 10 years as part of your role with AV. (see Rec 209 further study options doc). You have now completed this form. Please upload this questionnaire as a supporting document along with your online application.
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No	Please proceed to fill in the Rec 209 Self-Assessment tool and upload the Self-Assessment and a copy of this document along with your application. You can then discuss your qualifications and experience with the hiring manager if you are selected for an interview
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For Office Use Only	
Program Managers or Team Leaders please complete the section below in conjunction with the <u>Questionnaire Tip Sheet</u>	
Q1. Employment History	
If the candidate answers YES :	
Do you approve the role and dates listed in Q1 and deem the candidate exempt from Rec 209:	
Yes - tick box	
Q2. Qualifications – Social Work and Family Violence Qualified	
If the candidate answers YES :	
You are satisfied the Social Work or Family Violence Qualification has been	
<ul style="list-style-type: none"> • Completed – tick box OR • Candidate is currently enrolled – tick box 	
Q3. Qualifications – Tertiary Qualifications for Assessment	
If the candidate answers YES , please forward the Questionnaire and Self-Assessment to <u>HR@anglicarevic.org.au</u> for review:	
Sent – tick box	
Q4. Qualifications – Cert IV or Diploma Quals	
If the candidate answers YES :	
The candidate does not meet Rec 209 requirements yet	
Please complete the <u>Rec 209 Learning Plan</u> within 6 months of the candidate starting their new role:	
Agreed – tick box	
If the candidate answers NO :	
Please chat to P&C about suitable options before completing a Recommendation for Appointment.	