

POSITION DESCRIPTION

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| Position Description Classification Approved | Date |
| Human Resources Branch | |

| POSITION DETAILS | |
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| Position Title: | Veterinary Nurse Equine |
| Position Number: | Multiple |
| Classification: | HEO3 |
| Faculty/Division: | Faculty of Sciences |
| School/Branch: | School of Animal & Veterinary Sciences |
| Reports to (position title): | Equine Practice Manager |
| Delegations: | NA |
| Special Conditions: | <ul style="list-style-type: none"> Rotational Shift work will be required including rostered weekends and public holidays Physical capacity to use techniques relating to restraint of live animals, general horse handling and husbandry skills Ability to deal effectively with animal euthanasia, animal materials, bio-hazardous and chemical materials Reasonable workplace adjustments will be made for people with a disability |
| Significant Working Relationships: | <ul style="list-style-type: none"> Equine Practice Manager Clinical Lead Teaching Veterinarians and Clinicians Client Relations staff Clients Students Health, Safety & Wellbeing Officer |

| POSITION SUMMARY |
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| <p>The School of Animal and Veterinary Sciences provides world-class, outcome-based education and training of animal and veterinary scientists in a research environment. Based at the Roseworthy Campus, 60km north of the Adelaide CBD and minutes from Gawler, the school is situated on a 1600 ha property that includes a working farm, full service Veterinary Health Centre teaching clinics, and a range of general purpose and specialist teaching and research facilities.</p> <p>The Veterinary Health Centre (VHC) is the School's clinical teaching facility which operates on a commercial basis, offering a range of first opinion, ambulatory and specialist veterinary services across all animal species to the general public and referring veterinarians. As a unit of VHC, the Equine Health and Performance Centre (EHPC) is a leading-edge primary practice and referral care veterinary clinic offering the latest technology, equipment and professional services to treat horses. The EHPC offers high quality first opinion, referral and 24/7 emergency and critical care veterinary services to the public and provides a clinical training environment for final year veterinary students working under the close supervision of experienced veterinary surgeons, nurses and support staff.</p> <p>Reporting to the practice manager, this role provides nursing support to the clinical teaching veterinarians and practice clinicians across a range of animal care related teaching and commercial activities. The nurse works within the Hospital setting and undertakes a variety of tasks involving caring for hospitalized patients, critical care, surgery, consultations with Specialists and Primary Opinion Veterinarians in both the hospital and field. You will be involved with teaching veterinary students so you must have a passion for imparting your knowledge. This role requires an enthusiastic, motivated, organised, service-orientated nurse who possess excellent communication and organisational skills.</p> |

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| KEY RESPONSIBILITIES | |
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| Provide nursing support during procedures, examinations, treatments and surgeries | <ul style="list-style-type: none"> • Restrain animals, maintain records and provide general assistance to the treating veterinarian during consults, examinations and treatment procedures in the hospital and ambulatory services • Assist veterinarians to prepare animals for clinical or specialist treatments including emergency triage, surgical nursing, medical nursing and diagnostic procedures, • Attention to details in all facets of equine nursing • Clean and maintain equipment and working areas and restock/reorder supplies and materials for veterinary suites (including mobile services vehicles) in accordance with VHC protocols, biosecurity and safe operating procedures |
| Provide general animal nursing care | <ul style="list-style-type: none"> • Collect samples, set up and maintain fluids, monitor and record observations, pain status and vital signs in all medical and surgical ICU patients • Ensure patient's basic needs (food, water and exercise), their comfort and hygiene are attended to and charted treatment plans are followed in an accurately and timely fashion • Maintain patient wards, yards or stalls in accordance with EHPC protocols including cleaning and hygiene, isolation, maintenance and disposal protocols |
| Support teaching and educational activities | <ul style="list-style-type: none"> • Support practical group teaching exercises by following Course Coordinators plans for set up of practicals and providing support and technical assistance to teaching veterinarians and their students as required • Under the direction of the teaching veterinarian provide support and technical assistance to students on work experience, placements or working in final year rotations • Assist in the delivery of wellness packages for animals and support Continuing Education and other University educational activities as required |
| Provide support to reception and administration as required | <ul style="list-style-type: none"> • Maintain best practice in customer services including client updates, discharging and admitting patients in close consultation with treating veterinarians and client services team members • Provide back up for all front desk services including telephone reception, scheduling appointments, financial transactions, filing, billing, record keeping and product sales • Provide backup inventory and dispensing support including receiving deliveries, labelling, packaging, restocking and dispensing in accordance with VHC procedures and protocols |
| Other reasonable duties commensurate with classification level. | |

| PEOPLE MANAGEMENT RESPONSIBILITIES |
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| <ul style="list-style-type: none"> • NA |

| CAPABILITIES AND BEHAVIOURS |
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| Use the Capability Dictionary at the link: http://www.adelaide.edu.au/hr/docs/pdp-core-capability-dictionary.pdf to identify the capabilities associated with the classification of this position. Staff are required to read and understand the capabilities and associated behaviors that align with the classification of this position. |

| UNIVERSITY EXPECTATIONS |
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| Staff are required to read, understand and comply with all University policies, procedures and reasonable direction, whilst demonstrating professional workplace behaviors in accordance with the University's Code of Conduct |

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SELECTION CRITERIA

Knowledge and Experience:

Essential

1. Demonstrated experience and high level expertise in general horse handling
2. Demonstrated experience working in a Clinical setting
3. Attention to detail in record keeping and documentation
4. Demonstrated capacity to work independently but participate cooperatively in team activities
5. Demonstrated experience and/or knowledge of Occupational Health and Safety

Desirable:

1. Experience in equine teaching
2. Experience in using Practice Management Software and Microsoft Word
3. Experience or exposure in working with medical emergency situations

Qualification/s:

- Completion of a relevant certificate or combination of relevant experience and/or education/training
- Certificate IV Veterinary Nursing or Veterinary Technician with Equine focus is highly desirable

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