

SA Pharmacy Candidate Pool

Applicant FAQs

The SA Pharmacy Candidate Pool is now open to registered pharmacists interested in joining SA Pharmacy for short term employment. Below are some frequently asked questions for applicants.

Welcome to SA Pharmacy

SA Pharmacy is responsible for the provision of Pharmacy Services at SA Metropolitan Public Hospitals and at many Regional Hospitals.

SA Pharmacy Services include:

- Medicines Supply services
- Clinical Pharmacy Services
- Pharmaceutical Manufacturing and Quality Control
- Clinical Trials Service
- Provision of Medicines Information Services
- Therapeutic Drug Monitoring
- Provision of expertise to Drug and Therapeutics Committees and others
- Teaching, Training and Research
- Management Services

What types of roles are available through the Candidate Pool?

Roles that will be offered through the candidate pool are short term and contractual in nature for vacancies of up to 12 months. They may be part time or full time. Most commonly initial contracts are for 1-3 months only. If you do not have hospital pharmacy experience it would be unlikely for you to be offered a longer contract initially.

Where are potential positions located?

Positions may be available at any SA Pharmacy site as listed below:

- The Queen Elizabeth Hospital including St Margaret's Hospital
- The Royal Adelaide Hospital
- Flinders Medical Centre
- Lyell McEwin Hospital
- Modbury Hospital
- Repatriation General Hospital
- Women's and Children's Hospital
- Glenside Hospital
- Noarlunga Health Service
- Hampstead Rehabilitation Centre
- Regional Hospitals located in:
 - Mt Gambier
 - Pt Augusta
 - Pt Pirie
 - Whyalla
 - Berri
 - Murray Bridge

- Pt Lincoln
- Mt Barker
- Victor Harbor
- Gawler

As part of the post interview process it is important that you only preference sites that you would be willing to work and the days of the week that you are available to work.

How do I apply to the SA Pharmacy Candidate Pool?

To lodge an application, complete an on-line Application Form via the below link.

<https://careers.pageuppeople.com/532/caw/en/job/738187/pharmacist-sa-pharmacy-candidate-pool>

Applicants are also welcome to apply for specific vacancies within SA Pharmacy at any time using the online application system. Current vacancies can be found at <http://www.sahealthcareers.com.au/>

Applications timeline: Applications will be accepted on a continuing basis.

Applicants who have registered their interest will be notified via email if they are to be invited for further assessment or if a vacancy becomes available suitable to their skills and preferences.

What will I need when applying?

- > A current resume/curriculum vitae to assist in populating the application.
- > Evidence of your registration with the Pharmacy Board of Australia
- > Contact details (email and telephone) of three referees.
- > Visa/passport details (if you are not a permanent Australian resident).

What are the eligibility requirements?

You must have current registration as a pharmacist with the Pharmacy Board of Australia.

What classification will I be considered for?

Positions will be offered at the AHP2 classification.

How do you select your applicants?

All applications will be assessed against predetermined criteria and suitable candidates may be invited to an interview.

It is anticipated that referees will be contacted so please ensure you maintain up to date details of relevant referees and that you have sought their permission for SA Pharmacy to contact them.

How will I receive further communication from SA Pharmacy?

Most correspondence will be via email so please check your email on a regular basis. It is your responsibility to ensure you check your emails so you do not miss any information.

What happens once I am placed into the successful Candidate Pool?

Your application, interview results, contact phone number, and information that we ask you to provide which includes your immunisation status, police clearances (aged and working with children), days you are available to work, the sites you are available to work at, shortest duration of contract that you will consider and the outline of your orientation needs will be shared with SA Pharmacy staff who undertake the responsibility for recruitment at each SA Pharmacy site. They will contact you directly by phone when they have a position that you have indicated you are interested in.

How long will SA Pharmacy hold my application?

Applications will be held for 12 months unless you have been advised you are not deemed suitable for consideration or you have been offered a role. The candidate pool will be advertised every 12 months and all applicants must reapply. Successful applicants who have not accepted offered contracts will be removed from the pool.

Applicants should withdraw their application should they not wish to be considered any longer as part of the Candidate pool to avoid being contacted by SA Pharmacy.

If successful in gaining employment with SA Pharmacy, what will be my conditions of employment?

You will be employed and paid in accordance with the SA Modern Public Sector Enterprise Agreement: Salaried 2017.

You are fully responsible for all aspects pertaining to your pre-employment leading to employment. Contract requirements may include Criminal History Check and Pre-employment Health Assessment.

What do I do if I change my address or email details during the process?

If you change your address or email details at any time following the submission of your application you are required to visit the SA Health website www.health.sa.gov.au/careers and log in using your profile, select Edit Profile, click on Personal Details, update your details and then save. This is a live system so you can go in and update personal details at any time.