

## DEPARTMENT OF HEALTH

# Statement of Duties

<b>Position Title:</b>	Clinical Nurse Specialist - Cardiac Catheterisation Laboratory
<b>Position Number:</b>	528039
<b>Classification:</b>	Registered Nurse Grade 5
<b>Award/Agreement:</b>	Nurses and Midwives (Tasmanian State Service) Award
<b>Group/Section:</b>	Hospital South – Medical and Cancer Services Cardiac Support Services
<b>Position Type:</b>	Permanent, Full Time
<b>Location:</b>	South
<b>Reports to:</b>	Nurse Unit Manager - Cardiac Catheterisation Laboratory
<b>Effective Date:</b>	May 2023
<b>Check Type:</b>	Annulled
<b>Check Frequency:</b>	Pre-employment
<b>Essential Requirements:</b>	<p>Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>
<b>Desirable Requirements:</b>	<p>A minimum of 3 years' experience as a senior Cath Lab Registered Nurse</p> <p>Relevant post graduate qualifications in cardiology or critical care nursing</p>
<b>Position Features:</b>	<p>Ability to travel to RHH in under 30 minutes for on call services</p> <p>Requirement to be able to wear and perform all CCL duties in required PPE, including lead equivalent radiation protection garments</p> <p>Ability and flexibility to participate in and perform services during over-time and emergency call backs</p>

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

## Primary Purpose:

The Clinical Nurse Specialist (CNS) for the Cardiac Catheterisation Laboratory (CCL) provides specialist nursing expertise within the CCL unit in consultation with the NUM. The CNS is a clinical expert who acts as a clinical/educational resource for nursing, medical and allied health staff involved in the care of patients within the CCL.

A key role of the position is to:

- Provide highly developed clinical/proceduralist skills and knowledge developed through extensive experience within the CCL and cardiology.
- Contributes to the development of education programs in relation to the management of cardiology patients requiring CCL procedures in collaboration with the Cardiology CNE, ANUM and NUM.
- Contributes to the development of clinical policy, care guidelines, quality improvement and research in accordance with contemporary best practises and in consultation with the multidisciplinary team.
- Contributes to data collection for the local and national databases relating to the CCL procedures.

## Duties:

1. Deliver advanced nursing care, leadership and clinical expertise in the assessment and delivery of quality care for patients in line with best practice.
2. Actively pursue contemporary professional knowledge and its application to CCL procedures and practice through appropriate continuing professional development activities.
3. Provide leadership regarding the design, development, and operation of professional nursing activities including the provision, and/or facilitation of professional development activities.
4. Identify, contribute to, and evaluate standards of nursing practice and policies within the specialist area of the CCL, to optimise and promote improved procedural outcomes.
5. Ensure ongoing assessment and evaluation of the service and associated guidelines, clinical pathways, protocols and policies, incorporating recommendations from National Standards, evidenced based practice and other regulatory bodies or key stakeholders.
6. Contribute to the formulation and evaluation of quality improvement and clinical research activities, and initiate strategies for change that will contribute to continuous improvement and the application of evidenced based care.
7. Respond to workplace learning needs identified in the clinical environment by providing time appropriate educational interventions by delivering face to face education and training designed for CCL nursing staff.
8. Assist the ANUM/NUM in the development and maintenance of a strong, collaborative professional team environment which promotes a positive culture and contemporary nursing leadership.
9. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

## Key Accountabilities and Responsibilities:

The Clinical Nurse Specialist - CCL will work autonomously under the broad direction of the NUM and is an advanced role that provides specialist nursing care and education to staff, clients and their families within the Cardiac catheterisation laboratory. The CNS is responsible for:

- Providing highly developed specialist nursing knowledge and education to staff, clients and their families/carers.
- Acting as a clinical resource person, providing guidance and support to nurses and other members of the multidisciplinary team.
- Providing leadership to workplace activities beyond the immediate responsibility of delivering clinical care to clients. This may include active involvement in clinical education, clinical leadership and management, safety and quality, practice development and managing a clinical portfolio.
- Initiating and facilitating the use of Quality Improvement activities to ensure clinical standards are maintained and services improved and consult with the ANUM and NUM regarding Quality Assurance developments.
- Identifying inconsistencies between nursing practice and policy and review, and update practices to improve the quality of patient care.
- Accept accountability and responsibility for their own standard of professional practice in accordance with established professional guidelines and legal requirements.
- Maintaining a safe environment for internal and external customers by ensuring compliance with workplace safety requirements.
- Championing a child safe culture that upholds the National Principles for Child Safe Organisations. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercising delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Complying at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.
- Actively participating in and contributing to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

## Pre-employment Conditions:

*It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.*

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
  - a. crimes of violence
  - b. sex related offences
  - c. serious drug offences
  - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

## Selection Criteria:

1. Highly developed contemporary knowledge and skills in specialist cardiac cath lab nursing practices with recent clinical experience, with the capacity to provide clinical leadership, exercise professional judgement and initiative and work with minimal supervision.
2. Demonstrated advanced interpersonal skills, including written and verbal communication skills, including conflict management, with proven ability to work effectively as a member of an interdisciplinary team and act as a preceptor to members of the interdisciplinary team.
3. Demonstrated ability to contribute effectively to the development and evaluation of services provided utilising a quality improvement framework, review of clinical practice policy, procedure and protocols.
4. Demonstrated knowledge and experience in the application of educational principles and the ability to plan, implement and evaluate education sessions, together with the ability to act as preceptor in the clinical setting.
5. Demonstrated ability to problem solve, apply principles of clinical risk management, quality improvement, nursing research and professional practice to the clinical setting, together with demonstrated motivation and organisational ability to achieve desired outcomes in clinical projects with limited supervision
6. Demonstrated time management and organisational skills, including the ability to prioritise clinical and administrative tasks within a busy environment subject to work pressure and change.
7. Advanced computer literacy skills including a demonstrated understanding of clinical information systems and data collection within a clinical setting.

## Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).