

<b>Position Title</b>	<b>Aboriginal Health Development Assistant</b>
<b>Classification</b>	Level 3
<b>School/Division</b>	School of Allied Health
<b>Centre/Section</b>	The Western Australian Centre for Rural Health (WACRH)
<b>Supervisor Title</b>	Research Fellow
<b>Supervisor Position Number</b>	320012
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## Your work area

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The Western Australian Centre for Rural Health (WACRH) is administered by the University of Western Australia and is one of eleven University Departments of Rural Health across Australia, established in 1999 by the Australian Government's Department of Health and Ageing. WACRH's mission is to collaborate in:

- the promotion and preparation of students for health careers in a rural setting.
- innovative rural learning opportunities of students, health professionals and the community: and,
- rigorous applied research and knowledge translation aimed at optimising the health and wellbeing of rural communities.

## Vision and Guiding Principles

WACRH's vision is to be a leader in the creation and optimisation of rural health knowledge and practice that improves the health of rural communities. Our Guiding Principles are the cornerstone of our values, underpinning all activities:

- Work collaboratively, in the spirit of reciprocity, to strengthen partnerships and networks, to ensure we are responsive to changing needs and environments.
- Value respect, equity, and the cultural diversity within the organisation and of individuals and organisations with whom we work.
- Integrity is central to our conduct as individuals and as an organisation, and this is evidenced by reliability and trust and commitment to intellectual rigour.
- Work in mutually beneficial partnerships with communities and individuals who are vulnerable, have the greatest need and experience disproportionate levels of disadvantage.
- Pursue continuous improvement through critical collection and analysis of data and reflective practice.

Value and strengthen our workforce through knowledge and skill development within a supportive, collegial, and team-oriented environment in which vigorous discussion of individual views is encouraged

## Reporting structure

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Reports to: Research Fellow

## **Your role**

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As the appointee you will, under routine direction and instruction, provide support and assistance to researchers and academics in the Teaching and Learning, Research and Evaluation and Community Engagement programs.

## **Your key responsibilities**

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### Area 1: Research and Evaluation

- Assist with the preparation of research through liaison with individuals and community groups.
- Collect data and work with the investigators to interpret research findings.
- Record results and present to researchers and key stakeholders.
- Record information from team discussions and activities related to research translation/dissemination.

### Area 2: Teaching and Learning

- Assist with the preparation and delivery of health education and learning through liaison with individuals and community groups.
- Maintain accurate records of community engagement.
- Record information from team discussions and activities around teaching and learning programs.

### Area 3: Community Engagement

- Assist with community engagement to build health knowledge and agency through liaison with individuals and community groups.
- Assist in follow through of actions from community engagement activities.
- Record information from team discussions and activities around community engagement programs.

### Area 4: General

- Maintain confidentiality and adherence to ethical guidelines.
- Perform other tasks as assigned.

## **Your specific work capabilities (selection criteria)**

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Year 12 or equivalent competency

Proficiency in a range of computing skills including word processing, spreadsheets, databases, internet, and email.

Good organisational skills with the demonstrated ability to set priorities and to meet deadlines.

Ability to work independently, show initiative, problem solve and work productively as part of a team. Good written and verbal communication skills.

Knowledge of basic experimental and research techniques

Relevant research experience at an appropriate level

### **Special requirements (selection criteria)**

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Occasional travel within the state may be required

Current "C" class driver's licence

Working With Children

### **Compliance**

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Ensure you are aware of and comply with legislation and University policies.

To learn more about the Code of Conduct, see [Code of Conduct](#).

To learn more about Diversity, Equity and Inclusion, see [Diversity, Equity and Inclusion](#).

To learn more about Safety, Health and Wellbeing, see [Safety, Health and Wellbeing](#).