

Position Title	Lecturer or Senior Lecturer (Medical Education (Evaluation and Quality))
Classification	Level B or Level C
School/Division	Medical School
Centre/Section	Medical Education Unit
Supervisor Title	MD Program Director
Supervisor Position Number	
Position Number	

Your work area

The UWA Medical School is the largest and longest established medical school in Western Australia. It delivers a 4-year post-graduate MD course to local, national and international students. The School also has substantial and successful research programs across most disciplines in the medical sector.

The Medical Education Unit is an educational support unit on all matters related to curriculum development including (learning, teaching, assessment and evaluation) within the Medical School.

The Global MD is an innovative medical degree being developed by the Medical School together with our key partner, the University of Arizona. Students undertaking the Global MD will complete 2 years of study in Western Australia and a further 2 years in Arizona.

Reporting structure

Reports to: MD Program Director

Dotted line reports to: Associate Dean, Global

Your role

As the appointee you will plan and implement the MD program evaluation of disciplines, placements, units, and the overall program for both the standard UWA MD program and the Global MD program. You will be responsible for development, deployment of evaluation in consultation with the Associate Dean, Global, MD Program Director, Assessment Lead and Unit Coordinators. You will oversee and perform analysis, communicating results to relevant stakeholders in a timely manner for continued quality improvement. The role extends into medical education aspects more broadly including learning, teaching and curriculum development.

Your key responsibilities

Contributes to outstanding teaching and learning outcomes

Level B and C:

- Plan and implement the administration of MD placement, unit and course level evaluation, communicating requirements to relevant stakeholders in a timely manner.

- Undertake analysis of evaluation data (qualitative & quantitative) using relevant tools for the purpose of evaluating teaching, learning and assessment of the units offered by the School.
- Prepare and disseminate evaluation timelines, processes and reports in a timely manner and communicate on necessary actions for continued improvement.
- Monitor UWA, external national and international evaluation activities and communicate relevant requirements and results effectively with relevant stakeholders.

Level C:

- Provide staff development on the value of evaluation and continuous improvement processes.
- Provide teaching and learning into standard MD program in course themes relating to professionalism, leadership, advocacy and education.

Research

Level B and C:

- Engage with current evaluation and educational research and engage in scholarly research activities and disseminate activities at local and national/international forums.

Level C:

- Supervise scholarly activity projects
- Develop research projects aligned with Medical Education Unit research priorities.

Service and Engagement

- Attend and provide support in School committee meetings as required.
- Work collaboratively and assist at the direction of the Associate Professor, Assessment in curriculum quality development and special projects related to School and University priorities.
- Other duties as directed

Your specific work capabilities (selection criteria)

- Relevant tertiary qualification or equivalent experience in health professions education
- Substantial relevant experience in evaluation and quality assurance
- Experience in assessment development and analysis
- Highly developed written and verbal communication skills
- Highly developed organisational skills with the demonstrated ability to set priorities and to meet deadlines
- Proficiency in a range of digital technologies including Microsoft Office suite and statistical packages
- Ability to work independently and in a team, show initiative, problem solve and work productively as part of a team

Additionally, for a Level C position:

- Experience in staff development on the value of quality improvement/evaluation processes.
- A demonstrated skill set in teaching and learning into health professions education, with a focus on themes relating to professionalism, leadership, advocacy and education.
- Experience in student research supervision
- A research track record aligned with medical education research priorities

Special requirements (selection criteria)

Occasional Interstate and International travel will be required.

Compliance

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University's Code of Conduct [Code of Ethics and Code of Conduct](#)

Inclusion and Diversity web.uwa.edu.au/inclusion-diversity

Safety, health and wellbeing [Safety and Health Policy](#)