

## Role Description

<b>Role Title:</b>	<b>Strategic Asset Manager</b>
<b>Position Number:</b>	106345
<b>Ministry/Corporate Portfolio:</b>	Development and Infrastructure
<b>Location:</b>	Newstead / Statewide
<b>Enterprise Agreement/Award:</b>	CLC
<b>Classification:</b>	N/A

### Role Purpose

Mater has an extensive property portfolio across Queensland, including land, commercial spaces, buildings and 11 Hospitals as well as extensive equipment assets. The Strategic Asset Manager plays a key role in managing and optimising the performance and risk of Mater's assets to ensure sustainability throughout the asset's lifecycle.

This role will lead the development and maintenance of Mater's Asset Management Frameworks, Strategic Asset Management Plans, Annual Asset Management Plans, and be integral in the preparation of the Annual Investment Plan ensuring efficient utilisation of resources to derive the best value.

This role plays a pivotal role in shaping the direction and success of our asset portfolio, ensuring alignment with strategic vision and contributes to Mater's sustainable growth and development.

The Strategic Asset Manager will interface strongly with all levels of business, property functions and Engineering & Maintenance to drive improved value, reliability, performance, safety and whole-of-life cost efficiency for Mater's asset portfolio.

### Role Responsibilities and Accountabilities

Every Mater Person is required to understand and deliver on a series of responsibilities which they are accountable for. Mater People are required to act and work in the best interests of Mater and are accountable for their own behaviour, performance, development and contribution to the strategic and operational objectives of the organisation.

These accountabilities and responsibilities include, but are not limited to:

#### Your Position

##### Strategic Asset Management

- Utilise a strong understanding of strategic asset management fundamentals, systems and principles (IS55001 and other standards), including frameworks, maintenance strategies, performance monitoring and risk management to develop and mature the asset management function at Mater.
- Develop and manage a future focused Strategic Asset Management Plan aligned with Mater's strategic goals and objectives.
- Engage with key Mater stakeholders influence others to understand the business requirements and benefits from a collaborative approach to asset management to achieve business outcomes, good asset management practices and continuous improvement.

<b>Creation Date:</b>	September 2024	<b>Last Revision Date:</b>	9 September 2024	<b>Version Number:</b>	1
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- Lead and coordinate periodic asset condition assessments, including developing scopes of work for the procurement of contractors / consultants, overseeing engagements ensuring alignment with mater policies and procedures, and reviewing subsequent asset condition reports.
- Work with Mater Business Units to improve asset data capture and financial analysis.
- Utilise data to make informed decisions about the performance, risk and reliability of assets, and their impacts on spend against budget.
- Provide input into Engineering & Maintenance in relation to the development of long-term planned maintenance forecasts.

### **Operational and Financial Management**

- Interface with Engineering, DTI, Capital Works and Finance to ensure asset depreciation and replacement value is captured in an accurate and timely way that reflects stakeholder requirements.
- Participate and feedback in the asset management lifecycle, asset register, asset related risk, and asset management systems and processes.
- Adopt a continuous improvement approach and instil best practice asset management practices into business-as-usual.
- Stay informed of industry best practice, emerging technologies and legislative requirements related to asset management.
- Participate in the development of service level agreements and develop a series of performance indicators to measure successful delivery of asset management in the organisation. Generate appropriate reporting to relevant Governance Committees within Mater.
- Lead the development of the annual Investment Plan for Development & Infrastructure in accordance with the framework.
- Utilise / improve asset management prioritisation scoring model to inform the annual Investment Plan and future years' planning.
- Participate in the sourcing, negotiation and review of centralised Standing Offer Arrangements and Contracts for property related contracts to drive value for Mater.
- Work with key Mater stakeholders in the assessment of strategic property acquisitions including condition assessments.
- Develop and contribute to policies, guidelines and procedures relating to asset management where required.

### **Your Organisation**

- Accept, adhere to and promote workplace safety in accordance with the relevant legislation, standards, policies, procedures and frameworks that promote 'zero harm' to Mater People and 'zero preventable harm' for patients;
- Participate in creating an environment that strives for customer satisfaction;
- Participate in meetings and forums as required;
- Foster a collaborative work environment and maintain open communication through effective interpersonal skills and appropriate forums;
- Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations;
- Fulfil required corporate, mandatory and other education and/or professional development and competency requirements within stipulated timelines;
- Accept individual responsibility and accountability for own performance and professional development;
- Accept and adhere to all policies and procedures of Mater and your employment location; and
- Undertake other duties/responsibilities as directed by your direct Reporting Authority or other designated authority(s).

## Selection Criteria

Suitability to the role shall be determined by suitability to meet/satisfy the following stated qualifications, skills, knowledge and experience. Other additional qualifying criteria, such as licenses, registration and/or vaccinations relevant to this role are prescribed by Mater policies and procedures.

### Qualifications

#### Mandatory

- Tertiary qualification in engineering, project management, construction management or asset management or related industry.

#### Desirable

- N/A

### Skills, knowledge and experience

- Demonstrated industry experience in strategic asset management
- Previous experience in a Hospital or live operating environment
- Demonstrated success in delivering asset management within a large organisation.
- Demonstrated experience in effectively managing relationships with stakeholders, both internal and external
- Proven ability to work independently and as part of a larger multi-disciplinary team
- Ability to effectively prioritise workloads within competing demands
- Previous experience with building construction projects
- High level of communication and negotiation skills

## Behavioural Standards

Every Mater Person shall adhere to the Mater behavioural standards that include the Mater Mission, Values and Code of Conduct as well as any other relevant professional and behavioural standards, translating these into everyday behaviour and action, and holding self and others to account for these standards.

## Mission, Vision and Values

We are our Mission. For more than a century, we have existed to respond to unmet community need; to provide compassionate care to those who need it most. Our Mission, Vision and Values are our constant guide to make appropriate decisions for a sustainable, socially relevant service that is genuinely committed to the delivery of a healthy community for everyone.

All Mater People are required to adhere to relevant professional standards and the Mater behavioural standards, including those that support the Mater Mission, Vision and Values, and promote an ethical environment in accordance with the Code of Conduct. In doing so, it is expected Mater People will hold both themselves and others to account for these standards, with a focus on maintaining the quality and safety of services.

*Our mission*

We serve together to bring God's mercy to our communities through compassionate, transforming, healing ministries

*Our vision*

To empower people to live better lives through improved health and wellbeing

*Our values*



We honour and promote the dignity of human life and of all creation



We act with compassion and integrity



We strive for excellence