

## Position Description

<b>Position Title:</b>	<b>Associate Professor</b>
<b>Position Classification:</b>	<b>Level D</b>
<b>Position Number:</b>	<b>309723</b>
<b>Faculty:</b>	<b>Health and Medical Sciences</b>
<b>School:</b>	<b>Allied Health</b>
<b>Division:</b>	<b>Social Work</b>
<b>Supervisor Title:</b>	<b>Head of School</b>
<b>Supervisor Position Number:</b>	<b>316106</b>

### Your work area

The School of Allied Health is a new and innovative school in the Faculty of Health and Medical Sciences at the University of Western Australia. The School has a growing reputation for teaching excellence and for a strong evidence based approach to education and research that is used for practice development. The School aspires to be a school in which staff and students feel valued and supported in their individual and collective efforts in areas of Allied Health.

The Division of Social Work is one of four divisions located in the School. In addition to Social Work the School delivers research and teaching via the Divisions of Health Professions Education, Pharmacy and Podiatric Medicine and Surgery.

The Division of Social Work offers a two year postgraduate Master of Social Work to students who have completed a Bachelor Degree along with a range of Higher Degree by Research and coursework options.

### Reporting structure



### Your role

As an Associate Professor you will be responsible to the Head of School to provide leadership to the team and foster excellence in Social Work education, research and community engagement. The appointee must be motivated to teach, develop a significant research portfolio within the field and contribute to the academic environment of the School and Faculty generally.

In addition to your appointment as an Associate Professor you will carry the role of Head of Division for an initial period of 3 years. As Head of Division you will provide leadership of the Division's operational and strategic plans. This will require an established track record in education, research and administration in the field of social work.

Reporting to the Head of the School of Allied Health, the Head of Division will play an important role in

the Division's leadership team through the promotion of co-ordinated strategic academic development. The Head of Division will be expected to work in accordance with the University's policies, procedures and values, promoting academic excellence through integrity, inclusiveness, professionalism and community engagement.

### **Your key responsibilities**

- Provide vision and leadership of the Division of Social Work by fostering excellence in education, research and community engagement;
- Contribute to and deliver quality teaching;
- Undertake and promote internationally competitive and collaborative research in the Division in line with University and Faculty policies and procedures;
- Promote the Division and its activities locally, nationally and internationally; through partnerships and alliances;
- In conjunction with the School of Allied Health, develop, implement and monitor annual and medium-term goals for the sustainable academic development of the Division, together with programs and initiatives to meet Faculty objectives;
- Ensure the effective management of academic staff in the Division, including their development, promotion, recruitment, induction, performance, engagement and consultancy;
- Ensure that the Division's strategic and academic direction and priorities are determined in a collegial and consultative way that involves all academic staff;
- Facilitate and promote the development of interdisciplinary academic activity;
- Take personal responsibility to communicate the Division's vision and lead and develop the Division's academic staff.
- Ensure effective health and safety management in the Division, ensuring staff comply with legislated and University health and safety requirements;
- Work in accordance with the University's values, policies, delegations, financial regulations and other procedures, promoting academic excellence;
- Other duties as required.

### **Your specific work capabilities (selection criteria)**

#### **Qualifications**

- A PhD in Social Work or closely related area;
- Eligibility for membership of the Australian Association of Social Workers;

#### **Leadership, Education and Research**

- The ability to provide leadership to a team and to foster excellence in the teaching and research of individuals and groups;
- Ability to lead academic education programs at undergraduate, postgraduate and professional levels using contemporary teaching methods;
- A willingness to teach in social work and other allied health areas and to supervise research students and staff;
- Highly developed interpersonal and communication skills including the ability to effectively liaise with staff, students, relevant sections of the community, professional bodies, government departments and other external organisations;
- An understanding of Social Work programs leading to accreditation and relevant issues;

- Achievement in and personal commitment to excellence in research and publication;
- A capacity to attract significant external funding;
- Evidence of administrative involvement and service contribution within an institution and in the wider social and allied health community;
- A commitment to the principles of safety, equity and diversity.

### **Special requirements (selection criteria)**

N/A

### **Compliance**

#### Workplace Health & Safety

All supervising staff are required to undertake effective measures to ensure compliance with the Occupational Safety and Health Act 1984 and related University requirements (including Safety, Health and Wellbeing Objectives and Targets).

All staff must comply with requirements of the Occupational Safety and Health Act and all reasonable directives given in relation to health and safety at work, to ensure compliance with University and Legislative health and safety requirements. Details of the safety obligations can be accessed at <http://www.safety.uwa.edu.au>

#### Inclusion & Diversity

All staff members are required to comply with the University's Code of Ethics, Code of Conduct and Inclusion and Diversity principles. Details of the University policies on these can be accessed at <http://www.hr.uwa.edu.au/policies/policies/conduct/code>, <http://www.web.uwa.edu.au/inclusion-diversity>.