



POSITION DESCRIPTION

Position	Education Support Worker	Position Number:	
Reports to	Team Leader	Direct Reports:	N/A
Status	Fixed Term 12 Months Part-Time	Time Fraction	0.8FTE
Award	SCHADS 4	Location	Preston

OUR VISION

Aboriginal self-determination – Live, Experience and Be.

OUR PURPOSE

Supporting culturally strong, safe, and thriving Aboriginal communities.

POSITION SUMMARY

The Koorie Kids Stay at School Program is an intensive trauma-informed education support program that supports vulnerable Aboriginal young people who are at risk of disengaging from school to help them stay in school and improve their educational outcomes.

The Education Support Worker is responsible for providing one-on-one educational support to each student for a minimum of six months, supporting and advising the school to understand the child's individual learning needs, providing a culturally safe environment, and providing in-home support to encourage and nurture learning.

This is an Aboriginal and Torres Strait Islander-designated position, classified under Section 12 Special Measures of the Equal Opportunity Act 2010. This employment opportunity

is only available to Aboriginal and Torres Strait Islander people.

KEY RELATIONSHIPS

Internal: VACCA staff, including Case Manager, VACCA Cultural and Community Engagement teams, Management team

External: Schools; KESOs; teachers; carers and parents; VAHS; Education Psychologists.

KEY SELECTION CRITERIA

ESSENTIAL



- Demonstrated commitment to VACCA's vision and purpose.
- Awareness and appreciation of Aboriginal societies and cultures and an understanding of the issues affecting Aboriginal people in contemporary Australia and the diversity of circumstances of Aboriginal people
- Strong educational knowledge, and ability to develop and implement individualised educational plans.
- Highly developed interpersonal communication and liaison skills in working with professionals and Aboriginal families.
- Sound understanding of the barriers to participation in education for Aboriginal students and their families.
- Experience and knowledge of working and engaging with young people with challenging behaviours.
- Knowledge of trauma-informed practice and its application for children and young people in an educational setting
- Excellent time management skills and commitment to high-quality customer service.

REQUIREMENTS

- You must have and continue to hold a full Victorian Driver's Licence and current employment working with children check card.
- A mandatory relevant tertiary qualification in the field of education, the minimum being a Diploma of Teaching
- This is an Aboriginal and Torres Strait Islander designated position, classified under Section 12 Special Measures of the Equal Opportunity Act 2010. This employment opportunity is only available to Aboriginal and Torres Strait Islander people.

POSITION ACCOUNTABILITIES

KEY RESPONSIBILITIES

- Receive and assess referrals for eligibility into the program.
- Work with all parties to review, develop, and implement the student's Individual Education Plan or KELP so that it appropriately reflects and supports the student's learning needs.
- Meet with the young person once a week in the classroom, at home, or elsewhere, depending on their individual needs.
- With the guidance of a therapeutic clinician, support the teacher and school in understanding the child's traumatic experiences and behaviors and give them the tools to engage the child in class work and activities in a therapeutic way.
- Work with schools to increase Aboriginal children's school engagement by helping make the school a culturally safe environment where the children know their culture is valued and respected.
- Act as a resource for VACCA workers in relation to educational issues.
- Source and provide culturally strengthening educational and teaching resources and activities



to promote learning, positive self-esteem, and pride in Aboriginal culture.

- To support parents and foster carers to best meet the children's learning needs in their care.
- Contribute to the reporting and evaluation of the program to meet the funder's requirements.
- Provide cultural support for children in the program by helping organise and attend cultural events and activities such as camps and school holidays.
- Providing academic one-on-one support to students for a minimum of 6 months
- Support overseeing the Books in Homes Program in Terms 1, 2 and 4
- Meet with the young person once a week to provide one-on-one academic tutoring.
- Support educational needs assessments when required.

HEALTH, SAFETY & WELLBEING

- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation-wide OH&S activities.

QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract, and policy requirements in your day-to-day work to meet the organisation's audit, contract, and registration obligations.
- Proactively apply your specialist knowledge in reviewing and maintaining policies, systems, and processes.
- Continue the development of a culturally vital and positive working environment using a continuous improvement approach.

OTHER

- Regular travel is required for this role
- Participate proactively in team project initiatives.
- Support other team members in periods of high demand and during periods of absence.
- Participate in project groups and attend events.
- Undertake other duties as directed.

ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities. We ensure everyone is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.

VACCA is a child-safe organisation and is committed to ensuring the safety and well-being of children and young people with zero tolerance for child abuse. All successful applicants must undertake a National Police Record Check and Working with Children Check before employment and periodically following commencement. VACCA is an equal-opportunity employer and has a smoke-free workplace policy.



This position is designated under the Multiagency Risk Assessment and Management Framework (MARAM) Identification (Tier 4) level, which requires mandated MARAM Family Violence Screening & Identification training and VACCA MARAM Identification responsibilities.