

## World class water services for a better life

|                    |  |                          |                  |
|--------------------|--|--------------------------|------------------|
| Position Title     | Water Industry Trainee (Networks/Wastewater/Water Treatment)                 |                          |                  |
| Position Number(s) | 004008/004029/004007/004844/003995/004362/004009/004031/003810/004021/003996 | Manager Title            | District Leader  |
| Business Group     | People & Safety  | MoR Title                | Manager Networks |
| Business Unit      | People & Safety Sustainability   | Direct Report's Title(s) | Not Applicable   |

## What is the unique purpose of the role?

What is the reason for the role's existence and the key contribution to SA Water's success?

Contribute to the achievement of regional performance targets for customer satisfaction, safety, environment and water quality, by carrying out supervised field based preventative and corrective maintenance and emergency response activities, whilst undertaking a Certificate 3 in Water Operations through a combination of on-the-job training, classroom and workbook learning.

## What does the role do?

The key accountabilities unique to this role are (3-6 required):

| Key Accountabilities  | Accountability Details (2-8 per accountability)  |
|---|--|
| Contribute effectively to the team ensuring efforts are aligned toward achieving team goals | <ul style="list-style-type: none"> <li>Implement the direction set by your people leader.</li> <li>Complete specific tasks allocated.</li> <li>Collaborate effectively to ensure team goals are achieved by providing input into decision making and problem solving.</li> <li>Actively contribute to creating a culture of service excellence.</li> </ul> |
| Put safety above all else   | <ul style="list-style-type: none"> <li>Be aware of and apply roles and responsibilities with WHS Roles and Responsibilities Procedure.</li> <li>Take responsibility for the safety and wellbeing of yourself and others including your own fitness for work (e.g. under the influence of drugs, alcohol and/or fatigue).</li> </ul>                        |
| Achieving Standards and Timeframes  | <ul style="list-style-type: none"> <li>Ensure all relevant projects, work tasks or activities are completed to the required standard and timeframe.</li> <li>Prompt response to customer queries.</li> <li>Work collaboratively to resolve issues.</li> </ul>  |
| Utilisation of Resources  | <ul style="list-style-type: none"> <li>Ensure all relevant tools, materials, equipment and vehicles are used and maintained appropriately.</li> <li>Attendance at all scheduled training.</li> <li>Attend relevant knowledge sharing seminars in a placement period.</li> </ul>  |
| Traineeship program outcomes  | <ul style="list-style-type: none"> <li>Perform day to day tasks as required and directed by immediate supervisor.</li> <li>Achieve minimum competency requirements and standards of relevant off the job training program at Tafe or other registered training organisation.</li> </ul>  |

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## Knowledge, skills and experience the role requires

Criteria which will be used for recruitment and selection for this role (maximum of 8):

| Foundation Knowledge, Skills, Experience and Qualifications   | Essential or Desirable |
|---|------------------------|
| Ability to do basic calculations  | Essential              |
| Communication skills – written and verbal (Complete routine forms)  | Essential              |
| Relevant pre-vocational studies certificate   | Desirable              |
| Basic computer skills including data entry  | Desirable              |
| Basic skill in the use and maintenance of hand and power tools, small machinery and various static and mobile vehicles, plant and machinery | Desirable              |
| Basic understanding of H&S procedures   | Desirable              |

## Who you work with

Key Stakeholder Relationships critical to the success of this role (maximum of 6):

- Regional Workshop Team
- Regional teams
- Internal and external customers
- TAFE lecturers

## Special conditions

Does the role have any unique requirements?

- Flexible hours and some after hours as required, some intra and interstate travel (mandatory)
- You will be required to hold a current driver's licence at all times
- You are required to comply with your contract of training

**Your PD outlines what the requirements of your role are. The behaviours you demonstrate are equally as important and form part of your PD.**

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