



POSITION DESCRIPTION

Film and Television
Victorian College of the Arts

Lecturer / Senior Lecturer in Film and TV

POSITION NO	0043574
CLASSIFICATION	Lecturer, Level B / Senior Lecturer, Level C
SALARY	Level B \$105,232 - \$124,958 p.a. (pro rata) Level C \$128,903 – 148,630 p.a. (pro rata)
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Full time (1 FTE) / Part time (0.5 FTE)
BASIS OF EMPLOYMENT	Continuing
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Andrew O'Keefe Email okeeefa@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our websites:

about.unimelb.edu.au/careers

Position Summary

The Lecturer / Senior Lecturer in Film and TV will make an outstanding contribution to teaching, educational leadership, research, and engagement in the field of Film and Television.

The appointee will be an outstanding and well-respected professional and academic with the vision and capacity to shape and build teaching and research within the discipline and specifically within the Film and Television Producing program and related areas.

This is a teaching and research position, with an expectation to participate in the development of teaching partnerships and collaborations within the Faculty, University and external organisations at a national and international level.

A key component to this role will be the demonstrated ability to influence and stimulate the student experience through utilising a range of learning and teaching initiatives. Key areas of training include developing within the producing students:

- script development and screenwriting competencies
- a comprehensive understanding of and practice in effective production management across a variety of production types and platforms
- the ability to maximise the creative potential and practical production of student screen projects through effective management and strong interpersonal negotiating skills
- strategic thinking, entrepreneurship and innovation

This position will work with academic and Faculty colleagues to develop and deliver innovative and effective programs and initiatives, towards these learning outcomes.

The Lecturer / Senior Lecturer in Film and TV will teach at both postgraduate and undergraduate levels, including into the Bachelor of Fine Arts and will also be expected to supervise honours and postgraduate students.

This position will be primarily based at the Southbank Campus and report directly to the Head of Film and Television.

1. Key Responsibilities

1.1 TEACHING AND LEARNING

- ▶ Successfully prepare and deliver lectures and seminars at undergraduate and postgraduate levels.
- ▶ Initiate and develop high quality subject materials.
- ▶ Undertake consultation with students and assessment as appropriate.
- ▶ Undertake subject coordination and associated administrative tasks.
- ▶ Supervise honours and post graduate students as required.
- ▶ Develop and supervise Breadth subjects, where appropriate.
- ▶ Effective management and coordination of casual staff members.
- ▶ Contribute to curriculum development with appropriate consultation with other members of the discipline.

- ▶ Analysis of learning needs of students and identification of appropriate approaches to teaching.
- ▶ Developing ways to improve practice by obtaining and analysing feedback.
- ▶ Embedding reflective practice within all aspects of teaching.
- ▶ Maintaining currency with the latest ideas in the discipline and for teaching the discipline.

1.2 RESEARCH

- ▶ Maintain research active status as defined by the Faculty's "Research Active Definition" document.
- ▶ Conduct research and be actively involved in professional activity.
- ▶ Seek and maximise opportunities for multidisciplinary research collaboration within the University and between Faculty disciplines and programs.
- ▶ Develop, maintain and enhance the artistic and academic research programs within the Faculty.
- ▶ Attract and supervise to completion honors, graduate and research higher degree students as required.

1.3 ENGAGEMENT

- ▶ Actively participate in outreach activities related to teaching and learning.
- ▶ Effective liaison with external networks to foster collaborative partnerships.
- ▶ Contribute to developing links with the profession and other universities both nationally and internationally to support best practice teaching and learning within the discipline.

1.4 LEADERSHIP AND SERVICE

- ▶ Support the delivery of academic programs by undertaking administrative activities.
- ▶ Active contribution to Dance and/or Faculty meetings and undertake coordination of subjects and programs as required.
- ▶ Occupational Health and Safety (OH&S) and responsibilities as outlined in section 4.
- ▶ Other duties consistent with this Position Description and level of appointment.

2. Selection Criteria

2.1 ESSENTIAL

- ▶ Established reputation as a film and television industry practitioner, with a demonstrated record of excellence in professional practice across a variety of production forms.
- ▶ A PhD will be highly regarded but equivalent professional practice as determined by the selection committee will be actively considered.
- ▶ Understanding of the research environment in the field including current debates and practices, including the needs of current and future research students.
- ▶ Demonstrated understanding of Australian screen industry initiatives and trends in the development, financing, production and exhibition of new works for screen, television, and new media, and how this context compares internationally.

- ▶ Demonstrated outstanding contribution to teaching and learning in a higher education context where applied practice is core to the student experience.
- ▶ Demonstrated experience contributing to curriculum design and subject coordination.
- ▶ Experience in developing resource materials for learning and teaching, including the ability to develop multi-media based learning materials and incorporate modern technology to enhance learning outcomes.
- ▶ Demonstrated capacity to coach and mentor leadership in creative collaboration.
- ▶ High level organisational and administrative skills and strong interpersonal skills, including the ability to work effectively as a team member and manage time effectively and independently.
- ▶ Excellent oral and written communication skills.

Additional criteria for appointment to Level C

- ▶ Evidence of a major national/international reputation in the film and television industry.
- ▶ Evidence of invitations to curate, contribute to, or speak at significant film events, festivals or conferences..

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 VICTORIAN COLLEGE OF THE ARTS

Further information about the Victorian College of the Arts can be found at <http://vca.unimelb.edu.au/>

5.2 FACULTY OF FINE ARTS AND MUSIC

Further information on the Faculty of Fine Arts and Music can be found at <https://finearts-music.unimelb.edu.au/>

5.3 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

5.4 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

5.5 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>