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| **Position Description** |

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| **Lecturer, Politics** | |
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| **Position No:** | NEW |
| **Business Unit:** | Office of the Provost |
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| **Division:** | School of Humanities and Social Sciences |
| **Department:**  **Classification Level:** | Politics, Media and Philosophy  Level B, Teaching Focussed |
| **Employment Type:** | Full-Time, Continuing |
| **Campus Location:** | Melbourne (Bundoora) |
| **Other Benefits:** | <http://www.latrobe.edu.au/jobs/working/benefits> |

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

**Position Context/Purpose**

La Trobe University’s Department of Politics, Media and Philosophy seeks to appoint an outstanding academic to a continuing full-time (1.0 FTE) position as Lecturer in Politics and International Relations. This is a teaching-focussed role, which can later be converted to a teaching and research role subject to the relevant provisions in the Enterprise Agreement 2023 and La Trobe University’s guidelines for transitioning academic roles.

This position is designed to help deliver the full Politics and International Relations curriculum, which has relied heavily on casual staff in the past. The successful applicant will contribute to excellence in teaching and learning across our Politics and International Relations subjects, including teaching core and core choice subjects in the Bachelor of Global Studies and the Politics Major in the Bachelor of Arts. Prior experience as a casual or fixed-term staff teaching Politics and/or International Relations subjects at La Trobe within the last two years is required for this role.

**Duties at this level will include:**

* Demonstrate effectiveness in teaching by taking an evidence-based approach to evaluate learning and teaching initiatives.
* Demonstrate a scholarly approach to learning and teaching by contributing to La Trobe’s SOLT including sharing of good practice.
* Teach subjects providing a high-quality learning experience that engages students through the conduct of lectures, tutorials, workshops and/or other sessions in online, blended or face-to-face modes.
* Provide constructive, fair and timely feedback on learning to students.
* Work with subject or course coordinators on innovative subject and course level curriculum design, development and review in areas such as, but not restricted to, online and blended delivery, and assist in taking an evidence-based approach to evaluate how these initiatives improve the student experience.
* Undertake other duties and administrative functions commensurate with the classification and scope of the position as required by the Head of Department or Head of School.
* Coordinate and contribute to the teaching of *POL1AUP: Introduction to Politics* as well as other undergraduate subjects.
* Contribute to the marking of a range of assessment tasks in POL1AUP and other undergraduate subjects.

**Essential Criteria**

**Skills and knowledge required for the position**

* A PhD submitted for examination in the relevant discipline, and evidence of participation in higher level study relevant to discipline or professional area.
* Demonstrated ability to be effective in teaching and curriculum development in face-to-face, blended and/or online modes, as evidenced by, for example, high results on student feedback on teaching surveys relative to their peers, or through other forms of evidence.
* Evidence of innovative initiatives undertaken in the last three years that have improved the student experience.
* Effective oral and written communication skills, including the ability to interact effectively, collaboratively and productively with staff and students from a diverse range of backgrounds.
* Demonstrated ability to work as a team member in a collaborative and collegial manner.
* Demonstrated knowledge of Australian and comparative politics as evidenced in prior experience in teaching POL1AUP or other introductory Politics subjects
* Demonstrated ability to use the LMS system including the gradebook
* Demonstrated capacity to mark undergraduate level assessment tasks in the field of Politics

**Capabilities required to be successful in the position**

* Ability to demonstrate self-awareness, see things from another person’s perspective and actively seek out and act on feedback to improve knowledge, skills and behaviour.
* Ability to work collaboratively, recognise the value of diversity and model accountability, connectedness, innovation and care.
* Ability to think creatively, explore new ideas and respectfully challenge existing practices in order to improve current ways of working.

**Essential Compliance Requirements**

To hold this La Trobe University position the occupant must:

* hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
* take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

**Other Information**

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

**Position Flexibility**

La Trobe University is committed to providing a diverse, inclusive and respectful working environment for all staff. We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

**La Trobe Cultural Qualities**

Our cultural qualities underpin everything we do. As we work towards realising the strategic goals of the University we strive to work in a way which is aligned to our four cultural qualities:

* *We are* ***Connected****:* We connect to the world outside — the students and communities we serve, both locally and globally.
* *We are* ***Innovative****:* We tackle the big issues of our time to transform the lives of our students and society.
* *We are* ***Accountable:*** We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.
* *We* ***Care:*** We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities.

For Human Resource Use Only

Initials: Date: