



POSITION DESCRIPTION

Social and Political Sciences
Faculty of Arts

Lecturer / Senior Lecturer in Development Studies

POSITION NO	0048003
CLASSIFICATION	Lecturer, Level B Senior Lecturer, Level C
SALARY	Level B: \$98,775 - \$117,290 p.a. Level C: \$120,993 - \$139,510 p.a.
SUPERANNUATION	Employer contribution of 17%
EMPLOYMENT TYPE	Full-time continuing position commencing 1 July 2019 or as soon as possible thereafter
OTHER BENEFITS	http://hr.unimelb.edu.au/benefits
CURRENT OCCUPANT	New
HOW TO APPLY	Online applications are preferred. Go to http://hr.unimelb.edu.au/careers , under 'Job Search and Job Alerts', select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Dr Bina Fernandez Email bfernandez@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our websites:

hr.unimelb.edu.au/careers
joining.unimelb.edu.au

Position Summary

As the Lecturer/Senior Lecturer in Development Studies in the School of Social and Political Sciences (SSPS), you will take the lead in the curriculum development and co-ordination of a new Online Joint Masters in *Leadership for Development*. This unique new online teaching programme is planned to be delivered jointly in partnership with the University of Manchester (UK), with an expected commencement date in 2020-21. Your demonstrated knowledge of leadership theories and practice in the development sector, and your own proven leadership capacity to convene and drive the programme will be vital to the position. Equally important will be your skills in innovative management of the student interface through online technologies and in the administration of online teaching, and your ability to negotiate with actors across multiple levels of the University and externally. You will be expected to research, teach and administer commensurate with the level of the position.

As the successful candidate, you will have an excellent research profile, with a track record of grant success and high quality publications. You will apply for externally competitive grants and conduct independent research. Your research outcomes will be disseminated and published in leading conferences and journals, and will make a significant contribution to the reputation of Development Studies at the University of Melbourne. You will engage in interdisciplinary research within SSPS, the University, and in collaboration with external organisations.

Your contribution to teaching will extend to subjects within the existing Masters in Development Studies as required, and to supervision of research higher degree theses, honours and postgraduate coursework theses. Further, you will foster engagement links with external networks/partners in the development sector, both nationally and internationally and will take on administrative tasks associated with your appointment in the School of Social and Political Sciences.

We welcome applications from Aboriginal and Torres Strait Islander peoples.

1. Selection Criteria

1.1 ESSENTIAL

- ▶ A completed PhD or other equivalent degree in Development Studies or a closely allied discipline;
- ▶ Proven technical competence in delivering online subjects, with a minimum of two years experience
- ▶ Demonstrated experience in course and subject curriculum design and learning pedagogies suitable for online delivery
- ▶ Research and/or teaching specialisation on leadership in the development sector
- ▶ A strong record in innovative research with a track record of high quality publications
- ▶ Demonstrated capacity for collaborative teaching and research
- ▶ Successful record of obtaining research grants and/or consultancies
- ▶ Evidence of excellence in teaching
- ▶ Experience of supervision of research higher degree theses, honours and postgraduate coursework degree theses;
- ▶ Experience in building local and international networks and partnerships.

1.2 DESIRABLE

- ▶ Specialist expertise in one of the following areas: Information and Communications Technology for development, health and development, environment and development, development management, political economy of development, or development economics
- ▶ Professional experience in senior management or leadership in the development sector
- ▶ Capacity to leverage networks in the development sector to contribute to the enhancement of the student learning experience

2. Special Requirements

- ▶ Shortlisted candidates will be invited to the University to participate in a formal panel interview as well as meet with current staff and present a seminar (suitable alternative arrangements will be made for international candidates).
- ▶ The successful candidate will be required to commence teaching in Semester 2, 2019

3. Key Responsibilities

A Lecturer (Level B/C) is expected to make contributions to the teaching effort of the institution and to carry out activities to maintain and develop his/her scholarly, research, and/or professional activities relevant to the profession or discipline. Specific duties:

3.1 TEACHING AND LEARNING

- ▶ Design and development of curriculum and learning pedagogies for the *Online Masters in Leadership for Development*, as appropriate and in line with direction from the Discipline Chair, Head of School and the Faculty of Arts
- ▶ Develop and innovate high quality online subject materials
- ▶ Subject coordination including the supervision of teaching assistants
- ▶ Delivery of online lectures, webinars and other online interactive learning experiences for students
- ▶ Supervision of online group project work and theses
- ▶ Undertake online marking and assessment duties
- ▶ Provide adequate access for students, and availability for effective online student consultation that fosters their learning
- ▶ Responsibility for review and ongoing improvement of the content and quality of teaching in the Online Masters Course and subjects to enhance student learning
- ▶ Development of opportunities for internships and project-based placements
- ▶ Administrative tasks associated with the Course and subjects taught
- ▶ Contribution to teaching and supervision in the Masters of Development, as required
- ▶ Supervision of research higher degree theses, honours and postgraduate coursework degree theses

3.2 RESEARCH

- ▶ Publications arising from scholarship and research (the expectation of academic staff at level B/C is an average of at least 1.5 HERDC items per annum);

- ▶ Application for external competitive research funding in line with Faculty of Arts minimum threshold
- ▶ Active participation in the research activities of the discipline and School
- ▶ Active participation in external research seminars, national and international conferences

3.3 LEADERSHIP AND SERVICE IN THE DISCIPLINE & SCHOOL

- ▶ Meetings and committee work within the discipline, School and the wider university community, commensurate for a Level B/C academic
- ▶ Participation in department activities such as student events and school visits;
- ▶ Drive and lead committees and/or projects as required;
- ▶ Involvement in professional activity related to the discipline, which could include liaison with peak professional organisations for the benefit of students and the School;
- ▶ Leadership and administration for the advancement of Development Studies consistent with the strategies of the School and Faculty;

3.4 ENGAGEMENT

- ▶ Significant role in knowledge transfer and community engagement activities beyond the University.
- ▶ Engaging with and sustaining professional networks within the discipline of Development Studies and with other universities, institutions and communities, both nationally and internationally, to support collaboration.
- ▶ Actively build and foster partnerships with industry, government, collaborators at other Universities and other stakeholders that contribute to the engagement of teaching and research in the wider community engagement;

3.5 OH&S

- ▶ Perform other tasks as requested by the supervisor or the Head of the Department;
- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 5.

4. Other Information

4.1 ORGANISATION UNIT

School of Social and Political Sciences: www.ssps.unimelb.edu.au

4.2 BUDGET DIVISION

The Faculty of Arts is one of the oldest and largest faculties at the University of Melbourne, with over 8,000 students and 400 staff. It is home to the University's first degree - the Bachelor of Arts - the most popular degree in Victoria based on the first preferences of school leavers, and home to the Graduate School of Humanities and Social Sciences and Melbourne School of Government, which together offer 18 professionally oriented masters programs and a range of research degrees.

The Faculty of Arts is a world-leading institution for research and teaching in a range of disciplines in the humanities, social sciences and languages. It maintains strong connections with leading international universities through research collaborations and student exchange programs, and nurtures relationships with government, not-for-profit and private organisations through student internship placements, research projects and community engagement.

As well as housing the Graduate School of Humanities and Social Sciences and the Melbourne School of Government, the Faculty of Arts also comprises five academic schools:

- ▶ Asia Institute
- ▶ School of Culture and Communication
- ▶ School of Historical and Philosophical Studies
- ▶ School of Languages and Linguistics
- ▶ School of Social and Political Sciences

Our students and staff are supported by business units within the Faculty including:

- ▶ The Office of the Dean and Faculty Executive Director
- ▶ The Academic Support Office
- ▶ The Strategy, Planning and Resources Unit
- ▶ The External Relations Unit
- ▶ The Research Office
- ▶ The Human Resources Office

For more information on the Faculty please see www.arts.unimelb.edu.au

4.3 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world's top universities. Further information about our reputation and global ranking is available at www.futurestudents.unimelb.edu.au/explore/about/reputation-rankings

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at hr.unimelb.edu.au/careers.

4.4 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

- ▶ Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive

contributions to society in research and research training, learning and teaching, and engagement. www.growingesteem.unimelb.edu.au

- ▶ The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.
- ▶ The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs.
<http://www.unimelb.edu.au/research/research-strategy.html>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of *Research at Melbourne: Ensuring Excellence and Impact to 2025*.

4.5 EQUITY AND DIVERSITY

Another key priority for the University is access and equity. The University of Melbourne is strongly committed to an admissions policy that takes the best students, regardless of

financial and other disadvantage. An Access, Equity and Diversity Policy Statement, included in the University Plan, reflects this priority.

The University is committed to equal opportunity in education, employment and welfare for staff and students. Students are selected on merit and staff are selected and promoted on merit.

4.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at www.unimelb.edu.au.

5. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.