

## DEPARTMENT OF HEALTH

# Statement of Duties

<b>Position Title:</b>	Clinical Nurse Consultant - Respiratory Unit
<b>Position Number:</b>	503087, 527454
<b>Classification:</b>	Registered Nurse Grade 6
<b>Award/Agreement:</b>	Nurses and Midwives (Tasmanian State Service) Award
<b>Group/Section:</b>	Hospitals North – Launceston General Hospital
<b>Position Type:</b>	Permanent, Full Time
<b>Location:</b>	North, North West
<b>Reports to:</b>	Nursing Director - Sub Acute and Ambulatory Care Services
<b>Effective Date:</b>	April 2015
<b>Check Type:</b>	Annulled
<b>Check Frequency:</b>	Pre-employment
<b>Essential Requirements:</b>	<p>Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>
<b>Desirable Requirements:</b>	<p>Relevant post graduate qualifications or willingness to complete a relevant postgraduate certificate in respiratory nursing</p> <p>Current Driver's Licence</p>

NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

## Primary Purpose:

The Clinical Nurse Consultant (CNC) - Respiratory Unit provides:

- Clinical leadership and direction to improve the quality and continuity of care and support provided to clients diagnosed with respiratory related illnesses.
- A pivotal contact point for continuity of care for people diagnosed with respiratory related diseases. The position provides advanced authoritative clinical expertise and is an integral part of the interdisciplinary respiratory team.
- Advice, appropriate clinical interventions, case management and consumer advocacy according to the specific and changing needs of individuals with respiratory related illness.

## Duties:

1. Provide advanced clinical expertise in respiratory related illness for both health clinicians and health consumers. Provide clinical leadership in nursing and to other specialist professionals to ensure the effective functioning of a mutually supportive health care team for the patient journey.
2. Provide a direct source of contact for patients and health clinicians, establishing effective and professional relationships with clients, medical practitioners and other members of the Inter-professional health team and stakeholders to optimise outcomes for patients/clients and their families across health sectors.
3. Provide clinical expertise and coordination of the North West Tasmania Home Oxygen Therapy scheme.
4. Provide clinical expertise in the establishment and ongoing support of Non-Invasive Ventilation (NIV) within acute care and the community. Provide clinical expertise and management of the regional Sleep Disorders referrals.
5. Work autonomously to provide a nurse led outpatient based clinical service for individuals with respiratory related illness. Assist with the coordination and management of the Launceston General Hospital outreach clinics conducted in the North West. Actively participate in established Pulmonary Rehabilitation programs.
6. Conduct and participate in quality improvement and clinical research activities and advisory groups and initiate strategies for change in nursing practice specific to respiratory, fostering a climate of critical thinking, research, and quality improvement to continually develop and implement best practice. Facilitate clinical teaching of undergraduate and post graduate nursing and medical students.
7. Utilise, develop, and implement clinical guidelines based on best practice principles, within a collaborative and inter-professional framework and in accordance with national standards, Agency directions, policies, legal requirements, and professional competencies.
8. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
9. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

## Key Accountabilities and Responsibilities:

The CNC - Respiratory Unit will liaise with Lead Clinicians and the Nursing Director - Sub Acute and Ambulatory Care Services to:

- Provide a significant degree of autonomy and independent decision making within the service.
- Provide authoritative advice at respiratory team meetings to support patient care specific to respiratory.
- Develop pathway protocols and guidelines in relation to respiratory related care consistent with best practice.
- Champion a child safe culture that upholds the *National Principles for Child Safe Organisations*. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

## Pre-employment Conditions:

*It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.*

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
  - a. crimes of violence
  - b. sex related offences
  - c. serious drug offences
  - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

## Selection Criteria:

1. Extensive experience as a Registered Nurse with demonstrated advanced clinical competence in respiratory nursing with an awareness and understanding that ensures optimal patient care/outcomes across the health continuum.
2. Demonstrated high level interpersonal communication skills, both written and verbal, mediation and conflict resolution skills and a proven ability to educate, influence and be credible to a range of health professionals and consumers.
3. Well-developed and strong leadership skills with the ability to collaborate within an inter disciplinary team and to consult, refer, liaise, and negotiate on complex professional, clinical service and health system issues.
4. Demonstrated high level problem solving, conceptual and analytical skills with the ability to make independent and collaborative judgments.
5. Demonstrated capacity to undertake research, develop and apply quality improvement principles and strategies in respiratory nursing.
6. Demonstrated experience in the development of policies, protocols, and procedures in consultation with relevant key stakeholders.

## Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).