



POSITION DESCRIPTION

Whole of Community Facilitator NW

October 2024

UNIVERSITY of 
TASMANIA

Position Summary

College / Division	College of Health & Medicine
School / Section	Professional Experience Placements - College Office
Location	Burnie/Latrobe and North West Tasmania
Classification	<u>HEO Level 7</u>
Reports to	Reports to Lead Facilitator - Elaine Bentley

Position Overview

The University of Tasmania is building a vision of a place-based University with a mission to enhance the intellectual, economic, social and cultural future of Tasmania, and from Tasmania, contribute to the world in areas of distinctive advantage. The University recognises that achieving this vision is dependent on the people we employ as well as creating a people-centred University that is values-based, relational, diverse, and development-focused.

We are seeking to appoint a Whole of Community Facilitator in the North West of Tasmania as part of the Professional Experience Placement team within the College Office.

A key feature of the Colleges' education programs is the provision of teaching and learning opportunities through supported Professional Experience Placements (PEP) for students. PEP enables students to practice newly acquired skills, behaviours and knowledge in the workplace environment. Many of these placements are undertaken in a rural healthcare environment. Rural placements provide students with opportunities to experience practice and life in rural areas.

The Whole of Community Facilitator (WOCF) will be responsible for the preparation and coordination of placements at a local level, and the provision of direct support, advice and broad supervision of nursing, and allied health undergraduate students while they are on placement.

The WOCF will work under the broad direction of Lead Facilitator, RHMT Expansion Program. The WOCF will be required to directly or indirectly be involved in the assessment of students, liaise and negotiate with relevant stakeholders, and provide guidance to both students and their supervisors/preceptors.

About the University of Tasmania

Welcome to the University of Tasmania, your island campus 1,270 million years in the making. This is heightened education at a slower pace of life. A place that attracts the highest percentage of scientists per capita in the world. Home to towering temperate rainforests, 60,000 years of human knowledge and underground cultural experiences of legend. Take your time to breathe it all in.

Our journey began in 1890, with a seed of academic excellence sown on our island. We inspire and encourage people to flourish and thrive. Our unique circumstances have made us resilient, transforming us into creative problem solvers. Our success is a testament to our quiet determination and adaptability.

We are more than just a place of learning. We are a catalyst for economic growth, a beacon for literacy, a champion for health and a guardian of our environment. We generate powerful ideas for and from Tasmania. We invite inquiring minds, from near and far, to join us in our pursuit of the extraordinary.

We are an inclusive workplace committed to 'working from the strength that diversity brings' reflected in our Statement of Values. We are dedicated to attracting, retaining and developing our people and are committed to inclusive principles. We celebrate the range of diverse assets that gender identity, ethnicity, sexual orientation, disability, age and life course bring. Applications are encouraged from all sectors of the community. Tell us how we can make this job work for you.

Accountabilities and outcomes

Purpose

- The Whole of Community Facilitator (WOCF) provides local support for students undertaking Professional Experience Placements, particularly in rural areas of Tasmania. This support is aimed at better organising, coordinating, improving and maintaining the quality of the placement experience for students, placement providers and supervisors/preceptors.

Key Outcomes

- Facilitate professional experience placement support and quality learning and teaching of undergraduate students in nursing and allied health disciplines across organisations within specific rural placement community environment/s;
- Identify and respond to any issues which may impact individual student performance and progression, and provide relevant and timely feedback to students, either directly or indirectly; provide students with one-to-one support; develop individual student learning strategies; planning to ensure student's professional experience meets the learning and assessment requirements of individual courses and units.
- Provide direct support to student supervisors/preceptors in line with individual courses and units.
- Demonstrate best practice learning and teaching methodologies through the development of appropriate resources to support students and their supervisors, including interprofessional learning (IPL) activities; assisting in the facilitation and coordination of IPL activities as required;
- Develop and provide contemporary resources and local information to students that are specific to the community and add value to the students' rural experience;
- Contribute towards research, development and evaluation processes as required.
- Undertake other duties as assigned by the supervisor.

Behavioural Expectations

We aim for everyone to have a positive experience at our university, and all staff contribute toward creating a university culture that is safe and supportive, enabling our community to flourish by:

- Treating all others – staff, students and community with fairness, equity and respect.
- Ensuring the workplace is an inspiring and safe place to be.
- Ensuring the workplace is free from harassment, bullying, victimisation and discrimination.

Success profile

Personal Attributes

- Rapport Building: Enjoys interacting with other people and effectively establishes rapport by putting others at ease. Effectively promotes achievement and recognition.
- Resilience: Able to stay calm under pressure and tolerate stress. Adept at calming others and resolving conflict in stressful situations.
- Supportive: Understands others through listening and empathy, works well in a team and actively involves others by valuing individuals unique perspectives.
- Flexible: Has an optimistic approach and readily recovers from setbacks. Embraces change and invites feedback to adapt and improve in the face of new challenges.

Core Capabilities

- Recognises and regulates emotions and behaviour in the work context and effectively builds relationships with others to create a collaborative and empowering environment that enables people to achieve and thrive.
- Excellent communication and interpersonal skills with demonstrated ability to communicate effectively with students; their supervisors; a range of health organisations; and the university, both orally and in writing;
- Demonstrated ability to motivate students and staff, and promote teaching and learning outcomes in healthcare environments, through the initiation and development of resources and activities;
- Demonstrated capacity to work effectively within team environments including students, staff within healthcare organisations, and academic and professional staff;
- Excellent organisational skills including the capacity to work effectively and efficiently with a range of health organisations, using discretion, confidentiality and sound judgement.

Role Specific Skills, Knowledge and Experience

- Minimum three years preceptorship Bachelor of Nursing students essential.
- Two years experience facilitating Bachelor of Nursing students preferable.
- Experience in the Aged Care sector advantageous but not essential.

Qualifications and Licences

- Evidence of completion of a relevant degree/professional registration in the health sector and substantive background of clinical experience and expertise within a designated area of practice;
- Current Drivers Licence

Other Requirements

To be eligible for this position, you are required to hold Australian or New Zealand Citizenship, permanent residence or a valid visa that enables you to fulfil the requirements of this role.

As part of our commitment to a safe and inclusive workplace, employment history and criminal background checks may be conducted as part of the selection process.

Regular intrastate travel to our Tasmanian campuses



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The intention of this Position Description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties may be altered in accordance with the changing requirements of the position