

Asset Maintenance Engineer

Division	Projects and Asset Services	Department	Building and Facilities
Reports To	Building Services Engineer	Direct Reports	No

Position Purpose

Provide operational engineering support to a team delivering efficient and effective project and defects management, providing integrated maintenance services in a fast paced and customer focused environment.

Key Responsibilities and Outcomes

Operational

- Provide operational support and technical assistance in the planning, delivery and management of building and facilities operations and projects, including the investigation of alternate solutions, cost estimation, procurement and site work implementations.
- In a supervised environment, undertake the preparation of technical standards and project development activities.
- Contribute towards the management and delivery of Council’s defects management system and programmed maintenance, including scheduling, budget and progress reporting and provision of advice for annual budget development.
- Provide accurate and timely technical advice to assist in managing maintenance activities of contracted services within specified standards.
- In a supervised environment, tender and project manage assigned capital and operational projects.
- Undertake assigned technical audits and investigations generating technical reports for managements consideration.

Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a team member, you will take individual accountability for demonstrating the values, expectations and behaviours.

Decision Making

Budget - \$N/A

Delegations - Delegations under the *Local Government Act 2009* and as directed and published in Council’s Delegation Register.

Knowledge & Experience

- An operational knowledge of requirements for the delivery of engineering services in a public and customer focused environment.
- Well-developed ability to prepare and present clear, concise and accurate technical reports, for a broad range of stakeholders.
- Experience in the preparation and interpretation of a range of qualitative and quantitative data.
- Understanding and experience in the application of contemporary project management practices.
- Excellent written and verbal communication skills and the ability to prioritise tasks effectively.
- Ability to integrate within a team, contributing to the delivery of quality customer service outcomes.

Qualifications

- Degree qualification in mechanical or electrical engineering recognised by Engineers Australia.
- Construction Induction Card competency that has been used or obtained within the past 2 years.
- Current C class driver’s licence.

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.