



POSITION DESCRIPTION

Victorian College of the Arts
Faculty of Fine Arts and Music

Lecturer in Acting/ Undergraduate Course Co-Ordinator, BFA Acting

POSITION NO	0057330
CLASSIFICATION	Lecturer, Level B
SALARY	\$107,547 - \$127,707 p.a.
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Full time (1 FTE)
BASIS OF EMPLOYMENT	Continuing
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Chris Mead Tel +61 3 8344 0117 Email Christopher.mead@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Position Summary

The Faculty of Fine Arts and Music seeks an academic to provide artistic and scholarly vision and coordination as a Lecturer in Acting with VCA Drama. VCA Drama has a long-established reputation as a leader in the training of actors, directors, writers and dramaturgs for the Asia Pacific region. The appointee will be an outstanding and well-respected professional with the vision, capacity and knowledge and experience to deliver theatre and performance pedagogies.

The Lecturer in Acting will be responsible for the development and delivery of the Bachelor of Fine Arts (Acting), an industry responsive performing arts program. The appointee will contribute to teaching, learning and research within VCA Drama and will have a strong professional knowledge of the contemporary theatre, performance and live art sectors, its historical and contemporary practitioners, and its emerging and established training paradigms. The appointee will initiate and develop a network of partnerships with organisations, professional bodies the broader creative arts community, through their research, teaching and community engagement activity.

This role is a Teaching and Research position, though Teaching Specialists will also be considered, with expectation to lead artistic research and teaching partnerships and collaboration within the Faculty, University and external organisations at a national level. The position reports to the Head of VCA Drama and will contribute to the overall artistic leadership, development and management of the Undergraduate program. The Lecturer in Acting is a continuing position. The service role of BFA Acting Coordinator is for a fixed three (3) year term, with the possibility for renewal.

A strategic priority for VCA Drama is to increase participation and to continue its development of inclusive and diverse curricula. To support this priority, the Lecturer in Theatre will have some experience in professional creative practices that support the participation and inclusion of under-represented sectors including with First Nations students, students living with disability, students of colour and LGBTQIA+ students.

1. Key Responsibilities

1.1 TEACHING AND LEARNING

- ▶ Successfully prepare and deliver lectures, workshops and seminars at undergraduate and postgraduate coursework levels;
- ▶ Ongoing development and maintenance of relevant, high quality curricula, course and subject material in the discipline of Theatre in consultation with appropriate staff;
- ▶ Undertake a range of administrative functions, the majority of which are connected with the subjects in which the academic teaches;
- ▶ Undertake consultation with students and marking and assessment;
- ▶ Undertake subject coordination along with associated administrative tasks as required;
- ▶ Effective management and coordination of casual staff members as required;
- ▶ Develop and supervise Breadth subjects, where appropriate;
- ▶ Analysis of learning needs of students and identification of appropriate approaches to teaching;
- ▶ Developing ways to improve practice by obtaining and analysing feedback;

- ▶ Contribute to integrated strategies that ensure high levels of academic achievement in theoretical subjects;
- ▶ Embedding reflective practice within all aspects of teaching;
- ▶ Maintaining currency with the latest ideas in the discipline and for teaching the discipline;
- ▶ Active participation in outreach activities related to teaching and learning e.g. schools outreach, and first year orientation.

1.2 RESEARCH

- ▶ Maintain research active status as defined by the Faculty's "Research Active Definition" document (as relevant)
- ▶ Conduct research and be actively involved in contemporary theatre practice.
- ▶ Supervise honours or graduate research students.
- ▶ Seek and maximise opportunities for transdisciplinary collaboration within the University and between disciplines and programs.
- ▶ Participate and provide leadership in the professional arts sector, particularly in relation to professional practice and research in Performing Arts.
- ▶ Effective liaison with external industry networks to foster collaborative partnerships

1.3 LEADERSHIP AND SERVICE

- ▶ Effective liaison with external networks to foster collaborative partnerships
- ▶ Attend School and/or Faculty meetings and/or membership of a number of committees as required.
- ▶ Participate in program planning and delivery within budget and in alignment with the Faculty's Vision, Purpose and Strategic Business Plans.
- ▶ Occupational Health and Safety (OH&S) responsibilities as outlined in section 4.
- ▶ Other duties consistent with this Position Description.

2. Selection Criteria

2.1 ESSENTIAL

- ▶ A PhD or professional practice of equivalent duration and/or standing as recognised by the Selection Committee;
- ▶ Significant experience teaching at a tertiary level in the context of actor training for stage, screen, and generative performance;
- ▶ Appropriate, significant teaching experience in a Theatre higher education context;
- ▶ Experience in the design and development of undergraduate and postgraduate curricula at a tertiary level;
- ▶ Experience in coordinating existing academic and/or artistic programs in a cost-effective way;
- ▶ Demonstrated experience in acting theories and techniques as they relate to contemporary actor training, including the development of new plays and the interpretation of extant performance texts;

- ▶ Significant understanding and experience of a University teaching and research environments in the field including current debates, theoretical positions and training approaches, and the needs of research students and research-active staff;
- ▶ Strong interpersonal skills, recognising and respecting diversity and personal differences;
- ▶ Demonstrated ability to contribute to the strategic development of the Undergraduate Drama program, the VCA and the Faculty programs and their public profile.

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 VICTORIAN COLLEGE OF THE ARTS

Further information about the Victorian College of the Arts can be found at <http://vca.unimelb.edu.au/>

5.2 FACULTY OF FINE ARTS AND MUSIC

<https://finearts-music.unimelb.edu.au/>

5.3 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

5.4 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

5.5 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>