

Position Title	Senior Adviser (Major Research Initiatives)
Classification	Level 7 (dual classification)
School/Division	Office of Research
Centre/Section	Research Enterprise
Supervisor Title	Manager (Major Research Initiatives)
Supervisor Position Number	FSR 315208
Position Number	FSR 319945

Your work area

The Office of Research provides professional and expert support services to facilitate research excellence and knowledge transfer at the University. It is also at the forefront in executing the University's research strategy.

The Major Research Initiatives team sits within the Research Enterprise office to respond to strategic research opportunities.

Reporting structure

Reports to: Manager (Major Research Initiatives)

Your role

As the appointee you will, under broad direction, actively work with researchers to expand and diversify the research income base of the University.

Your key responsibilities

Provide support and advice to researchers and research groups on winning external research grants and on the preparation of individual and institutional research funding applications to external agencies

Identify appropriate sources of external research funding and share these with researchers and other internal stakeholders

Assist researchers to develop relationships with stakeholders that have capacity to co-invest in research partnerships.

Contribute to the preparation of major bids for funding including developing business cases and complex budgets

Deliver and administer specialised research training programs such as information seminars, mentoring schemes, grant workshops, and review panels for major competitive schemes

Other duties as directed

Your specific work capabilities (selection criteria)

A relevant tertiary qualification or demonstrated equivalent competency

Substantial and extensive relevant experience in research funding at an appropriate level

Experience working with researchers across all disciplines

Experience in reviewing internally and externally initiated commercial agreements

Excellent written and verbal communication and presentation skills, including editorial skills

Excellent planning and organisational skills with demonstrated ability to set priorities and to meet deadlines

Proficiency in a range of computing skills including word processing, spreadsheets, databases, internet, and email

Demonstrated ability to work independently, show initiative and work productively as part of a team

Ability to manage complex research budgets and resources

Knowledge of relevant higher education policies including current issues associated with research

Special requirements (selection criteria)

There are no special requirements

Compliance

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University's Code of Conduct hr.uwa.edu.au/policies/policies/conduct/code/conduct

Inclusion and Diversity web.uwa.edu.au/inclusion-diversity

Safety, health and wellbeing safety.uwa.edu.au/

Position Title	Senior Adviser (Major Research Initiatives)
Classification	Level 8 (dual classification)
School/Division	Office of Research
Centre/Section	Research Enterprise
Supervisor Title	Manager (Major Research Initiatives)
Supervisor Position Number	FSR 315208
Position Number	FSR 319945

Your work area

The Office of Research provides professional and expert support services to facilitate research excellence and knowledge transfer at the University. It is also at the forefront in executing the University's research strategy.

The Major Research Initiatives team sits within the Research Enterprise office to respond to strategic research opportunities.

Reporting structure

Reports to: Manager (Major Research Initiatives)

Your role

As the appointee you will, under broad direction, actively work with researchers to expand and diversify the research income base of the University.

Your key responsibilities

Provide high-level support and expert advice to researchers and research groups on winning external research grants and on the preparation of individual and institutional research funding applications to external agencies

Identify appropriate sources of external research funding and share these with researchers and other internal stakeholders

Provide high-level support to researchers to develop relationships with stakeholders that have capacity to co-invest in research partnerships.

Provide expert support to the Manager (Major Research Initiatives) in the preparation of major bids for funding including developing business cases and complex budgets

Develop and deliver specialised research training programs such as information seminars, mentoring schemes, grant workshops, and review panels for major competitive schemes

Other duties as directed

Your specific work capabilities (selection criteria)

A relevant tertiary qualification or demonstrated equivalent competency

Substantial and extensive relevant experience in research funding at an appropriate level

Substantial management experience working with researchers across all disciplines

Experience in reviewing internally and externally initiated commercial agreements

Excellent written and verbal communication and presentation skills, including editorial skills

Excellent planning and organisational skills with demonstrated ability to set priorities and to meet deadlines

Proficiency in a range of computing skills including word processing, spreadsheets, databases, internet, and email

Demonstrated ability to lead and manage, demonstrate initiative and work productively as part of a team, and lead a substantial program

Ability to manage complex research budgets and resources

Sound knowledge and demonstrated expertise in relevant higher education policies including current issues associated with research

Special requirements (selection criteria)

There are no special requirements

Compliance

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University's Code of Conduct hr.uwa.edu.au/policies/policies/conduct/code/conduct

Inclusion and Diversity web.uwa.edu.au/inclusion-diversity

Safety, health and wellbeing safety.uwa.edu.au/