

YOUTH MENTOR TARGETED CARE PACKAGES GIPPSLAND

At Anglicare Victoria our focus is on transforming the futures of children, young people, families and adults. Our work is based on three guiding pillars: Prevent, Protect and Empower.

We strive to create an environment where employees feel valued and rewarded.

At Anglicare Victoria we care about our employees in the same way that we care about our clients. We support and encourage our employees with a wide range of professional and personal opportunities to strengthen their overall well-being.

By living the Anglicare Victoria values and actively fostering fairness, equality, diversity and inclusion, our people make Anglicare Victoria a truly great place to work.



Position details

Position Title	Youth Mentor
Program	Targeted Care Packages / Family Services
Classification	SCHADS Award Level 4 (Social Worker Class 1) (Classification will be dependent on qualification and years of experience within the relevant field consistent with the SCHADS Award)
Engagement	Full Time
Hours per week	38
Duration	Fixed Term
Fixed term end date	1 Year
Location	Morwell
Reporting Relationship	This position reports to Team Leader – Child and Family Services
Effective date	June 2022

Overview of program

Targeted Care Packages (TCPs) are an initiative of the Department of Health and Human Services in response to the State Government priority to reduce the number of children/young people residing in residential care. TCPs are creative and innovative placements developed around specific children/young people aged 0-18 years as a wrap-around service incorporating all aspects of support and brokerage required in order for them to successfully transition out of residential care to any alternative form of placement where their needs will be better met.

TCPs are designed to provide holistic support to children/young people, their family, carers and others through a care team model, across the service system. They are designed to follow the child/young person throughout the remainder of their care experience, for a period of up to six months post reunification or permanent care and up to twelve months from the end of their last order if leaving care as an 17 or 18 year old. By their nature, TCPs are designed to sit outside of traditional program boundaries.

Position Objectives

1.	Keep children, young people and their families who meet the program service criteria appropriately engaged and continue to work with families to achieve individual goals and objectives.
2.	Use of intervention strategies which achieve overall program goals to support children and young people in their respective placements to promote stability or work towards independent living.
3.	Maintain appropriate, up to date documentation of individual cases as per program guidelines.
4.	Reduce vulnerability in the child or young person's life and contribute to greater clarity about workable options for their future.
5.	Deliver service provision on the basis of clearly developed and negotiated individual Care Plans, Case Plans, and in accordance with the child's safety, stability and development.

Key responsibilities


The key responsibilities include but are not limited to:

Focus on the day to day duties:

1.	Direct service work with children and young people in the program and where appropriate their families / caregivers as per program guidelines.
2.	Contribution to the development and maintenance of safe, secure and planned environments wherein children and young people's developmental needs are effectively met.
3.	Catering therapeutic interventions for the individual in conjunction with relevant stakeholders and in line with the goals and deliverables of the package.
4.	Providing opportunities for the development of social, recreational, educational and independent living skills for the young person.
5.	Undertake designated case functions and tasks as per individual client plans.
6.	Administrative tasks associated with the role including case recording and requirements for clients ensuring case work is conducted in accordance with service and quality standards, program targets, DHHS and related service agreements, organisational policies and accepted standards of practice.
7.	Keeping the TCP Key Worker fully briefed about all matters relating to the program and immediately reporting all critical incidents and issues.

Key Selection Criteria

What you are looking for in your successful applicant in terms of nonnegotiable qualifications or experience:

 <p>Role Specific</p>	1. A relevant tertiary qualification – including at minimum Certificate 4 in Youth Services or other relevant field
	2. Highly developed communications skills and an ability to work collaboratively with internal and external stakeholders
	3. Demonstrated ability to engage with children and young people and provide flexible options to promote their development and social inclusion.
	4. An understanding of child and adolescent behaviour (particularly relating to trauma and attachment)
	5. Ability and willingness to work effectively as part of a team, as well as the ability to work autonomously.
	6. An ability to set and maintain clear boundaries and expectations.

Child Safety

AV is committed to protecting children and young people from all forms of harm and abuse. As an employee you are required to report any concerns raised by, or on behalf of, children and young people in accordance with mandatory reporting, reportable conduct and incident management procedures. Everyone at AV has a role to play in keeping children and young people safe.

Occupational Health & Safety (OHS)

Anglicare Victoria is committed to ensuring the health and safety of its employees and any other individuals present in our workplaces.

In achieving and maintaining workplace health and safety, Anglicare Victoria will apply best practice in OHS in accordance with statutory obligations at all times.

All Anglicare Victoria employees, contractors and volunteers are required to:

- take reasonable care for their own health and safety and for that of others in the workplace by working in accordance with legislative requirements and the company's OHS policies and procedures
- take reasonable care their actions or omissions do not adversely affect the health and safety of themselves and others
- cooperate with any reasonable directions, policies and procedures relating to health and safety in the workplace
- report all injuries, illness or 'near misses' to their Supervisor or Manager
- participate in relevant health and safety training based on roles and responsibilities
- as required, participate in the development and implementation of specific OHS hazard and risk management strategies

In addition to the above, positions with supervision or management responsibility are required to ensure a safe and healthy work environment for all employees, clients, contractors and visitors. This can be achieved by ensuring all people are aware of and have access to OHS policies, procedures, training and reporting systems.

Cultural Safety in the Workplace

Anglicare Victoria recognises the important and unique contribution Aboriginal and Torres Strait Islander employees make by bringing their unique skills, knowledge and experience to the workplace. They also contribute important insight into how Anglicare Victoria can provide for and engage with Indigenous clients and communities more effectively.

Our Reconciliation Action Plan (RAP) and Workforce Strategy outlines Anglicare Victoria's commitment to leading and facilitating sustainable employment, training, retention and career development opportunities for Aboriginal and Torres Strait Islanders people.

Conditions of employment

- Salary and conditions are in accordance with the Social, Community, Home Care and Disability Services Industry Award (SCHADS) 2010. Salary packaging is offered with this position.
- All offers of employment at Anglicare Victoria are subject to a six month probationary period. The staff member will be asked to participate in an annual performance review linked to objectives set out for the position.
- All offers of employment are subject to a satisfactory Criminal History Check and an Employment Working with Children Check prior to commencement.
- A current Victorian Driver's license is essential.
- In line with Anglicare Victoria's Covid 19 Vaccination Policy all staff, students and volunteers are required to provide evidence of full vaccination against Covid-19 or provide a valid medical exemption. This requirement may be amended from time to time in line with Anglicare Victoria Policy or as directed by Chief Health Officer.

Acceptance of Position Description requirements

To be signed upon appointment

Employee

Name:

Signature:

Date:
