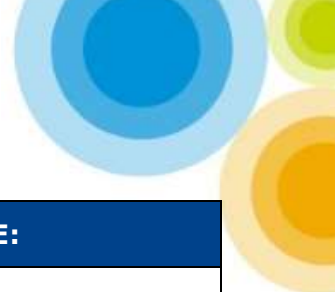


MELBOURNE WATER POSITION DESCRIPTION OFFICIAL



Crew Grass with Fire

REPORTS TO:	DIRECT REPORTS AND TEAM SIZE:
Program Lead Delivery – Grass and Fire	This role has 0 reports
THIS ROLE EXISTS TO: (PURPOSE)	
<p>The Crewmember, Grass with Fire is primarily responsible for the execution of grass management activities in Melbourne Water’s Closed Catchment system as well as Waterways and Land assets. The position is also responsible for bushfire response and preparedness activities on Melbourne Water’s Waterways and Land assets. When required the operator undertakes natural resources management and civil maintenance/project works.</p>	
KEY ACCOUNTABILITIES:	
<ul style="list-style-type: none"> • Successful delivery of grass management and maintenance/project activities across a geographical area of Melbourne Water’s Waterways and Land assets. • Prompt and effective response and contribution to Melbourne Water’s firefighting organization including fire response activities and tactical on the ground operations. • Required to participate in an after hours, 24 hour a day recall to fire availability roster • Accountable for meeting specified quality, timeliness, budgetary and compliance requirements. • Take care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives 	
KEY RESPONSIBILITIES	KPIs
<p>The list of indicative duties set out below is intended as a general guide</p> <p>General Duties</p> <ul style="list-style-type: none"> • Operation of a tractor slasher with certificate of competency to undertake grass management duties • Undertake natural resources management, civil maintenance, project works and grass maintenance in waterways and land delivery environments including remote and steep environments • Operation of a range of hand and power tools • Undertake further training to enhance job capabilities or specified field works • Use and perform routine maintenance on machinery, equipment and tools • Operate within and contribute to improvement of Melbourne Water policies and procedures (including OH&S procedures), Task Risk Assessments, Standard Operating Procedures and Environmental Management System requirements. • Ensure that all required administrative elements are undertaken to a suitable standard and within the required timeframe 	<ul style="list-style-type: none"> • Service delivery targets, safety and customer service quality KPI’s as noted in agreed service levels and procedures • Accurate and timely reporting of all incidents, near misses and hazards • Customer feedback

Job level: WLD 3

Assessed by: People Hub

Date Assessed: August 2024

Last reviewed date: August 2024

HR TEM Position Description

Doc ID: 67591670

Approved July 2024

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MELBOURNE WATER POSITION DESCRIPTION

OFFICIAL

Crew Grass with Fire



<p>First Attack Fire Response</p> <p>Prompt and effective response and contribution to Melbourne Water’s firefighting organization, potentially including first attack fire response activities and tactical on the ground operations</p> <ul style="list-style-type: none">• Will be required to work in one or more of the following roles (subject to an individual’s training, skills and competency); General Fire Fighter, crew leader, operations officer, fire tanker operator, heavy machine operator or team member of a Forest Fire Management Victoria taskforce• Maintain annual fire fighter accreditation• Maintain a current medical and level of fitness (Task based Assessment) required for fire fighting• Must reside permanently within 25 minutes driving time of Work Centre – Healesville, Woori Yallock or Warburton.• Be available for out of hours availability (24 hour a day recall to work) and out of hours emergency response (when rostered)• Be available to go on a one-in-three week fire roster during the fire season• <u>Annual Leave over the Summer fire period will be restricted</u>	<ul style="list-style-type: none">• Knowledge of Australasian Inter-service Incident Management System (AIIMS). AIIMS accreditation• Fire fighter accreditation
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SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED:

- Demonstrated experience operating a tractor slasher to undertake grass management with relevant certificate of competency. Experience in operating within forested catchments is desirable.
- Ability to work proactively as a member of the team, contribute fully to team decision-making and take responsibility for own role in ensuring the safety of all team members and other personnel on site
- Experience in grass slashing, natural resource management or civil asset maintenance/project work
- Problem solving skills, including the ability to deliver the appropriate outcomes
- Sound interpersonal skills and an ability to communicate clearly and effectively with a wide range of people both within Melbourne Water, external organisations and with the general public
- Experience or ability to attain forest firefighting qualifications
- Ability to work and contribute in a team environment to improve processes, respond to various demands and manage multiple activities simultaneously
- Ability to work in remote locations and in steep, uneven environments
- Ability to work under pressure and in emergency situations
- Ability to use initiative and innovation in a range of tasks
- Experience or the ability obtain chainsaw competency

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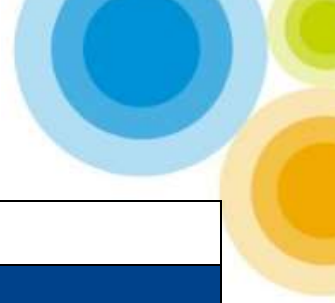
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MELBOURNE WATER POSITION DESCRIPTION

OFFICIAL

Crew Grass with Fire



KEY RELATIONSHIPS:

All Melbourne Water employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions, and will work proactively to deliver a consistent customer experience.

INTERNAL

- WLD Crew members are required to communicate with a broad range of internal teams. Communication with internal stakeholders includes provision of advice on specific projects and procedures relating to maintenance or project activities.

EXTERNAL

- WLD Crew members are required to communicate with external stakeholders as required including members of the general public and various other government agencies work alongside in fire response including the Department of Energy, Environment and Climate Action (DECCA), CFA, Parks Victoria.

SALARY RANGE:

WLCrew Member with Fire Response – WLD Level 3

OTHER COMMENTS:

WLD Crew Member with fire require the following:

- Criminal Records Check
- Medical Assessment
- Victorian Driver's license
- Task based assessment for Fitness
- Meet response time for First Attack roster

Location: Healesville, Woori Yallock or Warburton

Job level: WLD 3

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