



POSITION DESCRIPTION

Communities of hope, joy and wonder where all are welcome.

Religious Education Leader

Position Level	NSW RE Co-ord & Co-ordinator 2
Salary Range (Full-time)	\$65,165 to \$107,779 (based on skills and experience) + \$16,382 (NSW RE Co-ord & Co-ordinator 2 Allowance)
Reports To	Principal
Location	Hennessy Catholic College - Young, NSW
Employment Type	Full-Time
Employment Status	Fixed-Term
Employment Term	Initial two-year period with an opportunity for further extensions
Hours Per Fortnight	76

Who Are We?

Catholic Education, Canberra & Goulburn (CE) plays an integral role in education both in the ACT and NSW, covering 88,000 square kilometres covering the whole of the ACT and extending from Pambula on the south coast, to Crookwell in the North, through to the western point of Lake Cargelligo. Operating 56 Schools and 8 Early Learning Centres, CE is key to the education of over 21,000 students within the Diocese and employing over 2,100 professionals.

Position Purpose	The Religious Education Leader is responsible for the Religious Education curriculum as well as the Studies of Religion curriculums.
Position Duties	<p>Key Responsibilities of the position include:</p> <ul style="list-style-type: none">• Ensure that Catholic values and ethos are foundational to the RE curriculum• Initiate and drive curriculum development and innovation in the Religious Education curriculum• Manage the development of teaching programs and assessments in Religious Education• Analyse curriculum data to determine areas of success and areas for improvement and to develop plans to address these• Chair faculty meetings• Work dynamically and collaboratively with the Middle Leadership Team and the Senior Leadership Team in the College• Take guidance from the Assistant Principal - Teaching & Learning and the Assistant Principal - Mission• Mentor, develop and manage KLA staff through coaching, supervision and mentoring• Undertake regular professional development• Contribute to the professional development of their KLA staff by sharing knowledge, ideas and resources• Lead the community in prayer as required• Prepare the staff prayer roster• Manage the KLA budget responsibly and strategically

	<ul style="list-style-type: none"> • Represent the College in regional and diocesan networks • Be a member of professional associations • Attend parent information evenings • Other duties within your capabilities as directed by the Principal
Skills, Attributes and Experience	<p>The successful applicant will:</p> <ol style="list-style-type: none"> 1. Support and promote the Catholic Identity of the College; 2. Demonstrate active support of Catholic Education; 3. Be familiar with NESA procedures; 4. Be an effective and innovative classroom teacher; 5. Demonstrate a deep knowledge of Religious Education curriculum and Studies of Religion curriculums; 6. As a member of the KLA Leaders team, contribute to the development of contemporary pedagogy and assessment practices; 7. Demonstrate leadership skills through strategic planning and capacity building of staff; 8. Communicate effectively with colleagues, students, parents and community agencies. <p>To teach Religious Education in a Catholic school an employee must:</p> <ul style="list-style-type: none"> • Have completed 6 undergraduate subjects or 4 postgraduate subjects; • Must be Catholic; • Must have completed Accreditation D – Teach Religious Education in a Catholic school or willingness to complete.
Qualifications	<ul style="list-style-type: none"> • Must hold a relevant Working with Children registration and Teaching Accreditation. • Must have completed relevant teaching qualification.

Application Requirements

All applications must be submitted online via the online recruitment system. You can apply using the 'Apply Now' button found in the job advertisement. Your application must include a resume and cover letter (separate documents) outlining your suitability for the position based on the requirements set out in the position description. E.g. why would you be the best person for the position?

Working with Children

In the course of your employment, you will have direct contact with children, and it is, therefore, child-related work in accordance with:

- a) in the ACT, Working with Vulnerable People (WWVP) (Background Checking) Act 2011; and/or
- b) in NSW, Child Protection (Working with Children Check) (WWCC) Act 2012.

Employment with CE is conditional upon successful applicants having or obtaining a valid and current working with children registration, appropriate to the state and/or territory in which they will work. NSW and ACT require different working with children registrations.

Religious Education

All CE staff are required to attend religious accreditation designed to acquaint you with the vision and mission of Catholic Education. For more information regarding religious education - [Click here](#)

Employment Information Collection Notice CE's Privacy Policy - [Click here](#)

Application Enquires: CE Recruitment Team

Phone: 02 6234 5427 | Email: recruitment@cg.catholic.edu.au

Teaching Registration and Accreditation

Commencement is conditional upon applicants having valid teaching registrations and/or accreditations appropriate to the state and/or territory in which they will work.

NSW and ACT require different registrations and accreditations. If you are required to perform work or access information that is deemed to be working with children in both the ACT and NSW, you will be required to have valid registrations for both regions.

- ACT – Teaching Quality Institute (TQI).
- NSW – NSW Education Standards Authority (NESA).