

# RESEARCH FELLOW

DEPARTMENT/UNIT	Department of Economics
FACULTY/DIVISION	Faculty of Business and Economics
CLASSIFICATION	Level B
DESIGNATED CAMPUS OR LOCATION	Clayton campus

## ORGANISATIONAL CONTEXT

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Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You'll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you'll need to publish your work. We're a university full of energetic and enthusiastic minds, driven to challenge what's expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at [www.monash.edu](http://www.monash.edu).

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) along with the specialist Leadership and Executive Education unit and a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, finance, global business, and retail studies. To learn more about the Monash Business School, please visit our website, [www.monash.edu/business](http://www.monash.edu/business).

The Department of Economics is one of the foundation departments of Monash University. With representation across seven campuses, we offer a range of undergraduate and postgraduate programs on and off-campus in Australia. The Department has a strong research profile and vibrant research culture, underpinned by our philosophy that a rapidly changing world requires adaptable analytical skills. We are one of Australia's leading economics departments and proudly provide specialist advice to government and private sector bodies in Australia and internationally. For more information about our Department and the work we do, please visit our website: [www.monash.edu/business/economics](http://www.monash.edu/business/economics).

## POSITION PURPOSE

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A Level B research-only academic is expected to carry out independent and/or team research within the field in which they are appointed and to carry out activities to develop their research expertise relevant to the particular field of research.

The Research Fellow is responsible for the delivery of professional research and administrative services to support the effective operation of the Department of Economics. This includes the provision of a range of services relating to data management, analysis and administration.

**Reporting Line:** The position reports to the Professor, Department of Economics

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

## KEY RESPONSIBILITIES

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Specific duties required of a Level B research-only academic may include:

1. The conduct of research either as a member of a team or independently and the production of conference and seminar papers and publications from that research
2. Supervision of research-support staff involved in the staff member's research
3. Guidance in the research effort of junior members of research-only Academic staff in their research area
4. Contribution to the preparation or, where appropriate, individual preparation of research proposal submissions to external funding bodies
5. Involvement in professional activities including, subject to availability of funds, attendance at conferences and seminars in the field of expertise
6. Administrative functions primarily connected with their area of research
7. Occasional contributions to the teaching program within the field of the staff member's research
8. Co-supervision or, where appropriate, supervision of major honours or postgraduate research projects within the field of the staff member's area of research
9. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental, school and/or faculty meetings and/or membership of a limited number of committees
10. Proactive involvement in building research networks across universities, private and public institutions
11. Other duties as directed from time to time

## KEY SELECTION CRITERIA

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### Education/Qualifications

1. The appointee will have:
  - A doctoral qualification in the relevant discipline area or equivalent qualifications or research experience.

## **Knowledge and Skills**

2. Demonstrated statistical analysis and manuscript and research proposal preparation skills; including a solid track record of refereed research publications
3. Experience in successfully supervising, mentoring and coaching to support the development of research staff and/or a demonstrated trajectory of leadership capability
4. Experience in supervising and working with major honours or postgraduate students within the discipline
5. The ability to work both independently in a research environment and as part of an interdisciplinary research team
6. High level organisational skills, with demonstrated capacity to establish and achieve goals
7. Excellent written and oral communication skills
8. A demonstrated capacity to work in a collegiate manner with other staff in the workplace

## **OTHER JOB RELATED INFORMATION**

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- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

## **GOVERNANCE**

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Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.