

Mission Australia

About us: Mission Australia is a national Christian charity that has been helping vulnerable Australians move towards independence for over 160 years. We've learnt the ways for people to become more self-sufficient are different for everyone. This informs how we support people by combatting homelessness, assisting disadvantaged families and children, addressing mental health issues, fighting substance dependencies, and much more. Our team applies different approaches, alongside government, our corporate partners and everyday Australians who provide generous support. Together, we stand with Australians in need until they can stand for themselves.

Purpose: Inspired by Jesus Christ, Mission Australia exists to meet human need and to spread the knowledge of the love of God.

"Dear children, let us not love with words or speech but with actions and in truth." (1 John 3:18)

Values: Compassion Integrity Respect Perseverance Celebration

Goal: To reduce homelessness and strengthen communities.

Position Details:

Position Title: Clinical Nurse – Going Places

Division: Community Services

Reports to: Program Manager – Going Places Homeless Program

Position Purpose: To address the complex health needs of clients of the Going Places Homeless Program by providing outreach support, comprehensive health assessments and support to access the appropriate health services.

Position Requirements (What are the key activities for the role?)

Key Result Area 1	Program Support
Key tasks	Position holder is successful when
<ul style="list-style-type: none"> Deliver a range of clinical and psychosocial interventions including specialist discipline-specific therapies, counseling, psycho education and provision of direct strategic support Provide support, direction, orientation and education to Registered Nurses and lead the health team in the delivery of program requirements to clients, as per the agreed operating procedures and guidelines Conduct comprehensive mental 	<ul style="list-style-type: none"> Thorough health assessments are completed and clinical and psychosocial interventions are provided to clients Clients are provided with comprehensive therapeutic and medical services as required Registered Nurses are given guidance, and program requirements are achieved within operating procedures and guidelines Mental health assessments, including risk assessments are being completed Medication is managed safely and

<p>health assessments, including risk assessments</p> <ul style="list-style-type: none"> • Administration of medication in accordance with prescription • Assist clients to develop a comprehensive individual recovery plan; and facilitate effective delivery, monitoring and evaluation of this plan • Facilitate referrals to mainstream medical services and hospitals as part of the case management plan • Actively advocate for clients with other services and government agencies where necessary, and assist in attendance to appointments (primarily medical) and transport to and from support services • Conduct patrols of the city area and known homeless meeting places in order to identify and engage with rough sleepers • Actively engage with rough sleepers and develop ongoing relationships with the intention of building trust and providing support services 	<p>legally when required according to the prescription</p> <ul style="list-style-type: none"> • Opportunities are found to develop trust with clients resulting in development towards agreed outcomes • Recovery plans are created for agreeing clients and referrals are made and accepted by external services • Ongoing support is provided for clients that meet individual health needs and situation, and improvements are demonstrated in client situations • Clients are supported in their achievement of goals, and are assisted in engagement of other support services • Foot patrols are conducted as scheduled, engagement opportunities are found and ongoing knowledge is maintained of homeless hotspots and issues
<p>Key Result Area 2</p>	<p>Relationship Management</p>
<p>Key tasks</p>	<p>Position holder is successful when</p>
<ul style="list-style-type: none"> • Actively participate and engage in case conferencing, interagency meetings, forums etc. for the development of health services for homeless people • Work with the outreach team to develop creative engagement strategies and solutions to the health issues facing individuals or groups of rough sleepers • Contribute to the effective functioning and development of the service through involvement in projects, contribution to team forums, and training and 	<ul style="list-style-type: none"> • Relationships are developed with case workers, other agencies and contribution is made to the development of homelessness services in Cairns • Creative engagement strategies are developed which facilitate improved access to rough sleepers and the building of constructive relationships • Active contribution is made to the development of the program including participation in staff training and development • Health component to client support is documented and circulated to the

<p>development of staff</p> <ul style="list-style-type: none"> • Provide input into case planning and participate in case review meetings when required 	<p>team</p> <ul style="list-style-type: none"> • Attendance at case reviews with case workers and other key support people
<p>Key Result Area 3</p>	<p>Administration and Compliance</p>
<p>Key tasks</p>	<p>Position holder is successful when</p>
<ul style="list-style-type: none"> • Maintain case notes, files, referrals etc on a computer based data management system (SRS) for clients in line with Mission Australia protocols • Ensure that all required internal and external client paperwork is completed and copies kept on file • Complete a range of internal and external reports relating to clients and the program • Complete a range of other administrative duties for the efficient running of the service including reports, referral letters, goal plans etc 	<ul style="list-style-type: none"> • Case files detailed and accessible by other support staff on the SRS. • All paperwork is completed, correct and kept as required • All required reports are prepared correct and on time • All required administration tasks are completed accurately and in a timely manner

Note-The duties listed in this position description may not be all encompassing. Employees may be required to perform other reasonable duties as requested.

Work Health and Safety

Everyone is responsible for safety and must maintain:

- A safe working environment for themselves and others in the workplace
- Ensure required workplace health and safety actions are completed as required
- Participate in learning and development programs about workplace health and safety
- Follow procedures to assist Mission Australia in reducing illness and injury including early reporting of incidents/illness and injuries

Purpose and Values

- Actively support Mission Australia's purpose and values;
- Positively and constructively represent our organisation to external contacts at all opportunities;
- Behave in a way that contributes to a workplace that is free of discrimination, harassment and bullying behaviour at all times;
- Operate in line with Mission Australia policies and practices (EG: financial, HR, etc.);
- To help ensure the health, safety and welfare of self and others working in the business;
- Follow reasonable directions given by the company in relation to Work Health and Safety.
- Follow procedures to assist Mission Australia in reducing illness and injury including early reporting of incidents/illness and injuries
- Promote and work within Mission Australia's client service delivery principles, ethics, policies and

practice standards

- Actively support Mission Australia's Reconciliation Action Plan.

Recruitment information

Qualification, knowledge, skills and experience required to do the role

- Nursing registration valid for Qld
- Experience in community based nursing, alcohol and drugs or mental health
- Experience of working within a multidisciplinary team and a commitment to therapeutic interventions for disadvantaged people
- Current driver's license
- Significant knowledge and experience working with target group and related issues (minimum 3 years fulltime work experience)
- Current Suitability Notice from the Commission for Children and Young People – Working with Children Blue Card

Key challenges of the role

- Complex client group
- Supporting client group to connect with mainstream health services

Compliance checks required

Working with Children	<input checked="" type="checkbox"/>
National Police Check	<input checked="" type="checkbox"/>
Vulnerable People Check	<input type="checkbox"/>
Drivers Licence	<input checked="" type="checkbox"/>
Other (prescribe)	<input type="checkbox"/>

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Approval

Manager name

| Mark Jentz

Approval date

1st September 2016