COMMUNITY LEAD – EAST GIPPSLAND, VIC

DEPARTMENT/UNIT	Fire to Flourish / Monash Sustainable Development Institute
FACULTY/DIVISION	Office of the Deputy Vice-Chancellor (Research) and Senior Vice-President (DVCR)
CLASSIFICATION	HEW Level 8
DESIGNATED CAMPUS OR LOCATION	East Gippsland, VIC

ORGANISATIONAL CONTEXT

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit www.monash.edu.

The **Deputy Vice-Chancellor (Research) and Senior Vice-President (DVCR)** is responsible for the development, implementation and continuous improvement of the University's research vision within the changing landscape of higher education, ensuring delivery of accountabilities within the context of the University's strategic plan. Reporting to the President and Vice-Chancellor and as an integral member of the University's executive team, the DVCR further advances the University's research performance, diversifies research funding, oversees research infrastructure strategy, and fosters interdisciplinary and transdisciplinary areas of excellence, collaboration and innovation within Monash and with global research partners. Further information about the University's organisational and governance structure is available at www.monash.edu/about/structure.

As a leading interdisciplinary research and education institute, **Monash Sustainable Development Institute (MSDI)** is advancing the wellbeing of people and planet, for current and future generations. Monash University has a wealth of sustainable development expertise across its ten faculties. MSDI engages across Monash to bring together applied and transdisciplinary researchers, practitioners and students to advance systems transformation for sustainable development; and provides a platform to create change through deep collaboration, working in close partnership with government, industry and communities to amplify our impact. MSDI is also host to the Sustainable Development Solutions Network (SDSN) Australia, New Zealand and Pacific Regional Centre. We offer forward-thinking study programs and courses that enable people and organisations to engage with and respond to some of the biggest environmental, economic and social issues facing our world today. For more information, please visit www.monash.edu/msdi.

The **Fire to Flourish Program** is a partnership between Monash University, the Paul Ramsay Foundation, Metal Manufactures Pty Ltd, and The Australian Centre for Social Innovation. It was formed in response to the

2019/2020 Australian bushfires which aims to build resilience in communities experiencing entrenched disadvantage that were affected by the bushfires. The Program brings together a consortium of partners with the University's transdisciplinary research capabilities to work with these communities over a 5-year program to build resilience and develop the connections and leadership to shape their trajectories towards a thriving future through community-led processes. The Fire to Flourish Program will develop an inclusive, participatory and evidence-based model for strengthening resilience across social, built, natural, institutional and economic domains. The Program has a significant focus on supporting communities to lead their own local initiatives and connect with each other to create the capacity, conditions and solutions for their long-term resilience. The underlying principles for the program are: be community-led; foreground Aboriginal wisdom; enhance inclusion and self-self-determination; be strengths-based and trauma-informed; be holistic and impactful; learn, adapt and evolve.

POSITION PURPOSE

The purpose of the **Community Lead** role is to ensure local people are leading the delivery of the Fire to Flourish program in their local community. This includes resilience planning, participatory granting, capability building, placemaking, networked learning and data governance activities. It also includes enhancing opportunities for partnership across diverse community members in the local area to ensure the program has a meaningful and lasting positive social impact.

The Community Lead Role is a critical part of the Fire to Flourish program, liaising with diverse community groups, partner organisations, Local, State and Commonwealth Government services and F2F program team.

The focus of this role is on engagement across community members and stakeholders, project management, coordination of and support to Community Facilitator Roles, and activation of research with research teams. The role ensures local people are leading the activation of Fire to Flourish in their community.

The Community Lead Role will also be connected to and culturally supported by the Fire to Flourish Indigenous Engagement Lead and Executive Lead for Community.

This role is based in the Local Government Area of East Gippsland (VIC) with a focus on particular communities as determined by the community-led selection process.

Reporting Line: The position reports to Program Director, Fire to Flourish, Monash Sustainable Development Institute. The position will have a dotted reporting line to the Fire to Flourish Executive Lead for Community

Supervisory Responsibilities: This position provides direct supervision to two staff

Financial Delegation: Not applicable

Budgetary Responsibilities: This position will be responsible for managing small sums around $2000 on a case by case basis for event management

KEY RESPONSIBILITIES

1. Lead the design and delivery of the Fire to Flourish program to meet your community's resilience building priorities

2. Lead and support a team of community facilitators, with a strong community-led focus

3. Advocating and giving voice to community priorities, aspirations and actions to establish strong community-led resilience responses/approaches

4. Creating safe spaces for your community to express their views and opinions

5. Identifying key stakeholder community members that represent a diversity of community experiences and is inclusive of Indigenous, Non-Indigenous, young people, seniors, LGQBTI+, CALD, people with disability in achieving community priorities through the Fire to Flourish program

6. Identifying and coordinating stakeholder engagement of Local, State and Commonwealth Government services

7. Identifying and coordinating stakeholder engagement with emergency services agencies and not for profit organisations

8. Being the point of contact with community, interfacing between community and Fire to Flourish Program and managing the flow of activity according to community need and opportunity

9. Lead and support a team of community facilitators, with a strong community-led focus

10. Participate in Community of Practice of Community Facilitators (network across 4 LGAs), including capability building for your own growth and practice

11. Oversight and facilitation of processes that support research activation including research (and program) ethics

12. Regular reporting to the Program Delivery Team and provision of expert advice about local community engagement

13. Facilitate the community designed participatory granting approach for funds distribution

14. Exercise strong budget management for the community engagement funds

15. Other duties as directed from time to time

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
   - Postgraduate qualifications or progress towards postgraduate qualifications and extensive relevant experience; or
   - extensive experience and management expertise; or an equivalent combination of relevant experience and/or education/training.

Knowledge and Skills

2. Demonstrated experience working with a diverse range of community stakeholders including Indigenous, Non-Indigenous, young people, seniors, LGQBTI+, CALD, people with disability

3. An understanding and appreciation of the unique position of Aboriginal and Torres Strait Islander people and cultures in community

4. Ability to work effectively across multiple service delivery stakeholders

5. Experience in fostering relationships with diverse organisations including governments, community organisations

6. Facilitation and co-design skills

7. Experience in facilitating community change that is grassroots led

8. Excellent operational management skills and experience in coordinating a successful function, program or service including a proven ability to provide authoritative local specialist advice

9. Highly developed planning and organisational skills, with experience establishing priorities, allocating resources and meeting deadlines

10. People leadership, mentoring and supervisory experience, with the ability to motivate and develop a high-performance team committed to meaningful community engagement

OTHER JOB RELATED INFORMATION

- This role is based in the Local Government Area of East Gippsland (VIC) with a focus on communities as determined by the community led selection process
- Travel to regional NSW and Victoria will be required
- This position will involve travel to various locations, some of which are not easily accessible via public transport
- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.