

POSITION DESCRIPTION

Position	Education Supports for Children in Care (ESCC) Tutor	Position Number	
Reports to	Team Leader	Direct Reports	NIL
Status	Fixed Term (24 months, August 2026)	Time Fraction	Full time
Award	SCHADS Level 5.3	Location	Multiple Locations (Preston/Chirnside Park/Morwell)

OUR VISION

Aboriginal self-determination – Live, Experience and Be.

OUR PURPOSE

Supporting culturally strong, safe and thriving Aboriginal communities.

POSITION SUMMARY

The Education Supports for Children in Care (ESCC) Tutor will provide Education supports to Aboriginal children and young people in care by utilising a culturally informed and trauma-informed approach and ensure to best support young people to reengage with, attend and thrive in their chosen education setting and address gaps in learning with a focus on literacy and numeracy development.

ESCC Tutors will be responsible for providing one-on-one educational assistance and tutoring, advising schools on individual learning needs, and supporting Individual Education Plan, Cultural Support ensures a culturally safe environment and offers additional support to foster learning.

The Tutor will work closely with the ESCC Coordinator to assist with attendance and participation at Student Support Groups (SSG) and ensuring a holistic care-team approach for the young person. The Tutor will engage with the young person to collaborate and undertake assessments, together with the school to measure the individual's performance and outcomes to ensure we achieve the educational objectives and outcomes for the ESCC pilot program.

KEY RELATIONSHIPS

- Internal:* VACCA Education team, Care Services (including Residential Care) services other VACCA programs
- External:* Schools and other education settings, carers, LOOKOUT Centres, KESOs, Education Assessment Leads, Department of Education and Training (DET) Koorie Education Workforce, mainstream Care Services and Residential Care providers and other relevant stakeholders

KEY SELECTION CRITERIA

ESSENTIAL

- Demonstrated understanding of, and commitment to, the values that underpin VACCA' vision and purpose
- Demonstrated awareness and appreciation of Aboriginal societies and cultures, and commitment to continually build knowledge of such, along with a high level of awareness of the challenges or barriers within the education system
- Demonstrated ability to develop and implement individualised educational plans.
- Ability to tailor and develop worksheets, workplans and utilisation of educational resources to respond to learning needs
- Experience engaging with education stakeholders and school supports, collaborating to achieve individual student goals and improve literacy and numeracy
- Experience working with young people or children exhibiting challenging behaviours, or school disengagement
- Strong understanding of the education support systems available to young people living in residential care settings and an understanding of strengths-based, trauma informed and therapeutic practice
- Ability to advocate for service intervention and client supports
- Experience working with individuals and groups and identifying underlying issues, working with conflict, assisting people to communicate safely and effectively, working collaboratively with other services and supports

REQUIREMENTS

- A qualified teacher, with a minimum of 2 years classroom experience with children in primary and/or secondary schooling setting.

- You must have and continue to hold a full Victorian Driver's Licence, a current employment Working With Children Check card and a clear National Police Check
- Current COVID-19 vaccination (including booster dose, as applicable)

POSITION ACCOUNTABILITIES

KEY RESPONSIBILITIES

- Provide tailored education support to young people, including implementing education programs in collaboration with the care team and education and vocational providers.
- Providing academic one-on-one support to students for a minimum of one hour per week, for up to 18 months.
- Support educational needs assessments when required.
- Facilitate improved navigation of education and vocational systems and pathways including alternative education settings.
- Support the teacher and school in understanding the child's traumatic experiences and behaviours and give them the tools to engage the child in class work and activities in a therapeutic way.
- Provide information and guidance for young people in relation to vocational pathways.
- Support referral pathways into other available education supports for young people.
- Support staff with the use and knowledge in re engagement in learning, individualised education plans and with student support group meetings.
- Source and provide culturally strengthening educational and teaching resources and activities to promote learning, positive self-esteem, and pride in Aboriginal culture.
- Provide cultural support for children in the program by helping organise and attend cultural events and activities such as camps and school holidays.
- Support case managers and carers to be empowered to advocate for young people through the education system.
- Provide guidance to ensure the home learning environment is supportive for young people residing in VACCA care settings.
- Participate in regular VACCA Education Working Group meetings, care team meetings and a Community of Practice
- Liaise with schools, educational bodies, service providers and other relevant organisations to coordinate a program of student engagement in education.
- Contribute to the reporting and evaluation of the program to meet the funder's requirements.

HEALTH, SAFETY & WELLBEING

- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation wide OH&S activities.

QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract and policy requirements in your day to day work to meet the organisation's audit, contract and registration obligations.
- Proactively apply your specialist knowledge in the review and maintenance of policies, systems and processes.
- Continue the development of a culturally strong and positive working environment using a continuous improvement approach.

OTHER

- Participate proactively in team project initiatives
- Support other team members in periods of high demand and during periods of absence.
- Participate in project groups and attend events
- Undertake other duties as directed

ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities and aim to ensure every individual is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.

VACCA is a child-safe organisation and is committed to ensuring the safety and wellbeing of children and young people with zero tolerance for child abuse. All successful applicants will be required to undertake a National Police Record Check and Working with Children Check prior to commencement of employment and periodically following commencement.

VACCA is an equal opportunity employer and has a smoke-free workplace policy.

This position is designated under the Multiagency Risk Assessment and Management framework (MARAM) Intermediate (Tier 2) level which requires mandated MARAM Family Violence Brief and Intermediate Risk Assessment training and responsibilities.