

POSITION DESCRIPTION

Research Nurse

Medical Oncology Group

Position Title	Research Nurse – Medical Oncology		
Division	Cancer Biology and Care Program		
Position Purpose	<p>The Research Nurse will be allocated research activity relevant to the Medical Oncology Team. The Research Nurse is also responsible to ensure timeliness of the scheduling of clinical research procedures required by research protocols. They will be expected to conduct clinical research trials whilst ensuring that the applicable local, national and international regulations and standards are being met. This position is also responsible for ensuring that clinical processes, systems and educational tools are being utilised appropriately in the conduct of clinical research.</p> <p>This position sits under of Cancer Program, Mater Research and will be working within the Medical Oncology Research Team with the Cancer Care Services of Mater.</p>		
Location	Aubigny Place		
Occupational Category and Level	ADM 8		
Reporting Relationship	Reports to Clinical Trials Coordinator		
Review Date	May 2021		
Next Review Due	May 2022		
Staff Member	TBC	Signature	Date
Direct Supervisor	Kellie Bamford	Signature	Date

1. OVERVIEW

Mater Group

As a Catholic not-for-profit ministry of Mercy Partners, Mater Group is committed to meeting the healthcare needs of our community through an integrated approach to our health education and research services, which is focused on delivering the highest quality care for our patients. For more than a century in Queensland, Mater has been defined by an abiding commitment to meeting the healthcare needs of the community.

Today, our Mission and Mercy Values continue to guide Mater people in making appropriate decisions for a sustainable, socially relevant healthcare service that is genuinely committed to the community it serves. Mater Group comprises Mater Health, Mater Education, Mater Research and Mater Foundation.

Mater Research

Mater Research (MR) is a world-class institute that is committed to conduct, enable and translate clinically relevant health research. With more than 300 laboratory and clinical researchers working across Mater's hospitals and the world-class Translational Research Institute (TRI), Mater Research is committed to working closely with Mater Health, Mater Education and our growing network of partners to turn scientific discovery into the best possible treatment, care, and outcomes for patients and our broader community.

Mater Research Institute – The University of Queensland

MRI-UQ is an alliance between Mater Research and UQ, providing strategic benefits to both partners. Mater Research brings to the alliance considerable clinical collaboration opportunities and UQ brings all its expertise as a research, education and teaching institution. Mater Research employees, through an affiliation to MRI-UQ have access to world-class research infrastructure and systems.

Translational Research Institute (TRI)

Focusing on a wide range of health and medical research areas, the Translational Research Institute (TRI) is a joint venture between Mater Research (MR) The University of Queensland Diamantina Institute (UQDI), Queensland University of Technology's Institute of Health and Biomedical Innovation (IHBI), and the Princess Alexandra Hospital's Centres for Health Research. The Translational Research Institute brings these research facilities together with the aim to improve and accelerate the translation of medical research into greater patient care.

2. HOURS

This is a full time appointment. Working hours need to be agreed with one's supervisor. As with all scientific institutes, we acknowledge the need for flexibility in working hours in order to undertake the experimental procedures appropriate to individual projects.

3. PURPOSE OF POSITION

The Research Nurse will be allocated research activity relevant to the Medical Oncology Team. The Research Nurse is also responsible to ensure timeliness of the scheduling of clinical research procedures required by research protocols. They will be expected to conduct clinical research trials whilst ensuring that the applicable local, national and international regulations and standards are being met. This position is also responsible for ensuring that clinical processes, systems and educational tools are being utilised appropriately in the conduct of clinical research.

This position sits under of Cancer Program, Mater Research and will be working within the Medical Oncology Research Team with the Cancer Care Services of Mater.

4. POSITION DESCRIPTION

4.1. Research Activities

- Coordinate the care of Medical Oncology clinical trial patients as per specific protocol requirements
- Clinical application of trial related activities including but not limited to administration of chemotherapy and immunotherapy drugs and Investigational Products, blood collection, patient adverse event assessment, performing electrocardiographs
- Develop strong working relationships with the clinical trial patient and their care givers
- Implementation and day to day management of research projects in close collaboration with clinical staff and study investigators ensuring efficient processes are instigated and followed
- Identification of barriers to adequate study recruitment in close collaboration with study investigator and develop improved strategies
- Assist in the development of data collection systems and organise and manage data collection in accordance with regulatory standards and project timelines
- Develop a strong working relationship with Principal Investigators and Co Investigators to ensure effective and timely implementation of clinical research
- Establish and maintain high quality relationships with key internal and external stakeholder
- Conducting clinical research to ensure consistency and adherence to Good Clinical Practice (GCP) and all applicable regulatory requirements
- Responsible for ensuring adherence to Mater's Clinical Policies and Procedures
- Assist in the identification and resolution of issues associated with the conduct of clinical research in collaboration with the Mater's staff, clinicians, external investigators, external sites and collaborators
- Ensure that the Ethics and Research Governance Office receives required trial progress reports, any protocol amendments and trial reports.

4.2. Education and Communication

- Establish and maintain effective communication networks to facilitate efficient conduct of clinical research with relevant collaborators and/or industry sponsors within the relevant program
- Promote consumer awareness of the role of clinical research within the Mater complex and externally
- Prepare and present at professional forums as applicable
- Attend relevant training programs and mandatory educational programs, workshops, conference and promotional functions

- Responsible for updating and maintaining Professional Portfolio to ensure requirements are met to maintain professional registration
- Maintain currency with nursing practice and industry requirements.

4.3.Safety in the Workplace and Human Resources

- Maintain a safe working environment
- Report any potential hazards to the reporting officer
- Ensure compliance with Workplace Health and Safety (WHS) Standards
- Treat all clients with sensitivity and without discrimination
- Responsible to ensure the annual performance plan is met.

4.4.Expression of the Mater Values

- Promote and demonstrate the mission and objectives of MR Limited
- Promote and demonstrate the philosophy and values of the Sisters of Mercy
- Demonstrate personal attentiveness, sensitivity and non-judgemental manner when interacting with team members and families
- Demonstrate values based decision-making and leadership
- Ensure that the mission, objectives, philosophy and values stated above are inherent in the delivery of the health care services by collaborating with and supporting other members of the health care team regarding clinical and research practices
- Demonstrate a strong commitment to the timely delivery of a high quality service to the staff of MR.

5. PRIMARY DELEGATIONS AND ACCOUNTABILITIES

- Coordination and practical application of care for clinical trial patient loads
- Develop a strong working relationship with the Principal Investigators and Co Investigators to ensure effective and timely implementation of clinical research
- Clinical Trial activity will be undertaken according to the guidelines established by the Executive Leadership Team
- Collection of clinical trial patient data, data entry and management of data queries in electronic case report forms
- Demonstrated understanding and commitment to the joint NHMRC/AVCC Statement and Guidelines on Research Practice is required
- Demonstrated understanding and commitment to the NHMRC National Statement on Ethical Conduct in Research Involving Humans
- The use of Institute property, equipment and technical support facilities will respect the guidelines established by the Institute.

6. INTELLECTUAL PROPERTY

Mater Research will require the assignment of all rights, in and to all discoveries, and inventions made, developed, or devised while working at or under the guidance of the Mater Research, during the term of the appointment.

7. SELECTION CRITERIA

Qualifications

Essential

- Current AHPRA nursing registration
- Relevant and current qualification (within 2 years) related to Medical Oncology Nursing.

Knowledge and Skills

Essential

- Demonstrated high level interpersonal skills necessary for negotiating and liaising effectively with a diverse range of staff, patients and other stakeholders
- Ability to conduct clinical research to ensure consistency and adherence to Good Clinical Practice (GCP)
- Demonstrate high level written and verbal communication skills
- Possess analytical and problem solving skills
- Ability to work independently and as part of a multidisciplinary team.

Desirable

- Chemotherapy, Central Venous Access Device, venepuncture competencies.
- Demonstrate an understanding and commitment to the NHMRC National Statement on Ethical conduct in research involving humans.
- Knowledge of data management systems.
- Project management skills.
- Advanced computer skills.

Experience

Desirable

- Experience in implementing and conducting clinical research with current ICH GCP qualifications.

Personal Qualities

Essential

- Demonstrated high level interpersonal skills in order to negotiate and liaise effectively with a diverse range of staff and other stakeholders.
- Demonstrated high level organisational skills including the ability to prioritise work demands meet deadlines and balance competing tasks.
- Commitment to the Promotion of the Philosophy and Mission of the Mater Group and goals of the Mater Research Institute. To be thoughtful, considerate and act as a positive role model for others.

8. REVIEW

The position will be subject to mutual review on an annual basis.