



Financial Analyst

Financial Analysis Team

Position Detail			
Reports To	Senior Financial Analyst (Portfolio/Assets)	Group	CFO
Classification	ASA 6	Location	Melbourne, Canberra
Delegations - Administrative - Financial	Nil	Reports - Direct - Total	Nil

Organisational Environment

Airservices is a government owned organisation providing safe, secure, efficient and environmentally responsible services to the aviation industry.

Each year we manage over four million aircraft movements carrying more than 154 million passengers and provide air navigation services across 11 per cent of the world's airspace.

Airservices has two major operating centres in Melbourne and Brisbane and a corporate office in Canberra. We operate 29 air traffic control towers at international and regional airports and provide aviation rescue fire fighting services at 27 Australian airports.

Primary Purpose of Position

As an integral member of the Financial Analysis team, you will develop and maintain modelling and reporting that will provide key insights that drive business performance. This includes assisting with the financial modelling for business cases, as well as the management and on-going development of the Total Cost of Ownership models. As part of your role, you will be required to interact and build strong relationships with stakeholders at all levels of the organisation.

Accountabilities and Responsibilities

Position Specific

- Contribute to the development, management and reporting of Total Cost of Ownership Models in support of Enterprise Investment Planning and Asset Planning objectives.
- Undertake complex quantitative and qualitative analysis (in a domestic or international context) to identify multiple options/solutions which deliver on operational requirements in a safety critical services environment.
- Support the appraisal of Investment Submissions and associated key deliverables required to support the investment approval process.
- Contribute to performance reporting to the Executive, Board and other internal/external stakeholders and preparing detailed analysis based on agreed baselines and performance measures.

- Assist with the collation of data, reporting and analysis in support of the Enterprise Investment Plan.
- Identify and facilitate the implementation of improvements to the business process and tools that benefit the collation of accurate and relevant project data in the Portfolios.
- Ad hoc analysis as required that supports and informs decision making that drives business performance.

People

- Maintaining an effective working relationship with other Airservices staff across the value chain to ensure that there is effective coordination of all activities in support of organisational objectives.
- Contributing towards a culture of continuous improvement across the Financial Analysis team.
- Model Airservices values and demonstrate positive, constructive and professional behaviours at all times.

Compliance, Systems and Reporting

- Complying with all Airservices policies and procedures, and applicable Australian laws.
- Ensure compliance with safety, risk, environmental and other regulations and standards.

Safety

- Demonstrate safety behaviours consistent with enterprise strategies.
- Compliance with safety, risk, environmental and any other standards
- Model appropriate safety behaviours and comply with Airservices Safety Management System policies and procedures.

Key Performance Indicators

Efficient, Effective and Accountable

- Deliver financial analysis, models and insights to drive performance and support decision making.
- Portfolio financial benefits are established, monitored and reported
- Portfolio performance reporting and analysis is aligned to corporate and portfolio stakeholder requirements.

People

- Build trust through positive cultural behaviour
- Training and development
- Capability improvement

Safety

- Compliance with regulatory standards.
- Compliance with safety, risk, environmental and any other standards

Key Relationships

- Business Planning, Performance and Analysis team
- Portfolio & Program Delivery team
- Asset Capability & Lifecycle Management team
- Strategy & Capability team
- Airservices Leadership team

Skills and Competencies

- Three or more years of demonstrated experience in financial analysis ideally for large, fast-paced organisations.
- Financial modelling skills in Excel are essential; experience with financial reporting systems and tools e.g. SAP, COGNOS, TM1, Business Objects, Project Server will be highly regarded.
- Capacity to think analytically and critically, maintains a mindset inspired by curiosity
- Effective leadership, influencing, stakeholder management and communications skills
- Proven commercial and business acumen, and ability to apply a commercial mindset to enhance productivity, innovation, service delivery and customer value
- Demonstrable experience in persuading and influencing stakeholders and promotes ideas on behalf of self or others and ability to gain respect across all levels of the organisation.
- Relevant tertiary qualifications (e.g. business, finance, accounting) is desirable

Performance Standards and Behaviours

As an employee of Airservices, you will consistently demonstrate performance standards and behaviours that meet our Code of Conduct. This includes:

- Treating everyone with dignity, respect and courtesy.
- Acting with honesty and integrity.
- Acting ethically and with care and diligence.
- Complying with all Airservices' policies and procedures, and applicable Australian laws.
- Disclosing and taking reasonable steps to avoid any actual, potential or perceived conflict of interest.
- Behaving in a way that upholds our vision, mission and values, and promotes the good reputation of Airservices.