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POSITION DESCRIPTION

Research Associate

Position Level	A
Faculty/Division	Medicine & Health
Position Number	00097814
Original document creation	14/09/2021

Position Summary

The Kirby Institute is a world-leading health research institute at UNSW Sydney. We work to eliminate infectious diseases, globally. Our specialisation is in developing health solutions for the most at-risk communities. Putting communities at the heart of our research, we develop tests, treatments, cures and prevention strategies that have the greatest chance of success.

The Research Associate is responsible for the coordination and monitoring of epidemiological studies within the program which will involve participants from sites in Australia. The position holder will use their experiences in biomedical research to devise, implement, monitor and report on the conduct of research projects from inception and provide strategic and tactical guidance on operational matters.

The role of Research Associate reports to Professor, Head of the Viral Hepatitis Clinical Research Program and has no direct reports.

Accountabilities

Specific accountabilities for this role include:

- Contribute independently or as a team member to the scientific direction of projects, including contributions to writing appropriate grant applications.
- Prepare abstracts, journal articles and presentations for national and international meetings relating to the VHCRP studies and other relevant projects.
- Conduct and support the conceptualisation of manuscripts for scientific publication and contribute to publications initiated by other colleagues.
- Undertake data management and analysis of research data including participation in developing data protocols, maintaining confidentiality, and using relevant conceptual frameworks.
- Undertake research and seek grant funding by participation in preparation of research grants

- Travel to clinical sites across Australia for data collection through patient interviews and assessments as required.
- Assist with the supervision of research students in the research area where required.
- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#).
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- Post-graduate qualifications in the field of viral hepatitis, and/or relevant work experience.
- Demonstrated experience in research among people who inject drugs with HCV, with expertise in the analysis of data from epidemiological studies.
- Demonstrated experience in research using administrative data linkage projects.
- Demonstrated ability to undertake high quality academic research and conduct independent research with limited supervision.
- Demonstrated data analysis skills with proven experience in preparing statistical data for publication including experience with STATA.
- Demonstrated biostatistical expertise in regression models (logistic regression, Cox proportional Hazards) and analysis of longitudinal data (generalized estimating equations).
- A successful record of scientific writing for peer-reviewed journals and/or writing of reports for non-expert stakeholders, with a particular focus on HCV among people who inject drugs.
- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.
- Demonstrated ability to communicate and interact with a diverse range of stakeholders and students.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training

Pre- employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.