

# Department of Natural Resources and Environment Tasmania

## Statement of Duties

<b>Position title</b>	Ski Patroller
<b>Position number</b>	708214
<b>Division/Business Unit/Branch</b>	Parks and Wildlife Service (PWS), Operations, Northern Region
<b>Award/Agreement</b>	Tasmanian State Service Award Parks & Wildlife Service Industrial Agreement 2009
<b>Classification</b>	General Stream, Band 3
<b>Position Status</b>	Fixed-term
<b>Full Time Equivalent (FTE)</b>	1.0 FTE (minimum 0.80 FTE, by negotiation)
<b>Ordinary hours per week</b>	38 hours (minimum 30.4 hours, by negotiation)
<b>Location</b>	Tamar Field Centre / Ben Lomond National Park.
<b>Reports to</b>	Ranger

### Position Purpose

The purpose of the role is to assist the Ranger in managing, maintaining and protecting land and assets within the Tamar Field Centre, specifically Ben Lomond National Park and Ski Fields development area.

### Major Duties

- Act as the first point of contact and ensure the timely management for any incidents that occur on the mountain.
- Monitor Ski Patrol operations on a day-to-day basis to effectively manage service and PWS program delivery.
- Ensure the maintenance of reserves/facilities within the Field Centre are safe for visitors, in line with PWS policies and procedures and the safety of visitors in the alpine environment.
- On-the-job supervision and demonstration of safe work practices to volunteers engaged in critical incident management activities, in accordance with PWS and Departmental policies and procedures
- Liaise regularly with commercial operators, community groups, associations, visitors, and Government agencies in relation to snow patrol operations.

## **Responsibility, Decision Making and Direction**

The occupant of the position is responsible for:

- maintaining practices, methods and standards and their modification as appropriate to provide satisfactory solutions for complex operational issues;
- maintaining quality control of outcomes;
- assisting a supervisor to ensure less qualified or experienced staff receive appropriate instruction, guidance and performance feedback; and
- ensuring a safe working environment by complying with relevant Work Health and Safety (WHS) legislation, codes of practice and policies, procedures and guidelines issued under the Department's WHS Management System.

The decision making and direction in relation to the role are that:

- general instructions are provided other than for more complex and unusual requirements which do not have clear guidelines or precedents;
- the occupant exercises independent judgment in the practices, methods and standards to be applied, and the planning and timing required to complete complex, diverse tasks; and
- creativity and initiative are required to provide options, recommendations and solutions to satisfy non-standard requirements and satisfy client and stakeholder requirements.

## **Knowledge, Skills and Experience (Selection Criteria)**

1. Proven experience and knowledge and skills in ski patrol operations, use of over-snow vehicles; and a demonstrated ability to ski at an expert level.
2. Demonstrated experience and understanding of the issues, principles and practices relating to work health and safety, risk management including the management of public risk in ski field and alpine environments.
3. Experienced in the safe operation and maintenance of machinery, plant and equipment typically associated with the management of a ski field destination.
4. The ability to provide effective instruction, guidance and feedback to less experienced staff.
5. Well-developed interpersonal and communication skills with the ability to explain operational procedures and provide information to, and liaise with, clients, stakeholders and members of the public.
6. The ability to exercise independent judgment in the practices, methods and standards to be applied and the planning and timing required to complete complex, diverse tasks; together with the ability to be creative and show initiative to provide options, recommendations and solutions to satisfy non-standard requirements.

## Position Requirements

### Pre-employment

- Working with vulnerable persons check as required under the *Work with Vulnerable People Act 2013*

### Essential Requirements

- Current accreditation from, and registration with the Australian Ski Patrol Association (ASPA).

### Desirable Qualifications and Requirements

- A current driver's licence.
- Advanced Emergency Care accreditation including current certification to administer Penthrane or Internox.

## About Us

**The Department of Natural Resources and Environment Tasmania (NRE Tas)** is responsible for the sustainable management and protection of Tasmania's natural and cultural assets for the benefit of Tasmanian communities and the economy. The Department's activities guide and support the use and management of Tasmania's land and water resources and protect its natural and cultural environment. The Department is also responsible for delivering the services that support primary industry development and the protection of the State's relative disease and pest-free status.

Under Tasmania's emergency management arrangements NRE Tas is the management authority (lead agency) for various aspects of the management of biosecurity emergencies (includes exotic animal, plant and marine disease and pest emergencies), fire in national parks and other reserves, and sea inundation from storm surge. In regard to those types of emergency prevention, preparedness and response activities are core business of this agency and potentially may involve all staff in some way.

The Department's website at [www.nre.tas.gov.au](http://www.nre.tas.gov.au) provides more information.

## Working Environment

Employees work within an environment that supports safe work practices, diversity and equity with employment opportunities and ongoing learning and development. We are committed to valuing and respecting each other as colleagues and peers. We value the diverse backgrounds, skills and contributions of all employees and treat each other and our customers with respect. We do not tolerate discrimination, harassment or bullying in the workplace.

NRE Tas has a culture of zero tolerance towards violence, including any form of family violence. We will take an active role to support employees and their families by providing a workplace environment that promotes their safety and provides the flexibility to support employees to live free from violence.

There is a strong emphasis on building leadership capacity throughout NRE Tas.

The expected behaviours and performance of the Department's employees and managers are enshrined in the *State Service Act 2000* through the State Service Principles and Code of Conduct. These can be located at [www.dpac.tas.gov.au/divisions/ssmo](http://www.dpac.tas.gov.au/divisions/ssmo).

## **Special Employment Conditions**

The Ski Patroller will be required to work outside during winter in inclement weather for extended periods in a remote alpine environment.

### **Medical Disclosure**

Often work is outdoors and sometimes in remote locations which may involve periods of rough camping. To meet remote working responsibilities, in line with agency standard policies and procedures, the Ski Patroller will be required to complete an approved medical disclosure and contact information form.

### **Availability and Recall**

- work Monday to Friday, 8 hours per day.
- may be required to work public holidays.
- be available to return to work at short notice after hours to deal with unforeseen circumstances or emergencies.