



**Australian
National
University**

Position Description

College/Division:	ANU College of Asia and the Pacific
Faculty/School/Centre:	Coral Bell School of Asia Pacific Affairs
Department/Unit:	Department of International Relations
Position Title:	Associate Professor
Classification:	Academic Level D
Position No:	
Responsible to:	Head of Department, Department of International Relations
Number of positions that report to this role:	-
Delegation(s) Assigned:	-

PURPOSE STATEMENT:

The ANU College of Asia and the Pacific (CAP) leads intellectual engagement with the Asia-Pacific region through research, teaching and contributions to public debate, and seeks to set the international standard for scholarship concerning the region.

The Coral Bell School of Asia Pacific Affairs forms part of the ANU College of Asia and the Pacific and is dedicated to advancing analysis and understanding of the international, political, societal, and strategic affairs of Asia and the Pacific. The School is constituted by five departments: Asia-Pacific College of Diplomacy; the Department of International Relations; the Department of Pacific Affairs; the Department of Political and Social Change; and the Strategic and Defence Studies Centre.

The Department of International Relations, the first of its kind in Australia, is a world-leading centre of the study of the challenges, opportunities, and processes that shape global and Asia-Pacific affairs. Since our foundation in 1949, we have approached the challenge of thinking about global and regional affairs with a combination of academic rigour and ethical awareness. Today, the Department follows in the footsteps of the discipline-leading men and women who have worked here in the past and upon whose inheritance we continue to build. The Department's vision is to provide ethically motivated research across theory and practice.

A key dimension of this role is to promote innovative research and intellectual dialogue between Australia and Korea, especially through the ANU Korea Institute and the Department of International Relations. The position is jointly funded by ANU and the Korea Institute Endowment Fund (sponsored by POSCO, BHP Billiton and Rio Tinto). The ANU Korea Institute's vision is to establish the ANU as the premier institution in Australia for the study of Korea and its role in global and regional affairs, on a par with leading institutions for the study of Korea in the world.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The Associate Professor will be a leading member of the Department of International Relations. The position reports directly to the Head of Department, International Relations and works with colleagues within the Department, School, College and wider University community to deliver strategic outcomes in education and research. The Associate Professor will be expected to maintain and further develop their research, disciplinary and policy networks, especially connected to Australia-Korea relations, to enhance the Department's position both globally and nationally.

Role Statement:

In their role as an Academic Level D, the **Associate Professor** is expected to:

1. Undertake high impact independent research in the study of the security of the Korean peninsula resulting in the publishing of innovative work in leading international refereed journal leading book series, present research at academic seminars and at prestigious international conferences.
2. Undertake the role of Director, ANU Korea Institute on a rotational basis as required, and in this role manage projects undertaken with the financial support of the Korea Institute Endowment Fund.

3. Contribute to the teaching activities of the Department of International Relations at the undergraduate and graduate levels. This includes, but is not limited to, the preparation and delivery of lectures and tutorials, the preparation of online material, marking and assessment, consultations with students, acting as a subject coordinator, the initiation and development of course/subject material and leading overall curriculum development in Korean studies in the areas of the social sciences and international relations across the College.
4. Supervise students working on individual or group projects on relevant areas of Korean studies at undergraduate, honours, masters and doctoral levels.
5. Lead, supervise and develop less senior academic and research support staff in the School.
6. Actively seek and secure external funding including the preparation and leadership of major multi party collaborative research proposals.
7. Work collaboratively with scholars, partners and the publics within Australia, the Asia Pacific and globally to advance the study of the international relations of the Korean peninsula, exemplifying its significance for disciplinary debates.
8. Contribute where appropriate to the operations of the Department of International Relations, The Coral Bell School and the wider ANU Community.
9. Maintain and actively promote high academic standards in all education, research and administration endeavours undertaken by the School, the College and the University.
10. Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.
11. Other duties as required consistent with the classification level of the position.

Skill Base

A Level D academic will normally make an outstanding contribution to the research and/or scholarship and/or teaching and administration activities of an organisational unit, including a large organisational unit, or interdisciplinary area.

A Level D academic will make an outstanding contribution to the governance and collegial life inside and outside of the institution and will have attained recognition at a national or international level in their discipline. The academic will make original and innovative contributions to the advancement of scholarship, research and teaching in their discipline.

SELECTION CRITERIA

1. A PhD in International Relations with a focus on the study of the international relations/international security of the Korean peninsula and/or the Northeast Asia region.
2. An outstanding record of scholarship incorporating a nationally or internationally recognised publication record, successes in attracting external research funding, an active current and future research agenda, and a track record of successful supervision of postgraduate research candidates.
3. Strong experience in outreach activities and leading contributions to the dissemination of research results to government and the wider public through media interviews, opinion pieces, seminars, workshop presentations and conference papers.
4. An outstanding record of contributions to education including program development, high quality teaching, and original and innovative approaches to pedagogy.
5. A track record of successfully supervising and graduating high quality PhD/Masters research students
6. Demonstrated ability to provide academic leadership and to mentor and develop colleagues to achieve goals.
7. Excellent oral and written English and Korean language skills and a demonstrated ability to communicate and interact effectively with a variety of staff and students in a cross-disciplinary academic environment and to foster respectful and productive working relationships with staff, students and colleagues at all levels
8. A demonstrated high-level understanding of equal opportunity principles and a commitment to the application of these policies in a University context.

References:

[Academic Minimum Standards](#)



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Pre-Employment Work Environment Report

Position Details

College/Div/Centre	CAP	Dept/School/Section	Bell School
Position Title	Associate Professor	Classification	Academic Level D
Position No.		Reference No.	

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a duty to provide a safe workplace.

- This form must be completed by the Supervisor of the advertised position and forwarded with the job requisition to Recruitment and Appointments Branch, Human Resources Division. Without this form jobs cannot be advertised.
- This form is used to advise potential applicants of work environment hazards prior to application.
- Once an applicant has been selected for the position consideration should be given to their inclusion on the University's Health Surveillance Program where appropriate – see [Health Surveillance Procedure](#)
- Enrolment on relevant Work, Health and Safety (WHS) training courses should also be arranged – see [WHS Training & Induction](#)
- Consideration should be given as to whether 'Regular' hazards identified below should be listed as 'Essential' in the Selection Criteria

Potential Hazards

- Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a **regular** or **occasional** part of the duties.

TASK	regular	occasional	TASK	regular	occasional
keyboarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
catering / food preparation	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra-red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>

OTHER POTENTIAL HAZARDS (please specify):

Supervisor's Signature:		Print Name:		Date:	
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