# ...do something more meaningful



## **SA Health Job Pack**

Job Title	Senior Social Worker (Mental Health)
Job Number	643454
Applications Closing Date	20/7/18
Region / Division	Central Adelaide Local Health Network
Health Service	Mental Health Services
Location	Adelaide
Classification	AHP-3
Job Status	Permanent full-time
Indicative Total Remuneration*	\$102,482/\$109,204

## **Criminal History Assessment**

Applicants will be required to demonstrate that they have undergone an appropriate criminal and relevant history screening assessment/ criminal history check. Depending on the role, this may be a Department of Communities and Social Inclusion (DCSI) Criminal History Check and/or a South Australian Police (SAPOL) National Police Check (NPC). The following checks will be required for this role:

- X Child Related Employment Screening DCSI
- X Vulnerable Person-Related Employment Screening NPC
- X Aged Care Sector Employment Screening NPC

General Employment Probity Check - NPC

Further information is available on the SA Health careers website at <u>www.sahealth.sa.gov.au/careers</u> - see Career Information, or by referring to the nominated contact person below.

## **Contact Details**

Full name	Sandra Matta
Phone number	0422 004 584
Email address	Sandra.Matta@sa.gov.au



## Guide to submitting an application

Thank you for considering applying for a position within SA Health. Recruitment and Selection processes across SA Health are based on best practice and a commitment to a selection based on merit. This means treating all applications in a fair and equitable manner that aims to choose the best person for the position.

A well presented, easy to read application will allow the panel to assess the information they need from your application. To give yourself the best opportunity to reach interview, the application should clearly and concisely demonstrate to the selection panel that you are suitably equipped to perform the role, and that you possess all of the stated minimum essential skills, abilities, knowledge, experience and educational qualifications (where required).

The online application form to apply for this position will ask for employment history, education, qualifications and referees however to understand the position and requirements we suggest you become familiar with the attached Job and Person Specification.

We request that you attach the following to your application -

- A covering letter of up to 2 pages introducing yourself to the selection panel and describing your skills, abilities, knowledge, qualifications and experience in relation to the position;
- A current Curriculum vitae/Resume that includes your personal details, relevant employment history, education, training courses, qualifications and professional memberships.
- \* Refer to http://www.sahealthcareers.com.au/information/ for further information regarding
  - The Indicative Total Remuneration which is inclusive of Award salary, superannuation and other monetary benefits.
  - Information for Applicants
  - Criminal History Assessment requirements

SA Health

Government of South Australia

	ROLE DESCRIPTION
or Social Worker	

Role Title:	Senior Social Wor	ker	
Classification Code:	AHP3	Position Number	PO5935
LHN/ HN/ SAAS/ DHA:	Central Adelaide L	ocal Health Network	(LHN)
Site/Directorate	Mental Health Dire	ectorate (MHD)	
Division:	RAH		
Department/Section / Unit/ Ward:	RAH Mental Healt	n Unit	
Role reports to:		ne Principal Social We e Eastern Service Ma	
Role Created/ Reviewed Date:	22/6/2018		
Criminal History Clearance Requirements:	<ul> <li>Aged (NPC)</li> <li>Child- Prescr</li> <li>✓ Vulnerable (N</li> <li>General Prot</li> </ul>	NPC)	

## **ROLE CONTEXT**

## Primary Objective(s) of role:

The Senior Social Worker provides clinical and operational leadership to the Social Work Service staff (Social Workers and Allied Health Assistants) providing services to the Eastern Acute Inpatient Services. The Senior Social Worker will complete a range of clinical Social Work duties such as conducting complex and comprehensive assessments of consumer needs, contribute to the development of formulations, as well as developing, implementing and monitoring specialised and targeted individual and group interventions to support the achievement of the consumers' clinical goals.

The Senior Social Worker works within the multidisciplinary team providing skilled evidence based professional Social Work services to consumers, their families and carers.

The Senior Social Worker is an experienced clinician who applies specialised expertise to the development, delivery and continuous improvement of quality clinical work and provides discipline specific assessments, interventions and consultancy service to the team. The Senior Social Worker works collaboratively with consumers, their families and carers and may liaise closely with a network of government and non-government organisations to assist consumers whose severity of mental disorder and/or level of disability necessitate regular review and follow-up to facilitate improved functioning and community tenure.

The Senior Social Worker actively contributes to clinical leadership processes within the team and the disciplinary group and provides professional supervision to designated Social Work and Allied Health Assistant staff and students. The Senior Social Worker also coordinates social work services, rosters staff and facilitates the recruitment, appointment, retention and performance development of Social Workers and Allied Health Assistants across the Eastern Acute Inpatient Services. The Senior Social Worker participates in policy, planning and service development, the evaluation of clinical services and undertakes appropriate education and research activities.

#### **Direct Reports:**

The Senior Social Worker works within a multidisciplinary team and is operationally accountable to the Eastern Service Manager.

The Senior Social Worker is responsible to the Principal Social Worker for their professional practice and development and will participate in regular professional supervision with the Principal Social Worker.

The Senior Social Worker receives direction from the Head of Unit in care planning when diagnostic ambiguity and conflicting clinical opinion are affecting ongoing consumer care.

## Key Relationships/ Interactions:

Internal

The Senior Social Worker operates as a clinical leader and works collaboratively with other clinical leads within Eastern acute inpatient services located at the RAH and Glenside Health Services and the Social Work leadership group.

The Senior Social Worker works in collaboration with multidisciplinary team members and fosters partnerships with government and non-government organisations and carer networks.

The Senior Social Worker will work collaboratively with the Lived Experience Workforce Coordinator.

The Senior Social Worker will provide orientation, supervision and support to staff, students and volunteers as required.

The Senior Social Worker will provide clinical supervision to AHP1 and AHP2 Social Workers as delegated and to Allied Health Assistants, consistent with SA Health's Clinical Supervision Framework. Supervision of some classifications (Social Work AHP1 and Allied Health Assistant AHA2) may be delegated to AHP2 Social Workers. Social Workers who are supervised may be located in other clinical teams within the CALHN Mental Health Directorate.

The Senior Social Worker will provide professional and operational leadership, consultancy, orientation, education, supervision and support to Social Work and Allied Health Assistant staff, students and volunteers as delegated.

The Senior Social Worker is responsible for practice within own level of skills and knowledge base relevant to professional background.

<u>External</u>

May deputise for or undertake higher duties for senior positions.

May be required to attend a range of meetings, committees and working parties.

## Challenges associated with Role:

Major challenges currently associated with the role include:

- This is a developing role within the Inpatient Acute Services.
- Operating a service in a new hospital with a new Model of Care.
- Overseeing and coordinating Social Work and Allied Health Assistant work allocation, practices and processes to promote timely service quality and improve work flow.

- Broad spectrum of mental health clinical conditions to be assessed and treated.
- Discharge planning in complex clinical situations.

## **Delegations:**

• **Staff supervised:** Directly provides professional clinical supervision to Social Workers within CALHN Mental Health Service's Eastern Acute Inpatient, SSU and PIC Teams located at the RAH and Glenside Health Services as per AHP classification and may supervise or delegate supervision of Allied Health Assistants.

Budget:	
Salaries and wages:	None
Goods and services:	None
Delegations	
HR Delegation	Consistent with CALHN HR Delegations Manuel
Procurement Delegation	ТВА
Financial Delegation	ТВА
	Salaries and wages: Goods and services: <b>Delegations</b> HR Delegation Procurement Delegation

### Resilience:

SA Health employees persevere to achieve goals, stay calm under pressure and are open to feedback.

### **Performance Development**

The incumbent will be required to participate in the organisation's Performance Review & Development Program which will include a regular review of the incumbent's performance against the responsibilities and key result areas associated with their position and a requirement to demonstrate appropriate behaviours which reflect a commitment to SA Health values and strategic directions.

## **General Requirements:**

Managers and staff are required to work in accordance with the Code of Ethics for South Australian Public Sector, Policies and Procedures and legislative requirements including but not limited to:

- Work Health and Safety (WHS).
- Equal Employment Opportunities (including prevention of bullying, harassment and intimidation).
- Keeping Them Safe Legislation (inclusive of Mandatory Notifier).
- Disability Discrimination.
- Code of Fair Information Practice.
- Relevant Awards, Enterprise Agreements, Public Sector Act 2009, Health Care Act 2008, and the SA Health (Health Care Act) Human Resources Manual.
- Relevant Australian Standards.
- Maintain confidentiality regarding any information regarding client/patient, personal staff information, human resource and financial information and information of strategic importance to SA Health and Central Adelaide LHN.
- Smoke Free Workplace.
- To value and respect the needs and contributions of SA Health Aboriginal staff and clients, and commit to the development of Aboriginal cultural competence across all SA Health

practice and service delivery.

- Support values consistent with the aims of the Region, including honesty, respect and integrity
- Applying the principles of the South Australian Government's Risk Management Policy to work as appropriate.

Managers and staff are required to contribute to the safety and quality management system and continuous improvement by:

- o participating in Strategic, Divisional and Team planning activities as required
- o complying with standards of practice
- o aiming to continuously improve the quality of work practices and services
- o participating in the evaluation of work practices and services
- o participating in the accreditation process as relevant to the position.

## Handling of Official Information:

By virtue of their duties, SA Health employees frequently access, otherwise deal with, and/or are aware of, information that needs to be treated as confidential.

SA Health employees will not access or attempt to access official information, including confidential patient information other than in connection with the performance by them of their duties and/or as authorised.

SA Health employees will not misuse information gained in their official capacity.

SA Health employees will maintain the integrity and security of official or confidential information for which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only release or disclose information in accordance with relevant legislation, industrial instruments, policy, or lawful and reasonable direction.

## White Ribbon:

SA Health has a position of zero tolerance towards men's violence against women in the workplace and the broader community. In accordance with this, the incumbent must at all times act in a manner that is non-threatening, courteous, and respectful and will comply with any instructions, policies, procedures or guidelines issued by SA Health regarding acceptable workplace behaviour.

## **Special Conditions:**

- It is mandatory that no person, whether or not currently working in SA Health, will be eligible for appointment to a position in SA Health unless they have obtained a satisfactory Background Screening and National Criminal History Clearance.
- Prescribed Positions under the Children's Protection Act (1993) must obtain a satisfactory Background Screening and National Criminal History Clearance through the Screening and Licensing Unit, Department for Communities and Social Inclusion.
- Background Screening and National Criminal History Clearances must be renewed every 3 years thereafter from date of issue for 'Prescribed Positions' under the *Children's Protection Act* 1993 (Cth) or 'Approved Aged Care Provider Positions' as defined under the *Accountability Principles* 1998 made in pursuant to the *Aged Care Act* 2007 (Cth).
- Depending on work requirements the incumbent may be transferred to other locations across SA Health to perform work appropriate to classification, skills and capabilities either on a permanent or temporary basis subject to relevant provisions of the *Public Sector Act 2009* for Public Sector employees or the *SA Health (Health Care Act) Human Resources Manual* for Health Care Act employees.

- The incumbent may be required to participate in Counter Disaster activities including attendance, as required, at training programs and exercises to develop the necessary skills required to participate in responses in the event of a disaster and/or major incident.
- This position works 37.5 hours per week over a 5 day roster.
- Hours of duty will be in accordance with provisions of the *South Australian Modern Public Sector Enterprise Agreement: Salaried 2017.*
- May be required to work within other locations of the Central Adelaide Local Health Network.
- Required to comply with and meet SA Health's credentialing requirements including participating in supervision and continuing professional development.
- Must seek supervision and professional development activities to meet the profession's standards, consistent with AASW requirements.
- Some out of hours work may be required.
- Must have a current driver's license and be willing to drive.
- On occasion will be required to travel between locations and work within community settings and within the consumer's own environment within the metropolitan region.
- May be required to undertake a health assessment prior to commencement.

## Key Result Area and Responsibilities

Key Result Areas	Major Responsibilities
Provide high quality consumer care to facilitate the consumer's recovery, improve their social functioning and effect an optimum return to the community by:	<ul> <li>Working closely with Care Coordinators who have responsibility for specific consumers</li> <li>Undertaking new assessments or assessments for individual consumers that are consistent with existing Care Plans, including biopsychosocial assessment, mental state examination and risk assessment of all consumers referred to the service</li> <li>Planning, developing, implementing and evaluating strengths-based therapeutic services that are evidence based and focus on enhancing the consumer's capacity for self-management, in collaboration with consumers, their families or carers and other key stakeholders</li> <li>Undertaking complex clinical work that may include individual and interpersonal counselling, group work and brief interventions, especially with families in conflict, commensurate with Senior Social Worker responsibilities</li> <li>Providing psycho-education and counselling to assist families and carers to gain an understanding of the consumer's mental illness, the role of medication and other treatment options, signs of a relapse and effective strategies for managing distressing symptoms</li> <li>Promoting environmental adaptations to support consumers to maintain tenure within their own environments</li> <li>Establishing and rejuvenating support systems such as families, carers, employers, health and community services</li> <li>Delivering non-discriminatory treatment and support that is sensitive to the social and cultural values of the consumer, the consumer's family and carers and the community</li> <li>Utilising sections of Mental Health Act, Guardianship and Administration Act and other legislation as appropriate</li> <li>Liaising with and requesting the assistance of other disciplines when necessary to contribute to the care and recovery of the consumer</li> <li>Organising referrals to appropriate agencies and liaising with support services to address psycho-social needs</li> <li>Providing Social Work consultation, assistance and professional advice to other service providers to meet the ment</li></ul>
The Senior Social Worker will provide Social Work expertise by:	<ul> <li>Providing dynamic leadership and clinical expertise for the clinical planning and service development processes</li> <li>Developing, implementing and evaluating outcome-based Social Work services based on the best available evidence</li> <li>Promoting Social Work philosophy, principles, ethics and values when contributing to clinical review and service planning processes and in all aspects of professional practice</li> <li>Working with clinical leaders and other team members in the management of complex consumers</li> <li>Providing advocacy services that promote the rights of consumers</li> <li>Supporting consumers and carers accessing and receiving support from a Peer Specialist and/or Carer Consultant</li> <li>Working closely and developing effective partnerships with government and non-government agencies that may be involved in consumer care</li> <li>Providing a community consultation, liaison and education service in relation to mental health and effective coping strategies</li> <li>Maintaining knowledge of best practice, current trends in service provision and innovations in mental health care.</li> </ul>

The Senior Social Worker will provide leadership to the Social Work Service staff by:	<ul> <li>Developing procedures, guidelines and processes to address psychosocial and social work matters</li> <li>Identifying and implementing evidence-based Social Work methodologies and processes within the Social Work service</li> <li>Providing oversight to coordinate demand, workload and Social Work Service staffing across the Eastern Acute, SSU and PIC Services located at the RAH and Glenside Health Services</li> <li>Ensuring early assessments and assertive interventions to facilitate timely transfer of care by the Social Work service</li> <li>Supporting staff of the Social Work service to actively and assertively engage with consumers from admission and throughout the consumer journey</li> <li>Ensuring equitable staffing allocation in response to demand</li> <li>Undertake operational leadership responsibilities in relation to HR and resource management, including Performance Review and Development Plans, performance development and management</li> <li>Rostering Social Workers across a 7 days roster.</li> </ul>
Work as an effective member of the multidisciplinary team by:	<ul> <li>Participating as a member of the leadership team.</li> <li>Contributing to the development and review of organisational and team objectives, procedures and guidelines</li> <li>Identifying and facilitating strategies to address identified service gaps</li> <li>Participating and facilitating staff development sessions and programs and when appropriate provide education, induction and orientation</li> <li>Developing and maintaining collaborative relationships within the multidisciplinary team to ensure effective care.</li> <li>Working under limited direction, accepting professional responsibility for a high standard of complex, specialised or strategically significant work and applying new evidence based practices</li> <li>Coordinating, participating in, initiating and implementing programs, methodologies, projects and assignments as negotiated with the team and other senior staff</li> <li>Participating in the analysis and interpretation of legislation, regulations and other guidelines to enable their operationalisation within the service.</li> </ul>
The Senior Social Worker contributes to clinical leadership by:	<ul> <li>Providing clinical leadership, modelling and support to the team to incorporate recovery focussed psychosocial and contemporary approaches / models into practice</li> <li>Working with the multidisciplinary leadership group to develop and implement work flow processes, quality assurance processes and ensure optimal outcomes</li> <li>Working with the multidisciplinary leadership group and the Social Work staff to prioritise and coordinate Social Work service responses</li> <li>Providing advice to the multidisciplinary leadership group regarding the effective allocation of discipline-specific resources in the delivery of specialist services by the Team</li> <li>Providing clinical expertise to assist the multidisciplinary team in the management of consumers with high and complex needs</li> <li>Contributing to organisational policy, planning and service development</li> <li>Providing specialist Social Work clinical expertise, consultative services and professional advice within the team / sector and to professional networks.</li> </ul>
The Senior Social Worker contributes to the achievement of professional social work expertise by:	<ul> <li>Promoting social work philosophy, principles, ethics and values in all aspects of professional practice</li> <li>Providing and modelling the delivery of social work recovery practice to address consumer issues</li> </ul>

	<ul> <li>Actively participating in professional supervision, critically reflecting on own practice and maintaining continual professional development in accordance with professional standards and requirements</li> <li>Ensuring professional supervision to AHP1 and AHP2 Social Workers and Allied Health Assistant staff and students</li> <li>Ensuring the development of PR&amp;D Plans for AHP1 and AHP2 Social Workers and Allied Health Assistant staff.</li> <li>Implementing SA Health's credentialing requirements</li> <li>Working collaboratively with other senior clinicians and the Principal Social Worker to address profession-specific issues and identified professional development needs</li> <li>Working collaboratively to support the Allied Health leadership group in the provision and governance of Allied Health services</li> <li>Working with the Student Coordinator to coordinate educational activities for students on clinical placements within the Mental Health Directorate</li> <li>Coordinating or contributing to mental health, social policy and research</li> <li>Undertaking projects or responsibilities as delegated by the Principal Social Worker</li> <li>Deputising for the Principal Social Worker at meetings or on working parties as required.</li> </ul>
The Senior Social Worker will contribute to the safety and quality management system and continuous improvement by:	<ul> <li>Participating in strategic, Directorate and Team planning activities</li> <li>Complying with standards of practice</li> <li>Aiming to continuously improve the quality of work practices and services</li> <li>Evaluating and monitoring services, work practices and intervention outcomes</li> <li>Undertaking the collection, monitoring and evaluation of key performance indicators including quality assessment and standards analysis</li> <li>Participating in the organisational accreditation process</li> <li>Maintaining accurate clinical documents</li> <li>Providing statistical information within prescribed timeframes</li> <li>Being involved in continuous quality improvement and other relevant research and evaluation activities to promote service development and quality improvement.</li> </ul>

#### Knowledge, Skills and Experience

## ESSENTIAL MINIMUM REQUIREMENTS

#### **Educational/Vocational Qualifications**

• Appropriate degree or equivalent qualification which gives eligibility for full membership with the Australian Association of Social Workers.

## Personal Abilities/Aptitudes/Skills (related to job description and expressed in a way which allows objective assessment)

- Advanced skills in undertaking comprehensive bio-psychosocial assessment, including mental state and risk assessments of consumers presenting with high or complex needs.
- Advanced skills in individualised care planning and coordinating comprehensive service provision with consumers who have high or complex needs, in conjunction with carers and significant others.
- High level of competence in the provision of a range of social work assessments, therapeutic interventions (individual and group work), evaluation and report writing.
- Ability to plan and provide culturally and linguistically appropriate services to consumers, family and/or carers.
- Ability to provide consultation and professional advice.
- Ability to provide professional clinical supervision to social workers, students and other designated staff.
- Ability to operate with professional independence and exercise sound professional judgement in decision making and clinical practice.
- Ability to provide clinical leadership within the multi-disciplinary team and the social work group.
- Ability to undertake operational responsibilities in relation to HR and resource management.
- Demonstrated ability to learn and utilise computerised rostering, HR and finance systems
- High level of demonstrated negotiation and conflict management skills.
- Demonstrated commitment to ongoing professional development and translating evidence into clinical practice.
- Skills in psychosocial rehabilitation and recovery practices to facilitate working with people in both the acute and enduring phases of mental illness.
- Ability to interpret legislation, regulations and other guidelines relevant to the profession and Mental Health.

#### Knowledge

- Specialised knowledge of a range of evidence-based Social Work assessments, intervention techniques, theories and methods relevant to the Acute Services' consumer population.
- Knowledge of current psychiatric diagnostic and classification systems, medications and management, including medication side effects and drugs of abuse.
- Sound knowledge of the Social Work Code of Ethics, Practice Standards for Mental Health Social Workers and supervision standards.
- Knowledge and understanding of SA's mental health services, the National and State Mental Health Plans and strategic directions.
- Knowledge of relevant legislation pertaining to mental health services.
- Knowledge of evaluation and research methods and sources of specialised professional knowledge.

#### **Experience** (including community experience)

- Experience in a clinical leadership role
- Experience in operational management role
- Clinical experience in direct Social Work service provision to consumers with a mental health issue.
- Successful participation in a multidisciplinary team environment whilst maintaining a clear professional role and identity.
- Proven experience in computing, including email and word processing.

## **DESIRABLE CHARACTERISTICS**

#### **Educational/Vocational**

• Relevant undergraduate or postgraduate qualifications specific to advanced skills in a specialised area of mental health care, clinical leadership, clinical practice, and/or community development.

#### Personal Abilities/Aptitude/Skills/Experience

- Experience in a senior clinical mental health leadership role.
- Skills in policy development, planning, implementation, evaluation and maintenance of standards.

#### Knowledge

• Extensive knowledge of HR and resource management standards and processes

#### Experience

• Experience with key SA Health rostering, HR and finance systems – ProAct, Chris21, E-Recruitment and SHARP

## Organisational Context

## Organisational Overview:

Our mission at SA Health is to lead and deliver a comprehensive and sustainable health system that aims to ensure healthier, longer and better lives for all South Australians. We will achieve our objectives by strengthening primary health care, enhancing hospital care, reforming mental health care and improving the health of Aboriginal people.

SA Health is committed to a health system that produces positive health outcomes by focusing on health promotion, illness prevention and early intervention. We will work with other government agencies and the community to address the environmental, socioeconomic, biological and behavioural determinants of health, and to achieve equitable health outcomes for all South Australians

### **Our Legal Entities:**

SA Health is the brand name for the health portfolio of services and agencies responsible to the Minister for Health and Ageing and the Minister for Mental Health and Substance Abuse.

The legal entities include but are not limited to Department for Health and Ageing, Central Adelaide Local Health Network, Northern Adelaide Local Health Network, Southern Adelaide Local Health Network, Women's and Children's Health Network, Country Health SA Local Health Network and SA Ambulance Service.

### SA Health Challenges:

The health system is facing the challenges of an ageing population, increased incidence of chronic disease, workforce shortages, and ageing infrastructure. The SA Health Care Plan has been developed to meet these challenges and ensure South Australian's have access to the best available health care in hospitals, health care centres and through GPs and other providers.

#### Central Adelaide Local Health Network:

Central Adelaide LHN is responsible for promoting and improving the health of central metropolitan Adelaide and the broader community by providing integrated health care and hospital services. Central Adelaide LHN brings together the hospitals of (Royal Adelaide Hospital [RAH] as a major tertiary facility, The Queen Elizabeth Hospital [TQEH] as a general hospital, and our rehabilitation hospitals Hampstead Rehabilitation Centre [HRC] and St Margaret's Rehabilitation Hospital [SMRH]), and a significant number of mental health and primary health care services. Central Adelaide LHN also governs a number of statewide services including SA Dental Service, SA Prison Health Service, BreastScreen SA and DonateLife SA, and has financial administrative responsibility for Statewide Clinical Support Services incorporating SA Pathology, SA Medical Imaging and SA Pharmacy.

## Health Network/ Division/ Department:

The Mental Health Directorate provides a stepped range of services encompassing emergency, acute inpatient, sub-acute, community and rehabilitation services. Multidisciplinary teams work within a recovery framework to address the needs of chronic and complex mental health consumers, support family and carer relationships and build networks with primary and secondary care services to optimise the consumer's community tenure.

#### Values

## **Central Adelaide Local Health Network Values**

Our shared values confirm our common mission by promoting an organisational climate where the patient's needs are put first and where the teamwork and professionalism of our workforce help us to attract and retain the best staff. These values guide our decisions and actions.

Patient Centred:	Our patients are the reason we are here and we will provide the best service to our patients and customers
Team Work:	We value each other and work as a team to provide the best care for our patients
Respect:	We respect each other, our patients and their families by recognising different backgrounds and choices, and acknowledging that they have the right to our services
Professionalism:	We recognise that staff come from varied professional and work backgrounds and that our desire to care for patients unites our professional approach to practice

## Code of Ethics

The *Code of Ethics for the South Australian Public Sector* provides an ethical framework for the public sector and applies to all public service employees:

- Democratic Values Helping the government, under the law to serve the people of South Australia.
- Service, Respect and Courtesy Serving the people of South Australia.
- Honesty and Integrity- Acting at all times in such a way as to uphold the public trust.
- Accountability- Holding ourselves accountable for everything we do.
- Professional Conduct Standards- Exhibiting the highest standards of professional conduct.

The Code recognises that some public sector employees are also bound by codes of conduct relevant to their profession.

#### Approvals

#### Role Description Approval

I acknowledge that the role I currently occupy has the delegated authority to authorise this document.

Name: Role Title:

Signature:

Date:

#### Role Acceptance

#### Incumbent Acceptance

I have read and understand the responsibilities associated with role, the role and organisational context and the values of SA Health as described within this document.

Name:

Signature:

Date: