



ROLE DESCRIPTION

Role Title:	Level 3 Occupational Therapist (rotating)		
Classification Code:	AHP 3	Position Number	M41122
LHN/ HN/ SAAS/ DHA:	Central Adelaide Local Health Network (LHN)		
Site/Directorate	Allied Health Directorate		
Division:	CALHN Occupational Therapy		
Department/Section / Unit/ Ward:	Various		
Role reports to:	Director, Occupational Therapy via Senior Manager		
Role Created/ Reviewed Date:	October 2022		
Criminal History Clearance Requirements:	<input type="checkbox"/> Aged (NPC) <input type="checkbox"/> Working With Children Check (WWCC) <input type="checkbox"/> Vulnerable (NPC) <input checked="" type="checkbox"/> General Probity (NPC)		
Immunisation Risk Category:	<input checked="" type="checkbox"/> Category A (direct contact with blood or body substances) <input type="checkbox"/> Category B (indirect contact with blood or body substances) <input type="checkbox"/> Category C (minimal client contact)		

ROLE CONTEXT

Primary Objective(s) of role:
<p>The Senior Occupational Therapist as part of a multidisciplinary team is accountable for the provision of occupational therapy services and participates in departmental education, quality improvement and planning activities. These lead to improved clinical outcomes for the clients of the Central Adelaide Local Health Network (CALHN), including the Royal Adelaide Hospital (RAH), the Queen Elizabeth Hospital (TQEH), Hampstead Rehabilitation Centre (HRC), Glenside Health Services, Repatriation Health Precinct (RHP) and community and ambulatory services or programs.</p> <p>The Senior Occupational Therapist demonstrates a specialising level of professional knowledge and skill and is responsible for the daily management, coordination, and supervision of Occupational Therapy services to ensure efficient and effective clinical service provision in line with current best practice. The Senior Occupational Therapist informs and advocates on a wide range of issues as they pertain to their particular client group.</p> <p>The Senior OT plays a leadership role in the CALHN Occupational Therapy Network, collaborates with other Clinical Seniors to actively promote and contribute to research and evaluation to inform improvements in clinical practice, and holds a portfolio relevant to services on behalf of CALHN OT. As part of this portfolio responsibility, the Senior Occupational Therapist is required to develop, nurture and promote increased expertise and service improvements in the portfolio area, to represent CALHN on relevant committees, and may be required to contribute to or manage relevant projects.</p> <p>As a clinical leader, mentor and clinical supervisor the Senior OT is required to provide clinical support and profession-specific supervision to less experienced Occupational Therapists and Allied Health Assistants</p>

and plays a leadership role in the clinical education of staff and professional students within CALHN. This is a rotational position within CALHN Occupational Therapy thus the Level 3 Occupational Therapist may be rotated to any site, unit or service within CALHN based on service requirements.

Direct Reports:	
Staff supervised:	Direct 1-3 Indirect 1-6

Key Relationships/ Interactions:
<u>Internal</u> <ul style="list-style-type: none">> Is accountable to the Director of Occupational Therapy via the Senior Manager Occupational Therapy.> May report organisationally to the relevant Program Manager or Team Leader for interdisciplinary/multidisciplinary delivery of services for relevant programs (as part of a rotation)> Works collaboratively with a range of staff across the region including allied health, medical, nursing, and administrative staff and multi-disciplinary staff from external agencies.> Leads a team of Occupational Therapists and Allied Health Assistants in their allocated unit, ward, service or program.> Participates /leads meetings and committees'/sub committees as required.> May represent the Senior Manager(s) or Director Occupational Therapy, the Occupational Therapy or Allied Health Directorates in relevant forums.
<u>External</u> <ul style="list-style-type: none">> Maintains co-operative and productive working relationships with diverse stakeholders, including multi-disciplinary staff from external agencies, colleagues in other regions of SA Health, universities and relevant Professional Association/s and Registration Board.

Challenges associated with Role:
Major challenges currently associated with the role include: <ul style="list-style-type: none">> Broad spectrum of clinical conditions to be assessed and treated> Education of clients in self-management strategies> Discharge planning in complex clinical situations> Working in a multi-disciplinary or inter-disciplinary team> Required to work across multiple sites, services or programs> Representing Occupational Therapy and the Allied Health Directorate and varied discipline perspectives and service needs in multiple and varied forums.> May be required to coordinate 7-day (weekend) Occupational Therapy services> Will be required to work a 5, 6 or 7 day roster depending on unit/service/site allocation

Delegations:
Refer to HR Delegations and Finance Delegations
Delegated Level: N/A

Special Conditions:
Australian Charter of Health Care Rights, understanding the intent of the National Safety and Quality

Health Service Standards and participating in quality improvement activities as necessary.

- > It is mandatory that no person, whether or not already working in SA Health, may be appointed to a position in SA Health unless they have provided a satisfactory current Criminal and Relevant History Screening, as required by the *SA Health Criminal and Relevant History Screening Policy Directive*.
- > For appointment in a Prescribed Position under the *Child Safety (Prohibited Persons) Act (2016)*, a current Working with Children Check (WWCC) is required from the Department for Human Services Screening Unit. For other positions, a satisfactory National Police Certificate (NPC) assessment is required.
- > For 'Prescribed Positions' under the *Child Safety (Prohibited Persons) Act (2016)*, the individual's WWCCs must be renewed every 5 years from the date of issue; and for 'Approved Aged Care Provider Positions' every 3 years from date of issue as required by the *Accountability Principles 2014* issued pursuant to the *Aged Care Act 1997 (Cth)*.
- > Appointment is subject to immunisation risk category requirements. There may be ongoing immunisation requirements that must be met.
- > Depending on work requirements the incumbent may be transferred to other locations across SA Health to perform work appropriate to classification, skills and capabilities either on a permanent or temporary basis subject to relevant provisions of the *Public Sector Act 2009* for Public Sector employees or the *SA Health (Health Care Act) Human Resources Manual* for Health Care Act employees.
- > The incumbent may be required to participate in Counter Disaster activities including attendance, as required, at training programs and exercises to develop the necessary skills required to participate in responses in the event of a disaster and/or major incident.
- > Hours of duty will be in accordance with provisions of the SA Public Sector Wages Parity Enterprise Agreement 2021.
- > May be required to work within other locations of the Central Adelaide Local Health Network.
- > Must undertake supervision and professional development activities to meet their profession's standards and requirements.
- > Required to comply with and meet SA Health's credentialing requirements including participating in supervision and continuing professional development.
- > Must have a current, valid and unencumbered South Australian driver's license and willingness to drive a government plated car.
- > Intrastate travel may be required.
- > May be required to undertake a health assessment prior to commencement.
- > Will be required to be rostered and to work ordinary hours over five, six, or seven days of the week and/or work reasonable overtime, and to participate in an on-call roster, including out of hours/weekend work, undertake shift coordination, duty work and rapid response. Roster arrangements may be reviewed/varied, in order to meet organisational requirements.

General Requirements:

Managers and staff are required to work in accordance with the Code of Ethics for South Australian Public Sector, Directives, Determinations and Guidelines, and legislative requirements including but not limited to:

- > *Work Health and Safety Act 2012 (SA) and when relevant WHS Defined Officers must meet due diligence requirements.*
- > *Return to Work Act 2014 (SA), facilitating the recovery, maintenance or early return to work of employees with work related injury / illness.*
- > *Meet immunisation requirements as outlined by the Immunisation for Health Care Workers in South Australia Policy Directive.*
- > *Equal Employment Opportunities (including prevention of bullying, harassment and intimidation).*
- > *Children's Protection Act 1993 (Cth) – 'Notification of Abuse or Neglect'.*
- > *Disability Discrimination.*
- > *Independent Commissioner Against Corruption Act 2012 (SA)*
- > *Information Privacy Principles Instruction*
- > *Relevant Awards, Enterprise Agreements, Public Sector Act 2009, Health Care Act 2008 and the SA Health (Health Care Act) Human Resources Manual.*
- > *Relevant Australian Standards.*
- > *Duty to maintain confidentiality.*
- > *Smoke Free Workplace.*
- > *To value and respect the needs and contributions of SA Health Aboriginal staff and clients and commit to the development of Aboriginal cultural competence across all SA Health practice and service delivery.*
- > *Applying the principles of the South Australian Government's Risk Management Policy to work as appropriate.*

The SA Health workforce contributes to the safety and quality of client care by adhering to the South Australian Charter of Health Care Rights, understanding the intent of the National Safety and Quality Health Service Standards and participating in quality improvement activities as necessary.

Performance Development

The incumbent will be required to participate in the organisation's Performance Review & Development Program which will include a regular review of the incumbent's performance against the responsibilities and key result areas associated with their position and a requirement to demonstrate appropriate behaviours which reflect a commitment to SA Health values and strategic directions.

Handling of Official Information:

By virtue of their duties, SA Health employees frequently access, otherwise deal with, and/or are aware of, information that needs to be treated as confidential.

SA Health employees will not access or attempt to access official information, including confidential client information other than in connection with the performance by them of their duties and/or as authorised.

SA Health employees will not misuse information gained in their official capacity.

SA Health employees will maintain the integrity and security of official or confidential information for

which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only release or disclose information in accordance with relevant legislation, industrial instruments, policy, or lawful and reasonable direction.

White Ribbon:

SA Health has a position of zero tolerance towards men’s violence against women in the workplace and the broader community. In accordance with this, the incumbent must at all times act in a manner that is non-threatening, courteous, and respectful and will comply with any instructions, policies, procedures or guidelines issued by SA Health regarding acceptable workplace behaviour.

Cultural Commitment:

CALHN welcomes and respects Aboriginal and Torres Strait Islander people and values the expertise, cultural knowledge and life experiences they bring to the workplace. In acknowledgement of this, CALHN is committed to increasing the Aboriginal and Torres Strait Islander Workforce.

Integrity Statement:

As a public sector employee, the incumbent will have a responsibility to maintain ethical behaviour and professional integrity standards. It is expected that the incumbent act in accordance with the Code of Ethics and contribute to a culture of integrity within SA Health.

Resilience:

SA Health employees persevere to achieve goals, stay calm under pressure and are open to feedback.

Key Result Area and Responsibilities

Key Result Areas	Major Responsibilities	Specific or Local Requirements
<p>Technical Skills & Application</p>	<ul style="list-style-type: none"> > Apply professional expertise in the provision of complex clinical and consultancy services across CALHN and / or within the relevant professional networks. > Operate with a high level of professional independence, clinical competence & highly developed reflective-practice skills, drawing on professional direction in the application of new or sophisticated techniques. > Accept professional responsibility for a high standard of complex, specialised or strategically significant work, including providing advice to Management / Executive on the effective allocation of resources in the delivery of services across CALHN. > Apply knowledge of CALHN strategic directions, health unit operations, service delivery and workforce issues, and very high-level professional skills to achieve responsibilities of a complex and varied nature. > Comply with professional workplace behaviour / clinical practice standard requirements. 	<ul style="list-style-type: none"> > Responsible for the provision of high-quality Occupational Therapy services across CALHN acute, sub-acute and/or community-based services. > Provide and promote Occupational Therapy assessment and interventions consistent with evidence-based practice and service priorities. > Work under limited direction and accept professional responsibility for a high standard of direct service for clients within the specialty area within CALHN acute and/or sub-acute services. > Provide advice to management on professional service development, practice and redesign, in response to demand and client needs and profession specific protocols and practices for CALHN acute and/or sub-acute services. > As an experienced member of the multi-disciplinary team, contribute expertise to critical / complex cases and provide expert clinical consultancy, advice and support to colleagues as required. > Delegate appropriate duties to Occupational Therapy clinicians and assistants and ensure that delegated tasks are performed safely and effectively. > Record timely information regarding assessments and interventions in clients' medical records. Attend and actively participate in multidisciplinary activities such as ward rounds and clinical meetings.

<p>Service Delivery</p>	<ul style="list-style-type: none"> > Analyse & implement an efficient and systematic approach to workload management at a unit / site / service level e.g., workload demands & allocation of resources; identify gaps; evaluate; address. > Contribute to CALHN-level strategic workforce planning and service development, to ensure services are effective, efficient, equitably distributed (according to need) and based on evidence. > Communicate and negotiate effectively, both verbally and in writing, at all levels within CALHN and with external stakeholders. > Provide clinical leadership in the application of CALHN strategic directions, values and priorities within the relevant discipline and / or specialty area(s). > Adhere to the policies and procedures of the Occupational Therapy Department within CALHN. > Perform all administrative duties in an accurate and timely manner and provide other relevant information to inform service planning and development > Engage with consumers, carers' and service providers to identify needs, and ensure needs of high risk / minority groups are considered in the development of services. Treat all clients with respect and promotes cultural safety by valuing and promoting the cultural needs of local communities. 	<ul style="list-style-type: none"> > Work to meet local KPI's and service targets and implement into practice within CALHN acute and/or sub-acute services. > Ensure that OT services are consistent with evidence-based practice and meet the needs of clients, their families and carers by facilitating and contributing to the development, implementation and evaluation of consumer partnership processes. > Establish, monitor and evaluate systems for supporting professional standards and practice. > In collaboration with management develop appropriate clinical and administrative resources to support effective practice and services across CALHN > May undertake Occupational Therapy projects, especially those related to CALHN acute, sub-acute services and/or community based services > Assist in the review, at least annually, of discipline specific policies and procedures in collaboration with the Senior Clinician(s). > Responsible for implementing and monitoring organisational requirements for the accurate and timely completion of documentation and statistics and clinicians within team. > Contribute to service development by assisting to identify priorities & gaps using knowledge and context of local needs. Consult and engage with consumers, carers and service providers to identify needs, and ensure needs of high risk / minority groups are considered in the development of services.
<p>Continuous Quality Improvement</p>	<ul style="list-style-type: none"> > Lead and facilitate the development of knowledge of effective practice by encouraging and supporting research, evaluation of services, and information sharing between professionals across CALHN, through relevant Networks and 	<ul style="list-style-type: none"> > Incorporate relevant evidence and/or accepted best practice in the selection and application of Occupational Therapy methods and techniques in local area to meet the

	<p>other forums.</p> <ul style="list-style-type: none"> > Take a leadership role in the ongoing evaluation and continuous improvement of CALHN services, including an emphasis on workforce development, risk management, clinical supervision and support. > Promote intra-disciplinary collaboration between clinicians across CALHN and the development of inter-professional and across-sector partnerships to improve the quality, safety and integration of services. > Understand & conduct multiple methods of QI and uses outcomes to make recommendations for future practice. > Monitor services in clinical to identify clinical risks, emerging trends and opportunities for improvement, and work with the AH Directors, Senior Managers and other Clinical Seniors to design and implement improvements. > Appropriately identify, use and apply relevant policies, procedures, reporting and documentation systems (including Quality Risk & Safety [QRS], Adequate Records Management [ARM], Client Management Engine [CME] and SUNRISE. 	<p>needs of clients, their families and carers.</p> <ul style="list-style-type: none"> > Incorporate perspectives of multiple stakeholders in evaluation of occupational therapy services. > Lead QI at unit, service, program or site level for own profession. > Participate in and support the development of relevant research activities. > Represent and promote Occupational Therapy at unit, service or program level as requested. > Lead working parties, committees and other relevant meetings. > Respond to requests for input into client complaints in a timely way and contribute to the development of Ministerial Briefings as required. > Raise concerns with senior manager, program manager and director; involved in negotiation of portfolio, communication and action once agreed.
<p>Education and Training</p>	<p>Display a commitment to continuous personal and professional development:</p> <ul style="list-style-type: none"> > Incorporate best available research evidence & professional reasoning into clinical practice; identifies issues/gaps/trial solutions and research opportunities. > Attend and complete all mandatory training and actively pursue lifelong learning and other development as required to maintain currency of clinical knowledge (may include post graduate study) > Actively develop the professional skills and competencies in others by contributing to or facilitating education and training activities and acting as a mentor and / or clinical supervisor to less experienced staff or students > Actively participate in the Professional Development and Review (PDR) process, including developing and pursuing a personal / professional development plan in consultation with line manager; and may facilitate the PDRP process for staff under their supervision. > Facilitate the development of knowledge of effective 	<ul style="list-style-type: none"> > Contribute OT expertise to the development and delivery of education and training programs for clients, staff and other service providers relevant to CALHN acute and/or sub-acute services. > Contribute to clinical research and undertake evaluation of Occupational Therapy Practice. > As a member of the CALHN OT, identify the professional development needs of OTs and play a leadership role in addressing expressed needs. > In collaboration with Senior Managers, may provide clinical supervision to less experienced clinicians under formal arrangement in accordance with the SA Health Allied Health Clinical Supervision Framework 2014. > Will provide profession-specific clinical input into the Performance Review and Development (PR&D) of clinically supervised staff, Classification and Peer Assessment Panels, Recruitment, Credentialling, and other HR processes as

	<p>practice by encouraging and supporting research, evaluation of services, and information sharing between professionals across CALHN, through relevant Networks and other forums.</p>	<p>required.</p> <ul style="list-style-type: none">> Will be required to hold a portfolio on behalf of CALHN OT and to develop, nurture and promote increased expertise and service improvements related to CALHN acute and/or sub-acute services.> May contribute to the clinical education and supervision of Occupational Therapy students.> Responsible for scheduling own clinical supervision.
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Knowledge, Skills and Experience

ESSENTIAL MINIMUM REQUIREMENTS

Educational/Vocational Qualifications

- > Appropriate degree or equivalent which entitles registration as an Occupational Therapist by the Occupational Therapy Board of Australia (OTBA).

Personal Abilities/Aptitudes/Skills

- > Highly developed ability to communicate effectively (both verbally and in writing) with clients, carers, staff and relevant others.
- > Ability to apply high level professional judgement, clinical reasoning, and skills to the clinical management of clients of the CALHN acute and/or sub-acute services with significant levels of complexity
- > Ability to lead and foster teamwork and co-operation between occupational therapy and across multiple disciplines and within teams of diverse membership.
- > Ability to think clearly, objectively, and logically about problems, to identify issues and devise, implement and evaluate logical and rational solutions.
- > Demonstrated ability to provide professional consultancy and advice to staff and other agencies.
- > Highly developed organisational skills including the ability to prioritise work, meet deadlines, problem solve, negotiate, be flexible and demonstrate initiative.
- > Ability to work independently, as a discrete specialist and as member of a multi-disciplinary team.
- > Demonstrated commitment to reflective practice and proactive development of self and others (e.g., additional post-graduate qualifications) including the ability to critically evaluate own work.
- > Demonstrated flexibility and ability to adapt to changing service provision needs.

Experience

- > Extensive and current experience in working with adults in a multidisciplinary setting – relevant to specialist clinical area(s) within acute (including emergency department), sub-acute/rehabilitation and/or community-based services. Minimum of five (5) clinical years of experience recommended.
- > Extensive experience & skills in client/family-centred practice, community engagement and cultural competency with an aim of hospital avoidance and maintaining community living.
- > Extensive experience in the assessment and provision of high-quality OT intervention and team based intensive rehabilitation to clients with a variety of neurological, orthopaedic or other complex health conditions, including the management of clients with complex psychosocial presentations.
- > Experience in establishing and maintaining high standards of occupational therapy in intervention / rehabilitation
- > Experience managing complex clinical situations (e.g., dual or triple diagnosis & behavioural management).
- > Experience in conflict resolution
- > Experience in project work and using data to support decision making.
- > Experience in the provision of professional/clinical supervision to other health professionals or other technical, operational and support staff.
- > Previous leadership experience in service development, quality improvement, research & evaluation relevant to OT and professional leadership.
- > Extensive experience working in high paced environments that require achievement of set outcomes.
- > Proven experience in computing skills, including email and word processing to facilitate effective use of SUNRISE Electronic Management Records and/or other relevant systems.

Knowledge

- > Knowledge of issues arising from the acute (including ED), sub-acute & rehabilitation and / or community settings; centre based or home based setting including options to hospital avoid & maintain community living
- > Well-developed evidence-based knowledge of best practice in management of clients relevant to the acute, sub-acute and /or community settings.
- > Current knowledge of relevant Occupational Therapy theories and methodologies.
- > Incorporates evidence and/or accepted best practice in the selection and application of Occupational Therapy methods and techniques in acute, sub-acute and / or community settings.
- > The incumbent must be familiar with and adhere to relevant state government legislation such as Equal Opportunity Act 1984, Occupational Health Safety and Welfare Act 1986, and Workers Rehabilitation and Compensation Act 1986.
- > Awareness of National Safety and Quality Health Service Standards (Version 2, 2019).

DESIRABLE CHARACTERISTICS

Educational/Vocational Qualifications

- > Additional coursework in area of appropriate clinical skills.
- > Training or postgraduate qualifications in relevant clinical, supervisory or management theory or skills.
- > Demonstrated involvement in relevant professional development including external resources.

Personal Abilities/Aptitudes/Skills:

- > Demonstrated interest in developing leadership and management skills especially in regard to implementing quality activities and contributing to service development and research
- > Awareness of organisations and their strengths and weaknesses.
- > Awareness of complexity of Health Care provision.
- > Demonstrated ability to provide teaching and training to diverse groups.

Experience

- > Previous contribution to service planning and development at local, LHN or state level.
- > Experience in a hand therapy within a large adult teaching hospital or specialist facility/program/services providing services to adults.
- > Experience in technological needs of people with disabilities.
- > Experience in addressing and management of performance issues with support of management.

Knowledge

- > Knowledge of research methodologies and clinical evaluation processes (in particular outcome measurement, analysis and reporting).

Organisational Context

Organisational Overview:

Our mission at SA Health is to lead and deliver a comprehensive and sustainable health system that aims to ensure healthier, longer and better lives for all South Australians. We will achieve our objectives by strengthening primary health care, enhancing hospital care, reforming mental health care and improving the health of Aboriginal people.

SA Health is committed to a health system that produces positive health outcomes by focusing on health promotion, illness prevention and early intervention. We will work with other government agencies and the community to address the environmental, socioeconomic, biological and behavioural determinants of health, and to achieve equitable health outcomes for all South Australians

Our Legal Entities:

SA Health is the brand name for the health portfolio of services and agencies responsible to the Minister for Health and Wellbeing. The Department for Health and Wellbeing is an administrative unit under the Public Sector Act 2009.

The legal entities include but are not limited to the Central Adelaide Local Health Network Inc., Northern Adelaide Local Health Network Inc., Southern Adelaide Local Health Network Inc., Women's and Children's Health Network Inc., Barossa Hills Fleurieu Local Health Network Inc., Eyre and far North Local Health Network Inc., Flinders and Upper North Local Health Network Inc., Limestone Coast Local Health Network Inc., Riverland Mallee Coorong Local Health Network Inc., Yorke and Northern Local Health Network Inc. and SA Ambulance Service Inc.

SA Health Challenges:

The health system is facing the challenges of an ageing population, increased incidence of chronic disease, workforce shortages, and ageing infrastructure. The SA Health Care Plan has been developed to meet these challenges and ensure South Australian's have access to the best available health care in hospitals, health care centres and through GPs and other providers.

Central Adelaide Local Health Network:

CALHN is one of five Local Health Networks (LHNs) in South Australia established in July 2011. CALHN is responsible for the following health services:

- > Royal Adelaide Hospital (RAH)
- > The Queen Elizabeth Hospital (TQEH)
- > Hampstead Rehabilitation Centre (HRC)
- > Repatriation Health Precinct (State-wide Clinical Rehabilitation Services)
- > Glenside Health Service (GHS) Psychiatric Intensive Care Unit; Inpatient Rehabilitation Services and Acute beds only
- > Adelaide Dental Hospital (ADH).

CALHN also has governance over numerous community mental health and primary health services including Prison Health Service, SA Dental Service and DonateLife SA. Of note also is governance of the Statewide Clinical Support Services (SCSS) including Imaging, Pathology and Pharmacy, responsibility of which has vacillated between CALHN and DHW over the past few years.

CALHN is one of three metropolitan LHNs and its core population is approximately 390,000 people. CALHN also provides services to clients from other SA networks, rural and remote areas, the Northern Territory,

NSW (Broken Hill) and western parts of Victoria. These services usually relate to complex services such as head and neck cancer, radiation therapy, cardiac surgery, spinal surgery or rehabilitation.

CALHN's purpose is to deliver quality and sustainable healthcare. While the delivery of high-quality client care is our number one priority, we face a significant challenge in achieving financial sustainability. A quality-assured financial recovery plan has been developed to meet these challenges. Through effective leadership and change management, the plan, which is applicable to all Directorates and departments, will be implemented over the next three years.

Allied Health Directorate

The Allied Health Directorate provides management and governance for allied health services across Central Adelaide LHN. Allied health professionals are a key part of the clinical team delivering a range of clinical, diagnostic and support services in hospital, ambulatory and community health settings. Allied health is a collective term for a number of professional groups each with distinct identities, educational pathways, professional registration or membership requirements.

The Allied Health Directorate consists of discipline-based departments operating across Central Adelaide campuses, the Reform and Quality Unit as well as hosting a number of specialist functions such as the Aboriginal and Torres Strait Islander Liaison Unit, The Wellness Centre and Healthcare Chaplains.

The Allied Health Directorate also provides professional support for allied health staff and services governed by other parts of Central Adelaide and work closely with the Clinical Directorates across Central Adelaide.

The Allied Health Directorate administers approximately \$30M and employs around 600 staff.

Occupational Therapy

Occupational Therapy covers the spectrum of CALHN services across the acute (including emergency department) sub-acute/rehabilitation, mental health and ambulatory continuum to the local community, admitted country clients and via specific State-wide services (Spinal Cord Injury and Brain Injury).

CALHN occupational therapy is based on a Single Service, Multiple Site service model which is structured to best support the right client being seen at the right time and in the right place by the right people.

The service is committed to quality improvement, evidence-based practice, the ongoing development of staff, clinical research and the teaching and training of occupational therapy and related students.

Values

Central Adelaide Local Health Network Values

Our shared values confirm our common mission by promoting an organisational climate where the client's needs are put first and where the teamwork and professionalism of our workforce help us to attract and retain the best staff. These values guide our decisions and actions.

Client Centred:	Our clients are the reason we are here and we will provide the best service to our clients and customers
Teamwork:	We value each other and work as a team to provide the best care for our clients
Respect:	We respect each other, our clients and their families by recognising different backgrounds and choices, and acknowledging that they have the right to our services
Professionalism:	We recognise that staff come from varied professional and work backgrounds and that our desire to care for clients unites our professional approach to practice

Code of Ethics

The *Code of Ethics for the South Australian Public Sector* provides an ethical framework for the public sector and applies to all public service employees:

- Democratic Values - Helping the government, under the law to serve the people of South Australia.
- Service, Respect and Courtesy - Serving the people of South Australia.
- Honesty and Integrity- Acting at all times in such a way as to uphold the public trust.
- Accountability- Holding ourselves accountable for everything we do.
- Professional Conduct Standards- Exhibiting the highest standards of professional conduct.

The Code recognises that some public sector employees are also bound by codes of conduct relevant to their profession.

Approvals

Role Description Approval

I acknowledge that the role I currently occupy has the delegated authority to authorise this document.

Name: _____ **Role Title:** _____

Signature: _____ **Date:** _____

Role Acceptance

Incumbent Acceptance

I have read and understand the responsibilities associated with role, the role and organisational context and the values of CALHN as described within this document.

Name: _____ **Signature:** _____ **Date:** _____