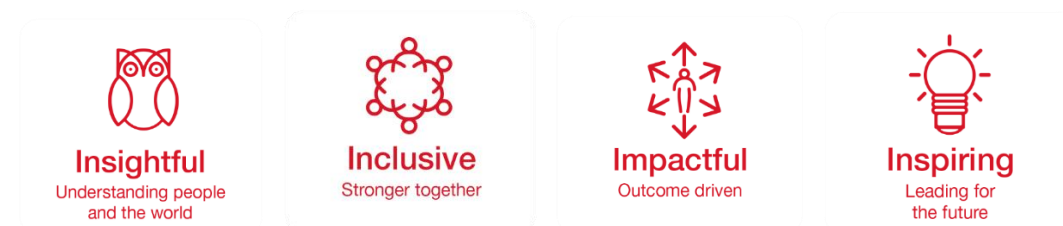


Dental Technician

Dental Technology Laboratory
Faculty of Science

Classification	Level 6
Delegation Band	Delegations and Authorisations Policy (see Section 3)
Hours per Week	35
Nature of Employment	Continuing
Workplace Agreement	Charles Sturt University Enterprise Agreement
Date Last Reviewed	21 June 2016

Our University Values



Our Core Competencies

Charles Sturt University (CSU) staff are expected to demonstrate the following competencies:

Set Direction and Deliver Results

- Creating and innovating.
- Delivering results and meeting customer expectations.
- Entrepreneurial and commercial thinking.

Collaborate with Impact

- Relating and networking.
- Working with people.
- Persuading and influencing.

Lead Self and Others

- Adhering to principles and values.
- Deciding and initiating action.
- Adapting and responding to change.

Faculty of Science

The Faculty of Science delivers flexible, innovative [teaching programs](#) which provide graduates with the skills and knowledge to build a career, advance their profession and contribute to their community. We currently have more than 9000 students and over 500 staff dedicated to advancing scientific knowledge.

We are a leader in strategic and applied [research](#) in a wide array of sciences. We enhance and extend knowledge, train and educate future researchers and provide scientific solutions to current challenges. We achieve this through ethical practice, professional collaborations, industry involvement and a commitment to continual improvement.

We also provide a range of health and other services to our regional communities through our [enterprise](#) activities.

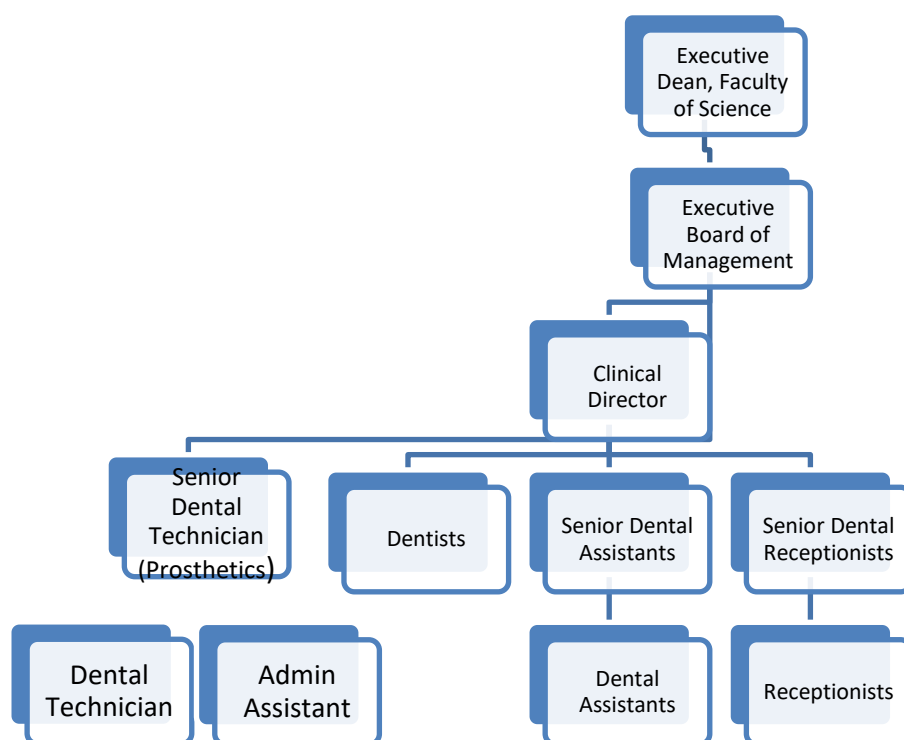
Dental and Oral Health Clinic

[CSU Dental and Oral Health Clinics](#) are dedicated to the facilitation of Dentistry Services in the University's multi campus clinics. The focus of the clinics is to operate in a sustainable and business-like manner within the context of a University environment and to seek opportunities that will support the operation of the School of Dentistry and Health Sciences while providing a standard of health care in the regions in which the University operates that complies with a national standard.

The clinics will maximise the opportunity for students to undertake clinical experience necessary to meet their educational and professional requirements and will foster strong industry and community support. CSU offers both private and student clinics to the general public.

The clinics are run by the [Faculty of Science](#) with the assistance of the [School of Dentistry and Health Sciences](#).

Organisational Chart



Reporting Relationships

This position reports to: Senior Dental Technician
This position supervises: N/A

Key Working Relationships

- Enterprise Dentists
- Head of School, Dentistry and Health Sciences
- Academic and Professional / General Staff, School of Dentistry and Health Sciences
- Faculty Technical Manager

Position Overview

The position will play a significant role in CSU's mission to serve the community through the provision of high quality, affordable dental care. This position is a technical role within the CSU Dental Laboratory. Key responsibilities will be the production of dental prostheses for use in CSU dental clinics and other clinics on a fee-for-service basis. The position will also be required to demonstrate prosthetic laboratory techniques to CSU dentistry students.

The position will play a significant role in CSU's mission to serve the community through the provision of high quality, affordable dental care.

Principal Responsibilities

- Assist in delivery of all Dental Technology Laboratory services required to support patient service delivery.
- Assist in the day-to-day operation of and equipment use in the Dental Technology Laboratory on Orange Campus.
- Liaise with the appropriate staff within the School of Dentistry and Health Sciences to support the teaching of dental technology, including the provision of demonstrations to students.
- Provide expert dental prosthetics advice to the Enterprise Dentists in their provision of prostheses for patient care.
- Undertake the construction of dental prostheses for use at all CSU Dental Clinic.
- Assist the Senior Dental Technician with work health and safety (WHS) and legislative compliance, ensuring safe work practice within the Dental Technology Laboratories in Orange, Wagga Wagga, Albury-Wodonga, Bathurst and Dubbo.
- Assist the Senior Dental Technician to develop and implement policy, process and protocol regarding dental technology work for patients.
- Other duties appropriate to the classification as directed by the Senior Dental Technician.

Physical Capabilities

- You must be:
 - Physically fit and able to undertake manual handling, involving bending, reaching/stretching, push/pull, squatting and lifting.
 - Physically able to sit, stand and walk for extended periods of time to perform work tasks, including computer related activities.
- This position may involve work in other environments beyond the School such as other campuses as well as car and air travel, with the requirement to stay overnight on occasions. It will include work with a diverse range of staff, students and community members.
- Possess the ability, when required to drive a university vehicle distances up to 500kms per day within the terms of the University's Driving Hours Guidelines and Policy available at <https://policy.csu.edu.au/view.current.php?id=00176> and <https://policy.csu.edu.au/view.current.php?id=00184>

Selection Criteria

Applicants are expected to address the selection criteria when applying for this position.

Essential

- A. A degree (field of Dental Technology) normally with two (2) or more years subsequent relevant experience to consolidate and extend the theories and principles learned or extensive experience and/or specialist expertise; or an equivalent level of knowledge gained through any other combination of education, training and/or experience;
- B. Proven technical skills, knowledge and experience relevant to removable prosthetics and to the role of Dental Technician;
- C. Demonstrated ability to interpret, analyse and problem solve in accordance with policy, guidelines, procedures and legislation in relation to safety and compliance in a dental laboratory;
- D. Excellent communication, interpersonal and customer service skills with demonstrated ability to effectively develop professional relationships with team members, other staff and students;
- E. Demonstrated proficiency in the use of specialist computer programs and Microsoft Office Suite of programs (Word, Excel and Outlook), and other technology to achieve work objectives.

Desirable

- F. Experience in the delivery of dental technology training;

Information for Prospective Staff

Your Application

E-recruitment is the method by which CSU manages its recruitment processes and it is preferred that all applications be lodged using this method. Please refer to www.csu.edu.au/jobs/.

If intending applicants are unable to access this website, please contact the HR Service Centre on 02 6338 4884.

Staff Benefits

CSU is committed to providing an employment environment that fosters teamwork, innovation, reflective practice, continual learning, knowledge sharing and opportunities for staff to achieve their full potential. CSU is committed to providing a flexible working environment that encourages employees to live a balanced lifestyle, combining work and family responsibilities.

To find out more: <http://www.csu.edu.au/jobs/working-with-us/benefits-and-rewards>.

Essential Information for Staff

- All employees have an obligation to comply with all the University's workplace health & safety policies, procedures and instructions and not place at risk the health and safety of any other person in the workplace;
- All employees are required to be aware of and demonstrate a commitment to the principles of equal opportunity in the workplace;
- All employees are to ensure the creation and maintenance of full and accurate records of official University business adheres to the University's Records Management Policies; and
- All employees are expected to undertake an induction program on commencement.

Further information regarding the policy and procedures applicable to Occupational Health and Safety and Equal Opportunity can be found on the CSU website <http://www.csu.edu.au/division/hr/>.

Further information regarding the policies and procedures of CSU can be found in the CSU Policy Library at: <https://www.csu.edu.au/about/policy>.

The following links are listed from [CSU Policy Library](#) on relevant specific policies:

- [Code of Conduct](#)
- [Staff Generic Responsibilities Policy](#)
- [Delegations and Authorisations Policy](#)
- [Outside Professional Activities Policy](#)
- [Intellectual Property Policy](#)